# MMSD 2021-2022 AP® Exam Registration

## Join your 2021-2022 MyAP Classroom:

- All students will be able to join an AP® Classroom on the College Board MyAP at http://myap.collegeboard.org where they will be able to access College Board vetted resources and materials as well as an individualized performance dashboard.
- Teachers will be able to use the resources in the MyAP AP® Classroom for assignments, classroom activities, test and quizzes and more.
- Students will log into the MyAP site at http://myap.collegeboard.org with their College Board profiles and JOIN the AP® Class with a Join Code (access code) that will be distributed by teachers in September. (Simply click on "Join Exam/Class" and enter the code.)
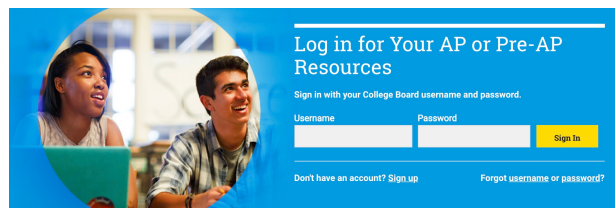
## How to register for 2021-2022 AP® Exams:

To register for the optional AP® Exams, the additional steps need to be completed:

- **STEP 1: Submit Exam Deposit -** Submit a $40 per exam deposit for the exams that you will take in May 2022 by visiting http:/aptsusa.com/mmsd & completing an AP® Deposit form by **October 24, 2021** (All students, including those participating in Free-Reduced Lunch program, should complete the Deposit Form to initiate the exam order and registration process.)

- **STEP 2: Activate Exam -** After the deposit for the exam has been received, the student will receive an email with instructions on how to complete registration by activating the exam on MyAP and completing the online exam registration profile. **Deadlinte to activate: Oct 24, 2021**

  Students will activate the exam by logging into their MyAP Accounts (see above) and joining the **Exam Group** for the exam subject using the **Exam Only Join Code** emailed out by APTS upon payment submission.
  - Note: Since MMSD exams are off campus and centralized, this Exam Code is in ADDITION to the teacher-based code from school



  - Students will receive an Exam Join Code for each of the subjects for which they will be testing in May 2022 and for which successful deposit was submitted.
  - BOTH the exam deposit payment AND exam activation steps MUST be completed by October 24, 2021 to avoid penalty fees and to have an active exam order.
  - More information: http://aptsusa.com/mmsd
- **STEP 3: Submit Balance Due -** Students who successfully completed step 1 and 2 above by October 24, 2021 will receive a custom digital invoice for the balance of fees due. The invoice will be emailed in January to the Parent email address you provide on the Deposit Form. **Deadline to submit the balance of fees is February 25, 2022.**
- Visit http://aptsusa.com/mmsd for more information

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## Frequently Asked Questions:

**What if I didn't get the email with the Exam Join Codes to allow me to complete the process?**

- Exam Codes are sent to the Student email address to apply to their College Board Accounts. Double check your parent email inbox as well, and check your SPAM folder. If you are still unable to locate the email, please email info@aptsusa.com for assistance.
- Join Codes cannot be issued over the phone, please send an email.

**What if I can't log into my College Board account?**

- Don't create a new one! Each student should have only ONE College Board account which houses AP, PSAT and SAT scores and information. For log in help visit:
- https://pages.collegeboard.org/account-help or https://myap.collegeboard.org

**Why do I need a teacher-issued Join Code AND an Exam Join Code?**

- Since MMSD exams are administered off campus, the Exam Join Code and the payment submission will activate the exam order. The teacher-issued Join Code will only connect the student to the College Board resources and a personalized performance dashboard.

**Why is the process THREE steps?**

- Because MMSD administers exams off campus in a central location, a special Exam Only Code is needed for correct shipment of exam materials.
- MMSD is aware that not every student can afford a large financial commitment early in the school year, and so the exam fee has been split into a deposit to active the order, and a balance due.

**What if you have other questions?**

- Detailed information and registration regulations as well as more FAQs are posted on http://aptsusa.com/mmsd Be sure to review them!

## 2021-2022 Important Deadlines:

Exam Deposit Payment Deadline

October 24, 2021

Exam Activation Deadline

October 24, 2021

Balance Submission Deadline

February 25, 2022

## For more information and details as well as assistance and support visit http://aptsusa.com/mmsd