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*Commitment, Excellence, Community*

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**PLEASANT HILL SD #1  
SCHOOL BOARD MEETING MINUTES  
Monday, June 28, 2021; 7:00 p.m.**

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**1.0 CALL TO ORDER**

Board Chair Jeff Bernardo called the June 28, 2021 School Board Meeting to order at 7:00 p.m. Board members present were Curt Offenbacher, and Wylda Cafferata; John Oldham joined the meeting at a later time. Also present were Superintendent Scott Linenberger, Business Manager Sheri Longobardo, Middle School Assistant Principal Brandon Haberly, High School Principal Randy Fisher, and Elementary School Principal Devery Stoneberg. Florida Virtual School Program Coordinator Biff McCabe was also present.

Jeff Bernardo read the mission statement.

*PUBLIC HEARING ON APPROVED BUDGET*

**1.0 CALL TO ORDER – 7:01 p.m.**

**2.0 QUESTIONS AND/OR COMMENTS –**

There were no public comments or questions presented to the board.

**3.0 ADJOURNMENT – 7:02 p.m.**

*REGULAR SESSION OF SCHOOL BOARD MEETING*

**2.0 ADDITIONS OR DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

**3.0 ATTENDANCE AT PREVIOUS BOARD MEETING - 10**

**4.0 APPROVAL OF MINUTES**

- 4.1 Approve June 7, 2021 Board Meeting Minutes (Exhibit 2021.208)
- 4.2 Approve June 7, 2021 Budget Meeting Minutes (Exhibit 2021.209)

*The June 7, 2021 Board and Budget Meeting Minutes were approved by consensus as presented.*

**5.0 CONSENT AGENDA**

5.1 Annual Appointments

- 5.1.1 Designate Superintendent, Chief Administrative Officer/Clerk, ORS 332.515
- 5.1.2 Designate Sheri Longobardo as Business Manager
- 5.1.3 Designate Superintendent as Budget Officer
- 5.1.4 Designate Accuity, LLC as official auditor
- 5.1.5 Designate Banner Bank and the Local Government Investment Pool as depositories for school funds

- 5.1.5.1 Allow the Superintendent the discretion to invest in other depositories.
- 5.1.5.2 Allow the Superintendent the option to change depositories
- 5.1.6 Designate the Hungerford Law Firm, L.L.P, as legal counsel
- 5.1.7 Designate Property & Casualty Coverage for Education (PACE) as the District's liability insurance carrier
- 5.1.8 Designate WHA Insurance as Agent of Record
- 5.1.9 Designate American Fidelity Securities, Inc. as Section 125 administrator

***Wylde Cafferata moved to approve the Consent Agenda in its entirety. Curt Offenbacher seconded the motion. The motion passed with a vote of 3:0. John Oldham and Stephen Hammond were not present during the vote.***

## **6.0 REPORTS & DISCUSSION ITEMS**

### **6.1 Pleasant Hill Learning Academy (PHLA) (Exhibit 2021.210 a-c)**

Guest speaker Biff McCabe with Florida Virtual School has been working with PHSD staff to present online learning opportunities for Pleasant Hill students. Mr. McCabe shared the design and options offered by Florida Virtual Schools Global program.

Florida Virtual Schools (FLVS) offers more than 170 courses (core, electives, honors, credit recovery, and advanced placement). These courses offer supports in many layers and levels that will adapt to individual student needs.

PHSD will be looking at the Client Hosted option that would use current learning materials (ie. Canvas) through which it will utilize FLVS Courses.

There will be a certified teacher assigned to the program to work with students in credit recovery. Pleasant Hill would begin by focusing on credit recovery through the online learning academy. The district would look to expand to allow asynchronous learning for students who would prefer to continue taking courses online.

### **6.2 Quarterly Report – Facilities (Exhibit 2021.211)**

Superintendent Linenberger provided the board with a quarterly facility report document prior to the meeting. The district is focused on HVAC filters and air cleanliness/quality.

The EPUD electric vehicle charging stations that are expected to be installed will be on a separate meter, not costing the district for the power.

### **6.3 Superintendent Report**

#### **6.301 Enrollment Update (Exhibit 2021.212)**

The 2020-21 school year began with 975 students enrolled. The year finished with 1006. The increase was steady in relation to regulation changes and confidence built in returning to campus.

#### **6.302 PHIP Update (Exhibit 2021.213 a & b)**

Elementary School Principal Devery Stoneberg reported on family engagement at the elementary level. Monitoring looked different this year without having volunteers and visitors on campus. The Seesaw program used at the elementary level showed a lot of engagement online.

Staff and admin added over 28k posts on Seesaw that were viewed by students/families. Families, staff, and other students responded to student work in

the form of “likes” or “comments” over 24k times. Family members visited the Seesaw program over 45k times.

Seesaw was a very popular and valuable tool and the elementary students and staff intend to continue utilizing the program. The hope is to also invite volunteers back to campus and have more family engagement nights next year.

Superintendent Linenberger shared that the district approved a total of 82 students transferring into the district and 29 students leaving the district for neighboring districts. There were also 36 students approved to attend other virtual/charter schools.

The PHHS athletic system had 219 entrants/participants, and PHMS had 93. Many athletic programs saw students apply who have not participated in sports before.

Principal Fisher reported on the D/F grade analysis. There are approximately 200 fewer grades given in the second semester due to a couple of factors, including upper-classmen taking fewer classes. There is an uptick in D/F grades this semester. While staff continued to meet with each other and reach out to students at least once per week, students begin to lose interest towards the end of the year. This is magnified during times of Covid-19 learning.

Students who may need credit recovery to improve these grades may participate in summer school, or retake courses in person. The Florida Virtual School may also assist with the credit recovery process next year.

#### 6.303 Covid-19 Update

Oregon Department of Education is expected to release the final guidance for school reopening in the 2021-22 school year on July 22, 2021. The “Ready Schools, Safe Learner” blueprints will now be called “Resiliency Framework.” Local Health Departments and Superintendents will work together to develop new documents.

An expected requirement will be to ensure a health room is available for suspected illnesses. This is already in practice, but is expected to be a requirement. It’s not expected that cohorts will be mandated, and other details are still being developed.

#### 6.304 Legislative Update

Today (June 28, 2021) marked the completion of the legislative session. The next biennium will be funded at \$9.3 billion. Many districts budgeted for \$9.1 billion, but were hoping for a \$9.6 billion funding.

Class sizes will now be able to be included in licensed contract negotiations for Title I-eligible schools only. PHES is a Title I school, but PHMS/PHHS are not. This may add a nuance to the negotiation process.

#### 6.4 Board Self-Evaluation

Board Chair Jeff Bernardo gathered board self-evaluation forms and presented the results. The present board members will recommend using these evaluations to build the charge document and goals for the upcoming school year. This will also assist new board members by giving them an idea about where the board stands in its priorities.

**7.0 PUBLIC FORUM** – There were no public comments submitted to the board.

## 8.0 BOARD ACTION ITEMS

### 8.1 New Business

- 8.101 Approve Resolution Adopting the Budget, Making Appropriations, and Imposing and Categorizing Taxes (**Resolution 2021.214**)

*Curt Offenbacher moved to approve Board Resolution 2021.214, Adopting the Budget, Making Appropriations, and Imposing and Categorizing Taxes as written. Wylda Cafferata seconded the motion. The motion passed unanimously 4:0.*

- 8.102 Approve Resolution for Disbursements of General Fund Monies (**Resolution 2021.215**)

*Curt Offenbacher moved to approve Board Resolution 2021.215, Disbursement of General Fund Monies. Wylda Cafferata seconded the motion. The motion passed unanimously 4:0.*

- 8.103 Accept Elections Abstract (**Exhibit 2021.216**)

*Jeff Bernardo moved to accept Elections Abstract (Exhibit 2021.216). Curt Offenbacher seconded the motion. The motion passed unanimously 4:0.*

## 9.0 FUTURE BOARD MEETINGS

- Board Meeting – July 19, 2021; 6:00 p.m. – *Via Zoom*
- OSBA Board Training (First Session) – August 23, 2021; 6:00 p.m. – *Via Zoom*
- OSBA Board Training (Second Session) – September 13, 2021; 6:00 p.m. – *Via Zoom*

## 10.0 ANNOUNCEMENTS/OTHER

- 10.1 Hiring of Shawn Swick, Middle School Assistant Principal – The board welcomed Mr. Swick to the district. Mr. Haberly will be missed as he moves on to his next venture in Dayville.
- 10.2 Resignation of Laura Gerick, PHES Third Grade Teacher – The district thanks Ms. Gerick for her hard work here as the Union President and an elementary school teacher. She looks forward to becoming an administrator in her future.
- 10.3 Resignation of Matthew J. Thornton, Advanced Mathematics Teacher – Mr. Thornton will be transferring districts and PHSD has appreciated all of his teaching and involvement here at Pleasant Hill.
- 10.4 Vaccine Clinic (June 26, 2021) – Four adults received their first dose, 29 adults received their second dose, and two received the single-dose Johnson & Johnson. There were 10 children (ages 12-19) who received their first dose, 15 received their second dose, and one received the single-dose Johnson & Johnson vaccine.
- 10.5 Superintendent Linenberger presented Curt Offenbacher and Jeff Bernardo with a departing gift from the district. Both have spent a tremendous amount of time with the district and have dedicated themselves to improving schools and the education of its students. Though everyone hadn't always agreed on everything, their work is always focused on improvement for the district and has its best interest at heart.

## 11.0 ADJOURNMENT – 8:34 p.m.

Signed: \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, 2021.  
John Oldham, Vice Chair