



The monthly meeting of the Board of Directors was held on July 14, 2020

The Board Chair has determined that, due to the ongoing COVID-19 health pandemic and the Executive Orders of the Governor to shelter in place, an in-person meeting is not prudent, and that attendance of anybody at the regular meeting location is not prudent. Therefore, in accordance with Minn. Stat. 13D.021, this meeting will be conducted by video conference for board members, and open to the public via telephone conference. The dial-in information for the conference is set forth below.

Join Zoom Meeting

<https://mylila.zoom.us/j/84234316493?pwd=VnVHeEdOSHZ5blhvZEE2eEtwb2t6Zz09>

Meeting ID: 842 3431 6493

Password: 0Euj1X

One tap mobile

General Business:

Call to order: 6:03 pm

Roll Call:

Board Members/Director Present or Absent:

name	present/absent
Mira Norcross (Chair and Parent)	Present Virtually
Jennifer May (Vice- Chair and Parent)	Present Virtually
Alex Treanor (Treasurer and Parent)	Present Virtually
Jessie Sheldon (Secretary and Teacher)	Present Virtually
Erin Maher (Teacher)	Present Virtually
Erin Ribar (Parent)	Present Virtually

Jim Redfield (Community Member)	Present Virtually
Teng Xu (Teacher)	Present Virtually
Cesca Massana (Teacher)	Present Virtually
Shannon Peterson (Executive Director)	Present Virtually
Julie Lundgren (CFO, Ex Officio Member)	Present Virtually

1. Unscheduled Visitors
2. Review of Agenda - Removed Finance Committee Minutes from Reports (did not meet leading up to the July board meeting), addition of Action items for Policy 132 and 134.
3. Conflict of Interest Disclosure: None
4. Brief Introductions of 2020 -2021 Board Members
5. Scheduled Visitors:

name	position/role
Erin Maher, Luis Vivas, Alli Williams and Kathy Griebel	The Equity Planning Team - more than 50 staff at LILA are interested in participating in equity work, updates shared about the group's work on curriculum, staff professional development, communication, hiring/retention and education on equity issues.

6. Unscheduled Visitors: None

name	position/role

Affirmations: Chair Norcross affirmed the Equity Team for getting the initiative going at LILA, Vice Chair May affirmed the new board members for volunteering their time and talents to the

board. Executive Director Peterson affirmed the Equity Team, Principal Griebel and the 50 LILA staff who are willing to work on this over the summer to give this important issue their attention. Secretary Sheldon affirmed the Leadership Teams for all their work preparing for all the options for this fall's school year.

Action Item: Appoint officers

Explanation	Annual appointment of executive committee members
-------------	---

Motion	Motion to appoint Mira Norcross as Chair
--------	--

Made by	Secretary Sheldon	Seconded by	Vice Chair May
---------	-------------------	-------------	----------------

Discussion	
------------	--

Vote		Yea	8 May Trenor Sheldon Maher Ribar Redfield Xu Massana	Nay		Abstain	1 Norcross
------	--	-----	--	-----	--	---------	---------------

Decision	Motion carries
----------	----------------

Action Item: Appoint officers

Explanation	
-------------	--

Motion	Motion to appoint Jennifer May as Vice Chair
--------	--

Made by	Chair Norcross	Seconded by	Treasurer Trenor
---------	----------------	-------------	------------------

Discussion	
------------	--

Vote		Yea	8 May Trenor	Nay		Abstain	1 Norcross
------	--	-----	--------------------	-----	--	---------	---------------

			Sheldon Maher Ribar Redfield Xu Massana				
--	--	--	--	--	--	--	--

Decision Motion carries

Action Item: Appoint officers

Explanation

Motion Motion to appoint Jessie Sheldon as Secretary

Made by Vice Chair May **Seconded by** Member Treanor

Discussion

Vote		Yea	8 May Treanor Sheldon Maher Ribar Redfield Xu Massana	Nay		Abstain	1 Norcross
------	--	-----	---	-----	--	---------	---------------

Decision Motion carries

Action Item: Appoint officers

Explanation

Motion Motion to Appoint Alex Treanor as Treasurer

Made by VC May **Seconded by** Secretary Sheldon

Discussion

Vote		Yea	8	Nay		Abstain	1
------	--	-----	---	-----	--	---------	---

			May Treanor Sheldon Maher Ribar Redfield Xu Massana				Norcross
--	--	--	--	--	--	--	----------

Decision	Motion carries
-----------------	----------------

Action Item: Appointments to the LILA Building Company Board for FY21: Dwayne Green, Jeanie Callahan

Explanation	
--------------------	--

Motion	Motion to approve Appointments to the LILA Building Company Board for FY21: Dwayne Green, Jeanie Callahan
---------------	---

Made by	VC May	Seconded by	Treasure Treanor
----------------	--------	--------------------	------------------

Discussion	
-------------------	--

Vote		Yea	8 May Treanor Sheldon Maher Ribar Redfield Xu Massana	Nay		Abstain	1 Norcross
-------------	--	------------	---	------------	--	----------------	---------------

Decision	Motion carries
-----------------	----------------

Action Item: Treasurer's Report: May 2020 financials

Explanation	
--------------------	--

Motion	Motion to approve Treasurer's Report: May 2020 financials
--------	---

Made by	Member Redfield	Seconded by	Vice Chair May
---------	-----------------	-------------	----------------

Discussion	
------------	--

Vote		Yea	8	Nay		Abstain	1
			May Treanor Sheldon Maher Ribar Redfield Xu Massana				Norcross

Decision	Motion carries
----------	----------------

Action Item: Annual designation of the "Identified Official with Authority" to authorize access to secure MDE websites protected by an MDE User Account. Recommend to approve two: Executive Director Peterson and CFO Lundgren for FY21

Explanation	
-------------	--

Motion	Motion to Approve the Resolution
--------	----------------------------------

Made by	VC May	Seconded by	Treasurer Treanor
---------	--------	-------------	-------------------

Discussion	
------------	--

Vote		Yea	8	Nay		Abstain	1
			May Treanor Sheldon Maher Ribar Redfield				Norcross

			Xu Massana				
--	--	--	---------------	--	--	--	--

Decision	Motion carries
----------	----------------

Action Item: Set FY21 Board Calendar of Regular Meetings

Explanation	Set FY21 Board Calendar of Regular Meetings for the 2nd Tuesday of each Month at 6:00pm with exception of March 2021 when we will meet on March 16, 2021 due to Spring Break
-------------	--

Motion	Motion to Set FY21 Board Calendar with amendment for March 2021.
--------	--

Made by	Treasurer Treanor	Seconded by	Member Xu
---------	-------------------	-------------	-----------

Discussion	
------------	--

Vote		Yea	8 May Treanor Sheldon Maher Ribar Redfield Xu Massana	Nay		Abstain	1 Norcross
------	--	-----	---	-----	--	---------	---------------

Decision	Motion carries
----------	----------------

Action Item: Policy 114 *General Accounting Principles*

Explanation	
-------------	--

Motion	Motion to Approve Policy 114 <i>General Accounting Principles</i>
--------	---

Made by	Member Xu	Seconded by	Member Maher
---------	-----------	-------------	--------------

Discussion						
------------	--	--	--	--	--	--

Vote		Yea	8 May Treanor Sheldon Maher Ribar Redfield Xu Massana	Nay		Abstain	1 Norcross
------	--	-----	---	-----	--	---------	---------------

Decision	Motion carries					
----------	----------------	--	--	--	--	--

Action Item: Policy 116 *Depository and Electronic Transfers Authority*

Explanation	Annual designation of authority for banking activities					
-------------	--	--	--	--	--	--

Motion	Motion to Approve Policy 116 <i>Depository and Electronic Transfers Authority</i>					
--------	---	--	--	--	--	--

Made by	Member Redfield		Seconded by	Treasurer Treanor		
---------	-----------------	--	-------------	-------------------	--	--

Discussion						
------------	--	--	--	--	--	--

Vote		Yea	8 May Treanor Sheldon Maher Ribar Redfield Xu Massana	Nay		Abstain	1 Norcross
------	--	-----	---	-----	--	---------	---------------

Decision	Motion carries					
----------	----------------	--	--	--	--	--

Action Item: Policy 132 *Data Practices*

Explanation	
-------------	--

Motion	Motion to Approve Policy 132 Data Practices
--------	---

Made by	VC May	Seconded by	Member Xu
---------	--------	-------------	-----------

Discussion	
------------	--

Vote		Yea	8 May Treanor Sheldon Maher Ribar Redfield Xu Massana	Nay		Abstain	1 Norcross
------	--	-----	---	-----	--	---------	---------------

Decision	
----------	--

Action Item: Policy 134 Data Practices

Explanation	
-------------	--

Motion	Motion to Approve Policy 134 Data Practices
--------	---

Made by	Secretary Sheldon	Seconded by	Member Maher
---------	-------------------	-------------	--------------

Discussion	
------------	--

Vote		Yea	8 May Treanor Sheldon Maher Ribar Redfield Xu Massana	Nay		Abstain	1 Norcross
------	--	-----	---	-----	--	---------	---------------

Decision	Motion carries
----------	----------------

Dialog/Discussion:

Subject	Committee assignments for 2020-21 term (up to 4 members per committee except as noted) <ul style="list-style-type: none"> ● Finance ● Elections ● Annual Meeting ● Board training (2) ● Exec. Director evaluation ● Policy Review ● Audit (up to 3)
Discussion	Members choose committee assignments and will designate a chair at the first meeting.

Subject	Basic Board procedures
Discussion	Addressed throughout the meeting and new members will get training with CFO Lundgren at a later date.

Subject	Equity Team
Discussion	Discussion about how individually, and collectively as a board, how do members support and influence equity and anti-racism issues in our community.

Reports:

Subject	Executive Director's Report
Discussion	Refer to notes in July monthly meeting folder

Action Item: Consent Agenda Secretary's Report, 6.9.20 meeting minutes and Donations report (June 2020)

Motion	Motion to approve the Consent Agenda
--------	--------------------------------------

Made by	VC May	Seconded by	Secretary Sheldon
---------	--------	-------------	-------------------

Vote		Yea	7 May Treanor Sheldon Maher Redfield Xu Massana	Nay		Abstain	2 Norcross Ribar
------	--	-----	--	-----	--	---------	------------------------

Decision	Motion carries
----------	----------------

Announcements:

- 1) PTO
- 2) Board Training Updates:
 - a) CFO Lundgren, 6/8/20, MDE webinar: MARSS ADM
 - b) CFO Lundgren, 6/8/20, MDE webinar: CARES Act funding for schools
 - c) CFO Lundgren, Tuesdays and Thursdays in June, PPP Funding Livestreams by CliftonLarsonAllen
- 3) Board Member Representation of LILA -
Board Member Representation of LILA: Exec. Director Peterson and Vice Chair May attended a National Charter School workshop organized by Joe Nathan (Center for School Change) and Edward Rivera (Coalition of Public Independent Charter Schools) on 6.19.20
- 4)

Other Business: none

Reflection on Board Performance: none

Adjourn:

Motion	Motion to Adjourn at 8:08pm
--------	-----------------------------

Made by	Member Xu	Seconded by	Member Ribar

Vote		Yea	8 May Treanor Sheldon Maher Ribar Redfield Xu Massana	Nay		Abstain	1 Norcross
------	--	-----	---	-----	--	---------	---------------

Decision	Motion carries
----------	----------------