



The monthly meeting of the Board of Directors held on October 13, 2020
via the Zoom meeting platform

General Business:

Call to order: 6:02 pm

Roll Call:

Board Members/Director Present or Absent:

name	present/absent
Mira Norcross (Chair and Parent)	Present Virtually
Jennifer May (Vice- Chair and Parent)	Present Virtually
Alex Treanor (Treasurer and Parent)	Present Virtually
Teng Xu (Teacher)	Present Virtually
Erin Maher (Teacher)	Present Virtually
Cesca Massana (Teacher)	Present Virtually
Jim Redfield (Community Member)	Present Virtually
Erin Ribar (Parent)	Present Virtually
Jessie Sheldon (Secretary and Teacher)	Present Virtually
Shannon Peterson (Executive Director)	Present Virtually
Julie Lundgren (CFO, Ex Officio Member)	Present Virtually

Unscheduled Visitors/Green Cards: None

name	position/role

Review of Agenda: Strike Donations Report

Conflict of Interest: None

Scheduled Visitors: None

name	position/role

Affirmations:

- Affirmation to parents who are working with their students at home for distance learning and hybrid.
- Affirmation to the LILA community as a whole making this year work and going above and beyond during this time.
- Affirmation to teachers wearing multiple hats and still meeting student's needs!
- Affirmation to the Health Team to help keep all of us safe and healthy!

Subject	Executive Director's Report
Discussion	<p>Attract and Retain Students:</p> <ul style="list-style-type: none"> ● Some students have returned to LILA after going elsewhere at the beginning of the school year. <p>Attract and Retaining Staff:</p> <ul style="list-style-type: none"> ● General staff feelings are positive about how the hybrid model is going this year. <p>Sustainable Finances:</p> <ul style="list-style-type: none"> ● Still working on PPP loan forgiveness application process but expect full forgiveness. <p>Adequate Facilities:</p> <ul style="list-style-type: none"> ● Parking lot lines have been completed at Upper School ● The canopy at the Kinder Center has been postponed until summer break. ● Signage for both Kinder Center and Upper School are still in process. ● Summer building project for the new and safe entrance for the Lower School

Action Item: Approve 2020-21 parameters for shifts between Learning Models

Explanation							
Motion	Motion to approve 2020-21 parameters for shifts between Learning Models						
Made by	Treasurer Treanor		Seconded by	Member Ribar			
Discussion							
Vote		Yea	8 Treanor Ribar Redfield Massana Xu May Sheldon Maher	Nay		Abstain	1 Norcross
Decision	Motion carries						

Action Item: Approve 2019-20 Annual Report

Explanation							
Motion	Motion to Approve 2019-20 Annual Report						
Made by	Member Redfield		Seconded by	Member Maher			
Discussion							
Vote		Yea	8 Treanor Ribar Redfield Massana Xu Maher May Sheldon	Nay		Abstain	1 Norcross

Decision	Motion carries
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Action Item: Policy 214: Mandated Reporting of Child Neglect of Physical or Sexual Abuse

Explanation	
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Motion	Motion to approve Policy 214: Mandated Reporting of Child Neglect of Physical or Sexual Abuse
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Made by	Member Maher	Seconded by	Vice Chair May
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Discussion	
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Vote		Yea	8 Treanor Ribar Redfield Massana Xu Maher May Sheldon	Nay		Abstain	1 Norcross
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Decision	Motion carries
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Action Item: Action Item: Policy 232: Conflict of Interest

Explanation	
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Motion	Motion to approve Policy 232 Conflict of Interest as amended.
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Made by	Member Xu	Seconded by	Member Ribar
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Discussion	
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Vote		Yea	8 Treanor Ribar	Nay		Abstain	1 Norcross
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			Redfield Massana Xu Maher May Sheldon				
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Decision	Motion carries
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Action Item: Treasurer's Report

Explanation	
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Motion	Motion to Approve Treasurer's Report
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Made by	Member Xu	Seconded by	Vice Chair May
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Discussion	
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Vote		Yea	8 Treanor Ribar Redfield Massana Xu Maher May Sheldon	Nay		Abstain	1 Norcross
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Decision	Motion carries
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Dialogue/Discussion:

- Open Meeting Law updates
 - Consider how many people are in attendance for board committee meetings in order to not make it a quorum of voting board members.
- FY21 Budget Revision 1 Draft (the board's first read)
 - CFO Lundgren presented first read for board discussion, the board will review this next month as well.
- Board Meeting format
 - Zoom meetings have provided positives in that we have had more community members in attendance as well as allowing everyone to participate in a healthy

and safe manner.

Reports:

Subject	Finance Committee Minutes, 10/13/20 (review and file)
Discussion	Review and File

Subject	Executive Committee Meeting Minutes from 10/13/2020 (review and file)
Discussion	Review and File

Subject	Policy Committee Meeting Minutes from 10/9/2020 (review and file)
Discussion	Review and File

Action Item: Consent Agenda

Explanation	Secretary's Report (9/8/20 board meeting minutes)
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Motion	Motion to Approve the Consent Agenda
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Made by	Member Maher	Seconded by	Secretary Sheldon
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Discussion	
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Vote		Yea	8 Treanor Ribar Redfield Massana Xu Maher May Sheldon	Nay		Abstain	1 Norcross
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Decision	Motion carries
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Announcements:

- 1) Community Updates - A lot of exciting and upcoming things happening between the Booster Club, PTO and LILA Foundation. Kathy Bystrom is working with these groups and coordinating.
- 2) PTO- will be doing the Boosterthon Dance-a-thon later this fall.
- 3) Board Training Updates: Shannon Peterson attended “Transitioning Learning Models - It's more than numbers” by Hennepin County Regional Support team, 10/8/2020; “The Importance of US/China Relations in Today’s Interconnected World,” by Confucius Institute, 9/30/2020; “UN Organizations for Promoting Peace, Understanding and Human Rights,” by Confucius Institute, 10/7/2020; “Rupp, Anderson, Squires & Waldspurger Law Conference” 9/25/2020; “Forest Lake Everyone Belongs Innovation Labs,” 9/26/2020; “PELSB Info Session - 2020-21 School Year Guidance,” 9/18/2020

CFO Lundgren attended the annual school law conference on 9/25/20 by Rupp, Anderson, Squire, and Waldspurger, including session on Open Meeting Law updates; Data Practices Potpourri on 9/29/20 by State Data Practices Office; MDE webinar on SERVS UFARS Reconciliation on 10/13/20

- 4) Board Member Representation of LILA - None

Other Business: none

Reflection on Board Performance: Chair Norcross - thanked everyone for coming prepared as there was a lot to sift through for this week. Challenge- reflect on your own preparation and participation in the board meeting.

Adjourn: 7:42 pm

Motion	Motion to adjourn at 7:42		
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Made by	Vice Chair May	Seconded by	Member Ribar

Vote		Yea	8 Treanor Ribar Redfield Massana Xu Maher May Sheldon	Nay		Abstain	1 Norcross
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Decision

Motion carries