



TCM TIDBITS



May, 2021

JUST A REMINDER:

Anytime you do an initial placement, you need the SPED team and parent/guardian's signatures on all documents.
Even during the pandemic.

If you are retiring or leaving the district, please contact your TCM as soon as possible so they can come check your files.

PICTURE OF YVONNE

Don't forget about the July 1st Count. Make sure your caseloads are correct

If you have a student that is OHI, there must be current medical documentation stapled to the inside of the green folder on the left side. This includes files transferring out of district.

We want to wish Yvonne Ricks the happiest of days in her retirement. Yvonne started with district in 1994 working at East Layton El. In 2004 she became a TCM. She has seen many things change in her 17 years in the SPED department. She is one of the best and will be greatly missed by everyone. She looks forward to spending time with family, gardening, and hiking just to list a few. Thank you for your many years of dedication and time you have given.

END OF YEAR HOUSEKEEPING ITEMS: DON'T FORGET TO CHECK THE PENDING LIST IN myIDEA AND FINALIZE ALL DOCUMENTS BEFORE LEAVING FOR THE SUMMER.

PROGRESS REPORTS: MAKE SURE 4TH TERM PROGRESS REPORTS ARE COMPLETED AND FILED. If a file has moved to next school to attend, please make sure they are forwarded to that school.

FILE FAIR FOR SPECIAL CLASSES IS MAY 21ST AT THE VISTA CENTER



Have a great Summer!



Reminder: TCMs are off during the summer. If you need anything please contact Tom Johnson.