

OAK GROVE SCHOOL DISTRICT

JOB TITLE: **ELD CYCLE COACH**

JOB DESCRIPTION

To work with District management to facilitate change, resolve conflict, train staff, review program effectiveness, and implement programs. Employees in this classification receive direct supervision from a District manager/ principal within the broad framework of policies and objectives. This job class functions as a member of a learning team and participates in the formulation, development and implementation of ELL programs at assigned school as well as the ELD center cluster schools within our district.

TYPICAL DUTIES

- Assists schools in assessing effectiveness of instructional program for ELL
- Assists in developing and providing staff development and training for staff around ELL in small and large group settings
- Facilitates group interaction and conflict resolution
- Serves on District committees (DLT, CEIT...), task forces, and/or advisory committees as appropriate
- Supports and articulates the District Core Values and Vision (specifically Equity work) to others, plans culturally and linguistically relevant instruction with equity and rigor
- Serves as liaison between District staff and outside grantors/partners
- Coordinates and plans special programs and activities for ELL, uses the district data (e.g. School Plan) to look at data analysis
- Collaborates and consults with classroom teachers/school principals to improve instruction for ELL around Equity and Balanced literacy (leads grade level meetings, launches, and facilitates the Cycle of Inquiry work)
- Provides classroom demonstration lessons and on-going peer counseling regarding instruction for ELL i.e. Systematic ELD, ALL, GLAD, SDAIE strategies, Frontloading.
- Promotes communication on ELL within and among District schools/learning communities, CEIT and departments
- Provides information on ELL to parents, teachers, administrators, and/or the community
- Performs related duties as required

MINIMUM QUALIFICATIONS

- Successful classroom teacher
- Possession of a valid California Teaching Credential
- Possession of a valid Class 1, California driver's license
- Knowledge of ELL program planning, development and evaluation methods, techniques and practices
- Knowledge of a variety of teaching strategies, especially for ELL and Balanced Literacy strategies.

MINIMUM QUALIFICATIONS (Continued)

- Knowledge of broad curricula and instructional practices/content/and resources for ELL
- Skill to facilitate problem solving, consensus building, and Cycle of Inquiry
- Skill to consult and collaborate with teaching staff
- Skill to conduct staff development training on ELL, literacy strategies with large groups of adults
- Skill to motivate others in the common accomplishment of stated goals and objectives, especially COI
- Skill to communicate effectively in both written and oral forms
- Skill to establish and maintain positive work relationships with a diverse population of students and adults
- Ability to provide instructional leadership on ELL
- Ability to work collaboratively and focus on Equity
- Ability to observe a flexible work schedule as determined by the District