



September 9, 2021

Good Day.

I am writing to reiterate and clarify the purpose of school-related COVID 19 Notifications.

1) The First Notification Letter of a positive COVID 19 test will be sent to the entire school community as notification that an individual in the school community has a positive COVID test result; this is the exact procedure that was in place last year. In conjunction with the Westchester County Department of Health, the Archdiocese analyzes information that I submit regarding the positive COVID test case. **If no CLOSE CONTACTS are determined to exist, the process ends here for the larger school community, and the impacted individual/family follows the mandated protocols (e.g., quarantining).**

2) Exactly like last year's procedure, as well, if CLOSE CONTACTS to the individual who tested positive are determined to exist, also by the analysis of the information that I submit to the Archdiocese in conjunction with the Westchester County Department of Health, **a second letter, The Quarantine Notification Letter will be sent to those individuals who are deemed CLOSE CONTACTS of the individual who tested positive. Directives for follow-up steps are outlined in the Quarantine Letter.** There is a great likelihood that the larger school community may not receive a Quarantine Notification Letter, as there is no impact to your child/family, and no further steps need to be taken.

Please also note that, just as we did last year, SJS prioritizes the health of the whole school community, maintains the goal of safe, in-school instruction for all of our precious students. To those ends, we are diligently following all safety protocols, including masking, social distancing, hand hygiene, and sanitation protocols; I am hopeful that with these measures consistently in place, should an individual test positive, we can quickly and effectively mitigate the spread of the virus within our school community.

**In closing, I ask that you please read the contents of the Notification Letters carefully, as this information is contained in them. Please note that schools are not permitted to share more specific information regarding positive COVID cases due to confidentiality regulations.**

God bless you and yours!  
Stay safe.

SJS STRONGER Than Ever!  
Mary Ellen Sanchez,  
Principal, SJS