

Oak Grove School District

JOB TITLE: Occupational Therapist

DESCRIPTION OF BASIC FUNCTIONS AND RESPONSIBILITIES

To provide occupational therapy treatment to special needs students enrolled in the educational programs of the Oak Grove School District. This job class is responsible for individual treatment to improve specific areas of sensory motor integrative dysfunction. This job class administers pediatric occupational therapy assessments to determine a student's level of skill development, sensory motor integration, self-care and activities of daily living. Employees in this job class receive limited supervision from a district school administrator or designee and will consult and provide therapy in a variety of classroom and school settings at more than one site, with many different IEP team members, within a framework of special education policies and procedures. This job class requires independent clinical judgment, well-developed communication skills, and the ability to work in a variety of settings.

TYPICAL DUTIES

- Administers occupational therapy assessments to determine a student's level of function relative to the student's age and educational placement in such areas as fine/gross motor skill development, sensory motor integration, self-care and activities of daily living according to current best practices.
- Writes assessment reports identifying the student's needs and proposed treatment strategies; writes individual student goals and objectives as part of the IEP plan; maintains progress records; participates in IEP meetings.
- Develops and monitors occupational treatment plans and goals to improve student functional abilities and to enhance their ability to learn.
- Provides interpretation and summaries of assessment reports to families; recommends appropriate activities and materials designed to support motor goals in the home.
- Provides formal and informal inservices to families in relevant areas focusing on occupational therapy treatment principles as they relate to the development and education of children with special needs.
- Participates in meetings between the Oak Grove School District staff and families on the appropriate implementation of programs; collaborates and coordinates occupational therapy goals with the educational program.
- Provides formal and informal inservices to educational staff in relevant areas focusing on occupational therapy treatment principles as they relate to the development and education of children with special needs.
- Maintains competence through self-selected professional growth activities.
- Consults and collaborates with medical and community agencies that interact with the Oak Grove School District regarding occupational therapy services for students.
- Coordinates occupational therapy services delivered by an assistant.
- Performs related duties as assigned.

Occupational Therapist

- Works in cooperation with other special education staff
- Reports to Director of Special Education

MINIMUM QUALIFICATIONS

- Graduate of a certified Occupational Therapy program receiving a minimum of a BA/BS degree
- Nationally Board Certified as a Registered Occupational Therapist

Specified positions in the Occupational Therapist class may require:

- Ability to spot children in motion for safety
- Ability to lift a minimum of thirty pounds of weight
- Ability to provide instruction on the floor