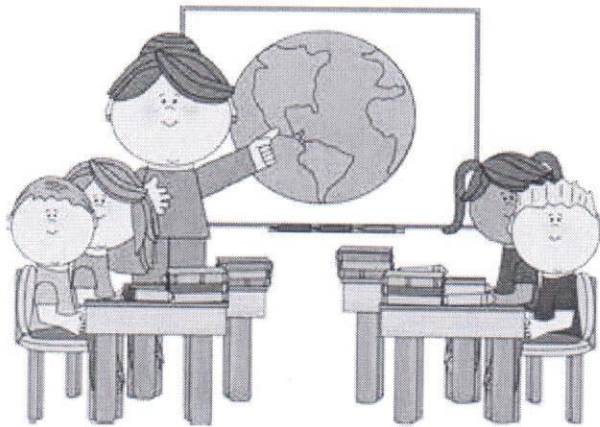


OAK GROVE SCHOOL DISTRICT
HUMAN RESOURCES DEPARTMENT
NO CHILD LEFT BEHIND (NCLB)
STUDY GUIDE



SECTION III
Ability to Instruct
(1 hour Exam)

ABILITY TO ASSIST

To study for questions related to the ability to assist in instruction, it is important to think about the role of a Paraeducator / Instructional Aide and to answer questions based on this role. Paraeducators / Instructional Aides should have knowledge of basic child guidance and development characteristics and principles and appropriate ways to manage student behavior.

Paraeducators / Instructional Aides also need to:

- Follow instructions provided by the teacher (verbal and written).
- Be positive when interacting with students, parents, and school personnel.
- Communicate and be respectful while interacting with students and families from diverse cultures.
- Keep student information confidential (personal information, test results, medical history, etc.).
- Tutor students (individually and in small groups).
- Watch and help students in other learning environments (library, computer lab).
- Score teacher-developed tests and file information accurately.

SAMPLE

When communicating with parents from a different culture, it is most important to

- do all of the talking so they feel more comfortable**
- be respectful of the differences between your culture and theirs**
- realize that their level of communication is not as refined as yours**
- point out your cultural differences at the beginning of the conversation**

Solution: To answer this question, evaluate each choice.

Choice **a** is incorrect. Successful communication involves both speaking and listening.

Choice **b** is correct. Being respectful of cultural differences encourages open communication.

Choice **c** is incorrect. Being from another culture doesn't mean that their level of communication is better or worse than yours.

Choice **d** is incorrect. Pointing out cultural differences may create a negative communication environment. It is best to focus on similarities between both of you, such as concern for their child