

REQUEST TO ADDRESS THE BOARD

NOTICE

PURSUANT TO IDAHO CODE § 74(206)(1)(b) DUE TO THEIR SENSITIVE NATURE, COMMENTS OR COMPLAINTS ABOUT PERSONNEL OR INDIVIDUAL STUDENTS WILL ONLY BE HEARD IN EXECUTIVE SESSION.

PURSUANT TO IDAHO CODE § 33-512(11), A PERSON WHO DISRUPTS THE EDUCATIONAL PROCESS OR WHOSE PRESENCE IS DETRIMENTAL TO THE MORALS, HEALTH, SAFETY, ACADEMIC LEARNING, OR DISCIPLINE OF THE PUPILS OR WHO LOITERS IN SCHOOLS OR ON SCHOOL GROUNDS, IS GUILTY OF A MISDEMEANOR.

Public comment, regarding agenda items, about the District, including instruction, discipline, District personnel, policy, procedure, or curriculum, should be referred through proper administrative channels before it is presented to the Board. Complaints should be resolved through proper channels in the following order:

1. Teacher or Staff
2. Principal or Supervisor
3. Director or Administrator
4. Superintendent
5. Board of Trustees

If these channels have been exhausted, this form should be filled out and handed to the Board clerk prior to the beginning of the meeting.

The Board of Trustees follows a written agenda, a copy of which is available to assist you in participating in the meeting.

If you have indicated on this form your desire to speak, at the appropriate time, the Chair will announce your name.

You will have the floor a maximum of three (3) minutes.

The Board of Trustees encourages input from the public regarding agenda items. If you want to provide more information than time permits, please reduce your concerns to written form and send them to The Board Clerk. Written comments must include name, address, and telephone number.

All individuals appearing before the Board of Trustees and addressing an agenda item are expected to follow these guidelines:

1. Address the Board of Trustees only at the appropriate time as indicated on the agenda and when recognized by the Board Chair.
2. Identify oneself and be brief. Comments shall be limited to three (3) minutes. Group input shall be limited to ten (10) minutes.
3. The Board Chair may shorten or lengthen an individual's opportunity to speak and may also deny an individual the opportunity to speak if the individual has previously addressed the Board on the same subject within the past two (2) months.
4. The Board Chair shall have the authority to determine procedural matters regarding public participation not otherwise defined in Board policy.
5. When the public is unable to attend a meeting in-person, public comments are encouraged to be submitted in writing. The Board Clerk will provide written comments to the Board during the period of public comment.
6. If the public wants to address something not identified on the agenda, submit a completed form to The Board Clerk for future agenda consideration.

****Please deliver a completed copy of the attached *Request to Address the Board* form to the Board's clerk prior to the commencement of the Board meeting.****

Form History

Adopted on: September 9, 2021

Reviewed on:

Revised on:

Request to Address the Board

Date: _____

Name: _____ (Please Print)

Subject Matter Desiring to Address:

Check if any of the below identified subject matters are matters you wish to address in your presentation to the Board:

- The hiring of a public school employee.
- The qualifications of any individual employee/prospective employee.
- The evaluation or performance of any individual employed by the District.
- A complaint or concern about any individual employed by the District.
- A complaint or concern about any student enrolled at the District.
- Proposed future agenda item.

*****Please deliver a completed copy of this form to the Board’s clerk prior to the commencement of the Board meeting.*****