



The monthly meeting of the Board of Directors held on Tuesday,
June 3, 2021 via Zoom

General Business:

Call to order: 6:00 pm

Roll Call:

Board Members/Director Present or Absent:

name	present/absent
Mira Norcross (Chair and Parent)	Present Virtually
Jennifer May (Vice- Chair and Parent)	Present Virtually
Alex Treanor (Treasurer and Parent)	Present Virtually
Teng Xu (Teacher)	Present Virtually
Erin Maher (Teacher)	Present Virtually
Erin Ribar (Parent)	Present Virtually
Jim Redfield (Community Member)	Present Virtually
Jessie Sheldon (Secretary and Teacher)	Present Virtually
Cesca Massana (Teacher)	Present Virtually
Shannon Peterson (Interim Executive Director)	Present Virtually
Julie Lundgren (CFO, Ex Officio Member)	Present Virtually

Unscheduled Visitors:

name	position/role
Ada Lazarchic	LILA Upper School Student

Review of Agenda: Take off action item: Kinder Enrollment

Conflict of Interest: None

Scheduled Visitors:

name	position/role
Jessica Rydning	Upper School SPED Teacher

Affirmations: Affirmation to Jessica R for coming to speak to the board about the Upper School co-teaching model. Affirmation to Ada L and the student equity team for all of their work and passion for making LILA the best it can't be. Affirmation to LILA coaches and co-curricular leaders. Affirmation to Lower School staff and admin for creating a great kinder graduation. Affirmation to the staff and students working on the Upper School play. Affirmation for all who have put on special days for the graduating seniors.

School Update: Executive Director Report

1. Strategic Plan #1-Exciting to see students stepping into leadership roles in upper school. As of right now we have 1400 students enrolled for the 20-21 school year. Kindergarten Chinese enrollment continues to be low. Enrollment is increasing in Spanish kindergarten. Plans are in place to build an even stronger Chinese program with Yao Hsia hired as a Chinese literacy specialist. As of right now we plan to be in school at full capacity for the 21-22 school year pending MDE guidelines.
2. Strategic Plan #2- Salary scale has been approved for teachers and will go into effect for the 21-22 school year. Pay scale change is in the works for non-teaching salaried staff.
3. Strategic Plan #3- Enrollment also affects our lease aid.
4. Strategic Plan #4- The sign at Kinder Center is up and looks great. The Lower School sentry entry project and Kinder Center canopy will begin on June 14th.

Action Item: FY21 Budget, Revision 2

Explanation	
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Motion	Motion to approve FY21 Budget, Revision 2
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Made by	Erin Ribar	Seconded by	Erin Maher
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Discussion	
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Vote		Yea	8 Massana	Nay		Abstain	1 Norcross
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			Maher Redfield Ribar Treanor Xu May Sheldon				
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Decision	Motion carries
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Action Item: FY22 Budget

Explanation	
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Motion	Motion to approve FY22 Budget
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Made by	Jim Redfield	Seconded by	Erin Ribar
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Discussion	
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Vote		Yea	8 Xu Massana Maher Redfield Ribar Treanor May Sheldon	Nay		Abstain	1 Norcross
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Decision	Motion carries
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Action Item: FY22 Base Rent Memorandum

Explanation	
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Motion	Motion to approve FY22 Base Rent Memorandum
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Made by	Cesca Massana	Seconded by	Jennifer May
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Discussion	
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Vote		Yea	8	Nay		Abstain	1
			Xu Massana Maher Redfield Ribar Treanor May Sheldon				Norcross

Decision	Motion carries
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Action Item: FY22 Lease Aid Application

Explanation	
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Motion	Motion to approve FY22 Lease Aid Application
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Made by	Erin Maher	Seconded by	Cesca Massana
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Discussion	
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Vote		Yea	8	Nay		Abstain	1
			Xu Massana Maher Redfield Ribar Treanor May Sheldon				Norcross

Decision	Motion carries
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Action Item: General Contractor proposal, Lower School Sentry Entrance Remodel (School Safety Grant)

Explanation							
Motion	Motion to approve General Contractor proposal, Lower School Sentry Entrance Remodel (School Safety Grant)						
Made by	Teng Xu			Seconded by	Jessie Sheldon		
Discussion							
Vote		Yea	8 Xu Massana Maher Redfield Ribar Treanor May Sheldon	Nay		Abstain	1 Norcross
Decision	Motion carries						

Action Item: 350: Graduation Requirement Policy (Amendment)

Explanation							
Motion	Motion to approve 350: Graduation Requirement Policy (Amendment)						
Made by	Jim Redfield			Seconded by	Erin Ribar		
Discussion							
Vote		Yea	8 Xu Massana Maher Redfield Ribar	Nay		Abstain	1 Norcross

			Treanor May Sheldon				
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Decision	Motion carries
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Action Item: Policy 328: Transportation of Pupils

Explanation	
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Motion	Motion to approve Policy 328: Transportation of Pupils
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Made by	Cesca Massana	Seconded by	Teng Xu
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Discussion	
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Vote		Yea	8 Xu Massana Maher Redfield Ribar Treanor May Sheldon	Nay		Abstain	1 Norcross
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Decision	Motion carries
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Dialog/Discussion Items

- 1. Board meeting format-** Our July meeting will be in person at the upper level at LILA Upper School. Live streaming will be available for community members but green cards will be presented in person.
- 2. Strategic Planning-** Will leave Doodle open to find dates and if summer isn't possible, move to fall.

Reports:

Subject	Q Comp Annual Report (review and file)
Discussion	

Subject	Finance Committee Minutes for 6/3/21 meeting (review and file)
Discussion	

Subject	Executive Committee Minutes for 6/3/21 meeting (review and file)
Discussion	

Subject	Policy Review Committee Minutes 6/3/21 meeting (review and file)
Discussion	

Action Item: Consent Agenda Secretary's Report 5/11/2021

Motion	Motion to approve the Consent Agenda
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Made by	Teng Xu	Seconded by	Jessie sheldon
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Vote		Yea	8 Xu Massana Maher Redfield Ribar Treanor May Sheldon	Nay		Abstain	1 Norcross
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Decision	Motion carries
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Announcements:

1. Community Updates- Huge thank you to our outgoing board members, Erin Maher, Teng Xu, and Alex Treanor. You will be missed! Affirmation to Community Scholarship Award and LILA seniors are getting about \$13,000 in scholarships!
2. PTO Meeting- New LILA PTO board members starting for the 21-22 school year.
3. Upper School Booster Club- Booster Club has been discussing community goals for fundraising.
4. VOA Board member collaboration meeting
5. Board Member Training Updates- CFO Lundgren: *Title II, Part A* webinar, MDE, 5/19/21
6. LILA graduation ceremony, Tuesday, 6/8/21 at 6 p.m.

Other Business: None

Reflection on Board Performance: Fist of five 55/55 for board performance.

Adjourn:

Motion	Motion to Adjourn at 7:22pm		
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Made by	Jennfier May	Seconded by	Erin Ribar

Vote		Yea	8 Xu Massana Maher Redfield Ribar Treanor May Sheldon			Abstain	1 Norcross
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Decision	Motion carries
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