

Oak Grove School District

JOB TITLE: Teacher On Special Assignment (TOSA): Site Level STEAM Coach

SALARY SCHEDULE: OGEA

DESCRIPTION OF BASIC FUNCTION: To lead the planning, development and execution of the school's science, technology, engineering, arts, and mathematics activities and strategies embedded in school teaching and learning programs. This position will provide coaching of staff on STEAM embedded activities within the core curriculum and grade level components. In addition, this coach will assist classroom teachers and other instructional staff in developing strategies, skills, tools, techniques, and the capacity to effectively teach science, technology, engineering, arts, and math to all K-6 students. Employees in this position will provide assistance with site and District professional development plans and implementation.

TERM: Subject to funding; year-to-year position

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Serve in the capacity of Mentor for participants in the OGSD Induction program or other assigned mentor program
- Support instruction of all teachers and students by implementing support for access for all students to succeed, particularly our underserved students
- Develop and facilitate Professional Development for teachers and parents
- Model research-based instructional practices, methods, materials, and technology that have proven to increase student achievement and close the achievement gap, through classroom demonstrations, planning, and/or co-teaching
- Engage in a cycle of coaching with teachers, making informal classroom observations and offer insights for the enhancement of teaching-learning situations; provide feedback directly to the teacher for the purpose of instructional support and improvement; not for evaluation
- Ability to leverage partnerships with the community
- Support teachers and collaborative teams in their effort to make data-driven and research-based instructional decisions to increase student learning
- Provide school-level professional development related to site initiatives
- Work collaboratively and communicate effectively with leadership to ensure rigorous, relevant standards-based implementation that will increase student learning and achievement
- Work collaboratively and communicate effectively with other instructional coaches and teachers in all departments and at all grade levels and sites to strengthen vertical articulation and to create a seamless instructional program

ESSENTIAL DUTIES AND RESPONSIBILITIES: (continued)

- Cultivate and model a professional and respectful working and learning environment
- Work with teachers on implementation of curriculum and other District and/or Board-approved instructional materials, both core and supplemental
- Facilitate review of standards, assessment, and pacing calendars
- Support and lead piloting of curriculum and/or instructional materials as appropriate
- Assist schools in assessing the effectiveness of instructional programs
- Serve on site adjunct duties, in addition, may serve on District committees, task forces, and/or advisory committees as appropriate
- Support and articulate the District Core Values and Vision to others
- Support all site initiatives
- Coordinate and plan special programs and activities as they pertain to the job responsibilities
- Provide leadership in the planning, organization and implementation of systemic and school-based professional development for professional and paraprofessional staff to promote best practices in teaching and learning
- Maintain knowledge of current developments in the areas of curriculum, pedagogy, and theory related to science and technology instruction by seeking out professional development regularly
- Establish and maintain collaborative partnerships with other agencies or groups in support of STEAM and the Elementary Science and Technology Programs
- Plan and coordinate programs that actively engage parents, the community, and system partners
- Work with District, school staff and community partners to continually implement STEAM activities, exhibitions, and community events
- Plan and coach on weekly STEAM lessons supporting K-6 classrooms
- Serves as a substitute as needed
- Perform related duties as assigned

ORGANIZATIONAL RELATIONSHIPS:

Supervised by: Site Administrator

Evaluated by: Site Administrator

MINIMUM QUALIFICATIONS:

- Possession of a valid California Teaching Credential
- Minimum 5 years experience in education
- Successful classroom experience, education specialist, or TOSA, with minimum ratings of satisfactory/meeting standards on previous 2 years of evaluations or alternative evaluation
- Knowledge of state standards, curricular planning, development and assessment methods, techniques and instructional practices
- Excellent written and oral communication skills

MINIMUM QUALIFICATIONS: (continued)

- Knowledge of current educational best practices including knowledge of broad curricula and innovative instructional practices
- Strong history of implementation of a variety of teaching strategies and protocols
- Experienced teacher in a STEM/STEAM environment
- Prior experience developing or evaluating curriculum, serving as an instructional coach or other experience which demonstrates progressive responsibility is strongly preferred; Extensive experience in elementary STEAM classroom integration/teaching the 4Cs pedagogy preferred
- Expert level of technology and 21st century learning understanding and application
- Effective use of technology including knowledge of Google Suite
- Can demonstrate knowledge of at least 3 of the following: 3D printing, autocad, laser cutting, vinyl cutting, Arduino, Makey-Makey, Codecademy, Sphero, Tynker, Beebot, Parrot MiniDrone
- Knowledge of facilitating with MakerSpace
- Knowledge and use of formative/summative assessments
- Skill in developing assessments and backwards mapping
- Clear knowledge and implementation of the English Language Development Standards
- Clear knowledge and implementation of the Cycle of Inquiry process
- Knowledge of PBIS and/or positive social-emotional supports
- Possess strong interpersonal, innovative problem solving, and organization skills to effectively facilitate coaching and professional development
- Experience in facilitating professional development for teachers and/or colleagues
- Skill to motivate others in the accomplishment of stated goals and objectives
- Resourceful and collaborative with all administrators, parents, teachers, and students
- Ability to maintain confidentiality and positive, professional decorum
- Skill to establish and maintain positive work relationships with a diverse population of students and adults
- Possession of a valid California driver's license

PHYSICAL DEMANDS:

- Dexterity of hands and fingers to manipulate specialized apparatus and to operate audio-visual and educational training equipment
- Standing and walking for extended periods of time; Bending at the waist, kneeling or crouching
- Hearing and speaking to exchange information in person or on the telephone; Seeing to monitor children
- Lifting, carrying, pushing and pulling heavy equipment
- Moderately heavy lifting up to 40 lbs

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This organization is an Equal Opportunity Employer and does not discriminate on the basis of race, religion, sex (pregnancy or gender or gender identity), sexual orientation, marital status, national origin (including language use restrictions), ancestry, disability (mental and physical, including HIV and AIDS, age (40 and above), medical condition (cancer/genetic characteristics), denial of family and medical care leave, or denial of pregnancy disability leave or reasonable accommodation. Inquiries regarding compliance procedures may be directed to our human resources office.

This organization is a Drug and Tobacco-Free Workplace.

This organization requires a successful candidate to provide us with employment eligibility and verification of a legal right to work in the United States in compliance with the Immigration Reform and Control Act.