



The monthly meeting of the Board of Directors held on September 8th, 2020  
via the Zoom meeting platform

**General Business:**

Call to order: 6:00 pm

Roll Call:

Board Members/Director Present or Absent:

name	present/absent
Mira Norcross (Chair and Parent)	Present Virtually
Jennifer May (Vice- Chair and Parent)	Present Virtually
Alex Treanor (Treasurer and Parent)	Present Virtually
Teng Xu (Teacher)	Present Virtually
Erin Maher (Teacher)	Present Virtually
Cesca Massana (Teacher)	Present Virtually
Jim Redfield (Community Member)	Present Virtually
Erin Ribar (Parent)	Present Virtually
Jessie Sheldon (Secretary and Teacher)	Present Virtually
Shannon Peterson (Executive Director)	Present Virtually
Julie Lundgren (CFO, Ex Officio Member)	Present Virtually

Unscheduled Visitors: Green Cards

name	position/role
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Alvaro Montero Natalie Kainz	Upper school teacher Upper school teacher
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Review of Agenda: Move action time Policy Policy 312 Harassment and Violence to a following meeting, Move

Conflict of Interest: none

Scheduled Visitors: None

name	position/role

Affirmations: Lower School “No Place Like LILA” video, Affirm the staff for the first day of school during these unprecedented times, Affirm all the communication that has gone out to families, Affirmation to the LILA seniors for offering to help clean during lunch.

**Action Item: Treasurer’s Report (July 2020 financials)**

Explanation	
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Motion	To approve July 2020 Treasurer’s Report
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Made by	Member Redfield	Seconded by	Vice Chair May
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Discussion	Fairly typical reports for this time in the year.
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Vote		Yea	8 Trenor Ribar Redfield Massana Xu May Sheldon Maher	Nay		Abstain	1 Norcross
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Decision	Motion carries
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**Action Item: Policy 126 Public School Fees**

Explanation							
Motion	<b>Motion to Approve Policy 126 Public School Fees</b>						
Made by	Member Xu			Seconded by	Member Ribar		
Discussion							
Vote		Yea	8 Treanor Ribar Redfield Massana Xu Maher May Sheldon	Nay		Abstain	1 Norcross
Decision	Motion carries						

**Action Item: Appoint IX Coordinator**

Explanation							
Motion	Motion to Nominate Board Chair as IX Coordinator						
Made by	Member Maher			Seconded by	Member Xu		
Discussion							
Vote		Yea	8 Treanor Ribar Redfield Massana Xu Maher May Sheldon	Nay		Abstain	1 Norcross
Decision	Motion carries						

**Dialogue/Discussion:**

- Discussion about continuing to hold meetings virtually or have board members broadcast the meeting from school socially distanced.
- Discussion about hybrid implementation, how to communicate and survey staff and parents about their impressions.

**Reports:**

Subject	Executive Director's Report
Discussion	<p><b>Attract and retain students</b> - Between the summer and start of the school year, we have lost students in several different grades. However, we have also gained students enrolling from other districts. Marketing team put out ads to target new students. Continuing to work on attracting and retaining students by reaching out to students who have left and outside communities.</p> <p><b>Attract and retain staff</b> - Made final staff hiring at upper school. Continue to gather feedback from staff on hybrid models.</p>

	<p><b>Finances</b> - Still have PPE loan.</p> <p><b>Facilities</b> - Upper school parking lot lines are delayed. Most likely will need to delay the kinder center canopy until spring. Summer construction plans at the main campus are still on the list.</p>
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Subject	Finance Committee Minutes from 9/3/2020 meeting (review and file)
Discussion	Review and Filed

Subject	Executive Committee Meeting Minutes from 9/1/2020 (review and file)
Discussion	Review and F

Subject	Policy Committee Meeting Minutes from 9/4/2020 (review and file)
Discussion	

### Action Item: Consent Agenda

Explanation	
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Motion	Motion to approve consent agenda
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Made by	Vice Chair May	Seconded by	Secretary Sheldon
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Discussion	
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Vote		Yea	8 Treanor Ribar Redfield Massana Xu Maher May Sheldon	Nay		Abstain	1 Norcross
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Decision	Motion carries
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**Announcements:**

- 1) Community Updates - None
- 2) PTO - First meeting of the school year is next Tuesday. PTO members came to school the weeks before school to help organize and spruce up areas of the school.
- 2) Board Training Updates: CFO Lundgren attended 8.6.20 MDE webinar on end of year finance and SpEd topics, and attended a CliftonLarsonAllen Livestream on 8.13.20 about PPP Loan Forgiveness. Member Xu and Executive Director Peterson attended training about the updates in Title IX.
- 3) Board Member Representation of LILA -

**Other Business: none**

**Reflection on Board Performance:** Chair Norcross - thank you everyone for reading everything in the board folder prior to meetings to facilitate our meetings and allow for deeper discussion when needed.

**Adjourn:**

Motion	Motion to Adjourn at 7:17 pm
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Made by	Vice Chair	Seconded by	Member Ribar

Vote		Yea	8 Treanor Ribar Redfield Massana Xu Maher May Sheldon	Nay		Abstain	1 Norcross
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Decision	Motion carries
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