



# St. Anne's-Belfield School

2132 Ivy Road | 799 Faulconer Drive | Charlottesville, VA 22903 | (434) 296-5106 | www.stab.org

## SCHOOL RECORDS RELEASE FORM

### PARENTS/GUARDIANS

Please complete and sign this form. You must submit this form to your child's **current school** for release of records. Schools will not release records of their students without the written authorization of the parents/guardians.

### CURRENT SCHOOLS

Upon receipt of this document, please email all records to St. Anne's-Belfield School. See examples below.

**Please provide all records below dating back to September 2022**

- Copy of all records
- Transcripts
- Standardized Testing Scores
- Disciplinary Records
- Health and Immunization Records

### AUTHORIZATION TO CURRENT SCHOOL

(Please print or type)

Candidate's Name: \_\_\_\_\_ Current Grade: \_\_\_\_\_  
First Middle Last

Candidate's Current School: \_\_\_\_\_

School Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**I hereby authorize the release of all records concerning the above named student to St. Anne's-Belfield School, to which the student has applied for admission.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent(s)/Guardian(s) Name(s): \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Please submit all records via email to [admission@stab.org](mailto:admission@stab.org) or mail to 799 Faulconer Dr. Charlottesville, VA 22903