

## **Central Davis Junior High Community Council Meeting**

### **Minutes**

**May 6, 2021**

**4:30 p.m.**

### **Central Davis Junior High**

In Attendance: Conducting – Kyle Roche, Chair, Parent-Member  
Dr. Lori Hawthorne, Principal  
Celia Larson, Vice Chair, Parent-Member  
Nicole Roche, Secretary, Parent-Member  
Daniela Harding, Parent-Member (via Zoom)  
Michael Lambert, Parent-Member  
Spencer Hadlock, Teacher-Member

Visitor: Kortnie Morgan, Teacher

Absent: Jana Pendleton, Parent-Member  
Rachel Cowgill, Teacher-Member  
Marion Gorder, PTA Representative

#### **1. Welcome**

The meeting began at 4:44 p.m. Chair Kyle Roche welcomed the members of the Central Davis Community Council (CDCC) attending in person and virtually.

#### **2. Approval of the April 8, 2021 Minutes**

Chair Roche presented the proposed minutes for the April 8, 2021 meeting. Parent-member Michael Lambert made a motion to approve the April 8, 2021 CDCC Minutes. The motion was seconded by Teacher-member Spencer Hadlock. The motion passed without objection.

#### **3. Current LAND Trust Accounting**

Chair Roche turned the time over to Dr. Lori Hawthorne to provide a current accounting of the LAND Trust funds. Dr. Hawthorne provided clarification as it was needed.

#### **Goal # 1: Academic Success:**

Over the course of the 2020-2021 school year, teachers will continue to collect or create any on combination of the following as we progress towards standards-based grading:

- draft clear learning targets
- collect student exemplars
- draft success criteria
- draft common formative assessments
- create benchmarks for evidence of student learning

**LAND Trust Funding associated with this goal: \$0.00**

**Goal # 2: College & Career Ready:**

- 93% of ninth grade students will exit Central Davis Junior High on track for graduation (7+ credits).
- 93% of all seventh and eighth grade students will pass all classes.

**LAND Trust Funding associated with this goal: \$40,000.00**

Budget Category	Expenditure	Description	To Date (5/1/21)
Salaries & Benefits	\$40,000.00	4 classified employees at 17.5 hours/week for remediation, tutoring, and/or mentoring	\$26,021.44*

\*projected year end total \$38,847.87; however, some or all of the remaining funds allocated will be used in Term 5 (summer) to assist in completion of goal due to effects of pandemic.

**Goal #3: Positive and Productive Life:**

Central Davis Junior High will enhance the learning opportunities for students in the classroom with continued improvements in supplies, materials, experiences, and technology to promote participation in educational programming as measured student engagement in courses and opportunities.

**LAND Trust Funding associated with this goal: \$81,300.00**

Budget Category	Expenditure	Description	To Date (5/1/21)
General Supplies Teacher Grants	\$33,352.00	Itemized Below	\$30,203.96
<b>Description</b>	<b>Grant Amount</b>	<b>Expenditure</b>	
Wolf – Smart Music	\$2,212.00	\$2,140.00	Complete
Orth – Printer, Paper, Toner VEX Robotics <sup>1</sup>	\$2,365.87	\$1,475.43 + \$955.96 \$2,431.39	Complete
English – Microphone Headset (65)	\$954.85		Sent email 3/31/21
Science – Seismometer	\$1,199.34	\$848.96	Seismometer & cover; still need to purchase laptop
Library – Book Upgrade	\$3,000.00	\$3,409.41	Complete
Orchestra – Instruments <sup>2</sup>	\$3,300.00	\$3,300.00	Complete
C Gardner – EE Field Trips	\$1,000.00	\$348.90	iPads for virtual field trips and personalized learning; sent email 3/31/21
S Gardner – TSA/VEX	\$1,450.00	\$870.00	Sent email 3/31/21

Hicken – Hi/Lo Books	\$800.00	\$795.60	Complete
Harmon – Microphone Noise Cancelling Headphones (20)	\$419.80	\$409.68	Complete
Wolf - Instruments <sup>3</sup>	\$11,160.00	\$10,461.96	
Counseling – School Supplies	\$650.00	\$639.17	Complete
Math – Graphing Calculators (20)	\$1,540.00		Complete
Math –Software (4 levels)	\$1,140.00	\$832.00	Complete
Math – iPad (4), Apple TV (4), Apple Pencil (6) <sup>4</sup>	\$2,560.00	\$1,250.00	Complete
Math – Explain Everything (4)	\$100.00	\$98.89	Complete
CTE – 3D Printer <sup>5</sup>	\$2,500.00	\$2,368.00	Complete
Software/Technology/ Hardware	\$44,948.00	Computer Refresh Supplement	\$44,947.95
<b>Total for Goal #3</b>			<b>\$75,151.96</b>

<sup>1</sup>Printer, etc. came in under budget; remaining grant was used to purchase VEX robotic equipment, complementary to both school courses offered and S. Gardner TSA/VEX grant

<sup>2</sup>Used \$794.45 from Orchestra to make a total purchase of \$4,094.45

<sup>3</sup>Itemized purchases as compared to request:

Requested	Purchased	Notes
1 Tuba @ \$4,800.00	\$2,589.26	Purchased tuba, trumpet, and euphonium
1 Oboe @ \$3,200.00	\$2,510.00	
1 Bass Amp. @ \$560.00	\$399.00	Bass amp was \$399.00
	\$503.64	2 Flutes
	\$287.82	Jazz mouthpieces and ligatures
	\$196.35	Vibe mallets
	\$1,467.46	Marimba (\$2,934.92) w/ matching grant
	\$1,209.00	Glockenspiel (bells) & xylophone (\$2,418.27) w/ matching grant
	\$1,298.44	Bass for Jazz Band
1 Baritone @ \$2,600.00	Not yet purchased	

<sup>4</sup>iPads are included in Computer Refresh Supplement and were not needed in this grant item

<sup>5</sup>Purchased 2 – price includes service plan, delivery, and printing medium

**Goal # 4: Positive and Productive Life**

Central Davis Junior High will build foundational knowledge and capacity of Social Emotional Learning (SEL) in staff by engaging in an introduction to SEL that fosters awareness and helps define what SEL means for our school community.

**LAND Trust Funding associated with this goal: \$0.00**

**4. Bylaw Amendment: Clean Up and PTA**

Chair Roche provided the history of how the PTA obtained an ex officio, non-voting seat on the CDCC and the importance of the collaboration between the CDCC and the PTA over the years especially where one organization has been able to provide funding to a project and another is prohibited from doing so. The current PTA representative to CDCC, PTA President Marion Gorder, had approached Chair Roche recently with her PTA term about to expire and suggested that it may be helpful to the PTA (co)president could designate someone to represent the PTA on the CDCC, which would require a bylaw change.

The proposed bylaw changes were the result of changes to the Utah State Code, typographical corrections, or removing leftover language from sunset provisions and qualified as “clean up” of the bylaws.

There was limited discussion as to whether a PTA designee would have the authority to make decisions on behalf of the PTA; however, Chair Roche reported that, based on his observations, the PTA (co)president in the past had always asked for time to go back to consult with their board anyway, so allowing for a designee to do this would not change the outcome or timing of decisions.

Vice-Chair Celia Larson moved to adopt the proposed bylaw amendments. The motion was seconded by parent-member Michael Lambert. The motion passed without objection. A copy of the amendments is attached to the end of these minutes.

**5. Dress Code**

Dr. Hawthorne reported that the survey results have now been distributed to all formal constituency groups, including CDCC, PTA, JSSC, department heads, and student council. None of these groups are the decision-making group as this is left to the administration; however, the administration wants the input of these groups in making any decisions.

Dr. Hawthorne reported that if you only look at the pie chart results of the survey, it would appear that no changes to the dress code are needed; however, if you look at the comments that accompany the answers from which the charts are derived, there is more definitive feedback that suggests some changes need to be considered. Dr. Hawthorne then said she just wants to take notes from the CDCC’s feedback and opened the topic up to discussion.

Vice-Chair Larson addressed the issue of short length and the difficulty and awkwardness in physically measuring shorts, and also mentioned the issue of headwear particularly related to

female students. Teacher-member Spencer Hadlock pointed out some concerns with how the survey was set up to “unlock” the ability to make comments; he also pointed out the need to state the purpose as to why we have a dress code in the first place given some of the comments made. Parent-member Michael Lambert observed that this is a no-win situation based on his prior experience teaching as someone is going to be offended regardless of the decisions, but that as a general principle, whatever is decided needs to be enforced and the teachers need to “buy in” as they are the first line of enforcement and it should be enforced equally and equitably.

Several CDCC members observed there were several comments regarding the inequitable enforcement of the dress code between genders, and the members agreed that this needed to be corrected. There was also agreement that, as a public institution, a purpose statement of “why” needs to be added: even if it doesn’t dispel the myth that it is about the predominant religion or to target a gender, at least the school has gone on record as stating its actual purpose behind the code.

Dr. Hawthorne invited anyone who was interested to provide additional specifics and suggestions. This includes stating purposes and suggestions and principles behind the dress code. She will create a form for said feedback and send out the link. Chair Roche moved to support this approach; parent-member Michael Lambert seconded the motion. The motion passed without objection.

#### **6. 2021-22 Elections/First Meeting**

Chair Roche stated that there would be three open parent-member seats and an open teacher-member seat in the fall. Anyone who meets the minimum qualifications can be elected/re-elected. Chair Roche expressed his thanks to all of those members – Daniela Harding, Kellie Harrison, Jana Pendleton, and Spencer Hadlock – whose terms were expiring.

Chair Roche explained that traditionally the outgoing CDCC will review setting the timeframe for the fall elections as well as the first meeting of the upcoming school year, but leave the remaining meetings of the year to the next council to set at the first meeting of the year. He further explained that this review has at times included actually having the CDCC make the determinations, and at other times having the CDCC delegate those decisions to the principal and the outgoing chair. He also made it clear he had no preference as to how the CDCC chose to address these items this year.

Parent-member Michael Lambert moved to delegate the setting of the election schedule and the first meeting to Dr. Hawthorne and Chair Roche. The motion was seconded by Teacher-member Spencer Hadlock. The motion passed without objection.

#### **7. Known Issues/Items for Next Meeting**

The known items for the first meeting of the new school year will include setting the remainder of the calendar for the 2021-22 school year and election of CDCC officers.

#### **8. Adjournment**

Dr. Hawthorne moved to adjourn. The motion was seconded by Parent-member Michael Lambert. The motion passed without objection. The meeting adjourned at 6:06 p.m.

# Central Davis Junior High Community Council Bylaw Amendment

*Passed May 6, 2021*

**(1) Purpose and Intent** – These Bylaws shall be the operating guidelines of the Central Davis Junior High School Community Council (“CDCC”). The intent of these Bylaws is to comply with the statutes enacted by the Utah State Legislature, currently contained in Utah Code Ann. §§53F-2-404, 53G-7-1202, 53G-7-1203, 53G-7-1204~~5~~, 53G-7-1206, 53G-7-1305, and administrative rule.

**(2) Composition of Council, Voting Rights, Term of Office** – ~~Effective with the 2020-2021 school year,~~ CDCC shall have six parent or guardian-member (“parent-member”) positions, ~~which is a reduction from the eight parent-members serving at the beginning of the 2019-2020 school year,~~ and shall have three educator-member positions, comprised of the Central Davis principal and two licensed teachers. Additionally, the Central Davis PTA president, ~~or~~ co-president, or their designee will serve on CDCC.

Parent-members may be elected to serve individually or as couples with full voting rights; however, a single position, regardless of whether held by an individual or a couple, only has one vote for any business conducted by CDCC. Educator-members have full voting rights. The Central Davis principal shall serve as an ex officio member with full voting rights. The Central Davis PTA president, ~~or~~ co-president, or their designee will serve as an ex officio, non-voting member of CDCC.

Parent-members are elected to two-year terms, and are eligible to serve in office so long as they have a child enrolled in the school or will have a child enrolled in the school during their term in office. Parent-member elections shall be staggered so that approximately fifty percent of the parent-members stand for election in a given year. Educator-members also serve two-year terms. The Central Davis PTA president’s, ~~or~~ co-presidents’, or their designees’ term coincides with ~~his or her~~ the term as of the PTA president/co-president.

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