



STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES
AND PUBLIC PROTECTION
DIVISION OF STATE POLICE
State Police Bureau of Identification



RATE CHANGE EFFECTIVE JANUARY 1, 2019

Effective January 1, 2019, the federal criminal history record search rate for the general public will increase from \$12.00 to \$13.25 and for volunteers will increase from \$10.75 to \$11.25.

Pursuant to C.G.S. 29-11, the following fee structure applies to the listed state services for all requesters, including volunteers. These rates have not changed at this time. Please make all checks payable to “**Treasurer – State of CT.**” All fees received which are not in accordance with this notification will be returned.

Name Search - \$36.00 (form DPS-846-C). A name search will only provide a “yes” or “no” record indicator response letter. To receive the full criminal history record associated with a “yes” response, a subsequent request must be submitted with the statutory fee of **\$75.00.**

Personal Record Search - \$75.00 (Form DPS-846-C). A personal record search is a criminal history record information search on yourself. A full criminal history record response will be provided, if applicable.

Criminal History Record Information Search - \$75.00 (Form DPS-846-C). A request submitted for any individual in which a full criminal history record response is being sought. A full criminal history record response will be provided, if applicable.

Fingerprint Supported Search - \$75.00. Criminal history record information will be searched by the subject’s fingerprints. A full set of fingerprints must be submitted with the request. A full criminal history record will be provided, if applicable.

Letter of Good Conduct - \$75.00 (Form DPS-181-C). In accordance with C.G.S. 54-142p, an individual may obtain criminal history record information about themselves “in conjunction with an application to enter the United States or any foreign nation when the subject of the record (1) certifies that the information is needed to complete an application to enter the United States or a foreign nation, and (2) provides proof that he is the subject of the record.” This request must include a full set of fingerprints (see notation below regarding fingerprinting) with request. A full criminal history record response will be provided, if applicable.

Fingerprinting - \$15.00. This fee covers fingerprinting services performed at a State Police location.