

Oak Grove School District

JOB TITLE: Director of Educational Innovation and Development

SALARY RANGE: F

DESCRIPTION OF BASIC FUNCTIONS AND RESPONSIBILITIES:

Under the supervision of the Assistant Superintendent Educational Services, direct the development, implementation, and evaluation of innovation initiatives, research-based instructional practices, instructional design/technology, and exemplars of 21st Century schools and classrooms. Keep abreast of developments in educational innovation and provide leadership to determine appropriateness for inclusion in the district's educational program. Provide leadership in developing and maintaining the highest quality educational programs and services in order to improve the performance of all students.

TYPICAL DUTIES:

- Direct and lead the development, implementation, and evaluation of all major educational innovation initiatives for the district.
- Provide support and guidance to school leaders in developing a common and well-articulated vision of educational innovation and 21st century learning.
- Collaborate to coordinate all educational support systems to support innovation and 21st century learning including Common Core State Standards, curriculum, instruction, assessment, professional learning, learning environment, technology, and program evaluation.
- Support the establishment of policies and strategies which clearly define the district's goals and objectives as well as assessment and accountability practices for innovation and 21st century learning education.
- Lead all stakeholders toward the same 21st century learning goals of rigorous and relevant knowledge, understanding, and proficiency in 21st century skills.
- Provide leadership in the integration of learning technologies in the classroom as part of innovative/21st century education redesign of classrooms.
- Collaborate to provide professional learning for teachers and administrators in 21st century skills.
- Provide leadership to schools in creating, formalizing, and embedding innovation throughout the academic plan and into the school culture to improve student performance.
- Research and identify new ideas and concepts for impacting K-8 achievement and to prepare students for college and career.
- Drive transformation of schools into models of innovation focusing on unique programs that deliver higher student performance.
- Maintain a relentless focus on equity in instruction, closing the achievement gap and instituting research-based, best practices for all underperforming student subgroups including African American and Hispanic/Latino students.
- Provide leadership to ensure the implementation of a variety of effective and best practice instructional delivery systems and models in a learning environment conducive to high-quality teaching and learning.
- Collaborate to administer a system to measure student performance and to evaluate programs.
- Promote continuous improvement of educational programs through alignment of standards, curricula, professional learning, and assessments.

Director of Educational Innovation and Development (cont.)

TYPICAL DUTIES (continued):

- Coordinate advisory committees and meetings with teachers, site administrators, central office staff, parents, and community members to gather feedback/input and to disseminate information regarding current innovation developments and practices.
- Collaborate with district leadership to leverage existing resources and to bring external support and resources to the district to support innovation initiatives deemed critical to the progress of the district.
- Generate significant new external resources for the district through the development of public/private partnerships and support district leadership in exploring new revenue sources including grants as new opportunities arise.
- Develop a communications plan to regularly communicate innovation developments to internal and external stakeholders.
- Motivate, encourage, and inspire individuals and teams in learning how to do their work better and improving their effectiveness.
- Serves as liaison for the district in educational innovation among external partnerships, county office of education, and at state and national level forums.

MINIMUM QUALIFICATIONS:

- Valid California Teaching and Administrative Credential.
- A combination of successful site and central office experience (minimum five years).
- Successful central office administrative experience preferred.
- Skills in the areas of collaboration, team participation, creative problem-solving, conflict resolution, and in group planning.
- Proven track-record of working as both a leader and collaborator on complex projects.
- Experience and expertise in educational data analysis and data-based decision-making.
- Demonstrate an understanding of the role of technology in 21st century learning.
- Experience with building successful partnerships with business, foundations, community-based organizations, and higher education.
- Demonstrate a strong commitment to K-8 public education and to making it a more effective and equitable system for all children.
- Experience in an instructional leadership position preferred.
- Possess the ability to establish and maintain effective working relationships with administrators, teachers, students, parents, and the community.
- Ability to function as a positive, contributing member of an educational team.
- Knowledge of and experience in implementing current innovative trends in education.
- Demonstrated ability to design innovative programs for K-8.
- Creativity and passion for educational innovation.
- Experience and knowledge in overseeing instructional program integration of technology into academic content and the delivery of instruction.