

To Be Approved

Minutes of a Regular Meeting

Via Zoom # 812 1283 5205 and In-Person

Putnam Economic & Community Development Commission

Date: Tuesday, August 10, 2021.

Time: 8:30 a.m.

Roll Call: In-person: Mayor Barney Seney, Director Delpha Very, Chairman Paul Grenier, Commission members Dawn Krasnecky, Doug Taylor, and Administrative Assistant Jackie Lefevre. Zoom Attendee: Commission member Ron Coderre.

Absent: Commission Member Lee Konicki.
Chairman opened meeting at 8:33 a.m.

Chairman introduced the new ECD member James “Doug” Taylor.

1.Approval of Regularly Scheduled Meeting Minutes June 10, 2021* - July 13, 2021

Meeting was cancelled: Member Krasnecky motioned to approve the minutes of June 10, 2021, as submitted, seconded by Member Coderre, motion passed.

2.Report of Expenditures – June and July 2021: Expenditures were reviewed.

3.New Business: Reschedule September 14 and November 9th meetings*:

Member Krasnecky motioned to reschedule the September 14th meeting to the following Tuesday, September 21st – at 8:30 a.m., and the November 9th meeting to Tuesday, November 16th at 8:30 a.m., Member Taylor seconded, Motion passed.

4.Old Business:

a) I-Park PowerPoint Presentation Update: Presentation will be scheduled to be presented to the Board of Selectmen once the move to the new Municipal Complex is completed.

b) Beautification: The Director chairs the Putnam Business Association Beautification committee. The current focus is on South Main Street area adjacent to the boxcar museum. Down to Earth Gardening and Landscape, a local company, provided and estimate and drawings for new design. They will be cleaning up the existing landscape in preparation for September plantings of perennials. Discussion ensued concerning maintenance.

c) Affordable Housing Study Grant: The grant has been applied for an amount of \$ 15,000 to conduct an Affordable Housing study. Anticipate hearing in September if awarded.

d) Move to Putnam Complex: The Mayor and Director explained the timeline for the move to the new complex. The week of August 23 to 26th is slated for moving company to complete the physical move, while employees work remotely and be available via phone and email. The following week employees to report to new complex to unpack and prepare for an anticipated opening to the public on Tuesday, September 7, 2021. Schedule susceptible to change. Newspaper and radio announcements will provide updates.

5. Updates: Ribbon Cuttings, Trails, Tourism, Airline Trail Z Cards,

Key Employer Advance CT; and Businesses listing by Trade Name Certificates:

Ribbon Cuttings: Currently there are no ribbon cuttings scheduled. Kazantzis Real Estate and Lehto Design have postponed due to COVID uprisers. **Trails:** Land Use Agent Bruce Fitzback, Town Administrator Sistare, two representatives from Weston and Sampson, Putnam Trails Committee Chairman and Thompson Trail Committee member met July 7th and walked the potential areas to connect Putnam to Thompson.

Airline Trail Z Cards – boxes to be shipped to CT Welcome Centers.

Key Employers-Advance CT: Director is working on updating the list of Key employers in Putnam. Advanced CT, formerly known as CT Economic Resource Center, (C.E.R.C.) has requested names of Top 5 businesses with most employees in Putnam.

Businesses listing by Trade Name Certificates – June/July listing was provided and reviewed. Director shared in the past there was an indication as to if there would be walk-ins to home-based businesses on the certificates.

Public Participation: Tony Chabot (in-person) Mr. Chabot inquired as to why he wasn't reappointed by the Board of Selectmen to the Economic & Community Development Commission. The Mayor explained because being a licensed Realtor, the Board of Selectmen deemed his membership a conflict of interest.

Adjournment*: Member Krasnecky motioned to adjourn, seconded by Member Taylor, motion passed. Meeting adjourned at 9:15 a.m.

Respectively submitted by Jackie Lefevre