

MEMO



To: All Faculty and Staff
From: Tom Smith
Subject: Christmas Production Split Assembly on December 3, 2021
Date: September 10, 2021

Friday, December 3, 2021
Special Schedule Day 6
(75 minute classes)

Period 6 8:00-9:20
(5 minutes for ETV)

Period 7/Assembly

Jr/Sr: report to Period 7 at 9:25,
dismissed to assembly after attendance (9:30-10:45),
complete Period 7 from 10:50-12:05
attend lunch from 12:05-12:40

Fr/So: attend Period 7 from 9:25-10:40,
attend lunch from 10:40-11:15,
attend assembly from 11:20-12:40

Period 1 12:45-2:00

Academic Period 2:05-2:35