

St. Martinville Junior High School Parent and Family Engagement Policy



School Parent and Family Engagement Policy *St. Martinville Junior High* 2021-2022

Required School Parent and Family Engagement Policy Components

The school parent and family engagement policy includes a description of how the school will implement or accomplish each of the following components:



- **Jointly Developed**

St. Martinville Junior High will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

Parents will receive the Parent and Engagement Plan at the beginning of the school year via letter home and/or school website. Parents will be informed of their parental rights to be involved in the planning and development of the plan through meetings, surveys, and questionnaires. Administrators and parents will meet at the end of the academic school year with a panel of parents. This panel will be open to all. At this particular time evaluations will be completed and then used in August to present a draft of reviews from the parent evaluations.

- **Annual Title I Meeting**

St. Martinville Junior High will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

At Parent Teacher Conferences, St. Martinville Junior High school, will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting will not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.

- **Communications St. Martinville Junior High** will take the following actions to provide parents of participating children the following:
 - Timely information about the Title I programs,
 - Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement, and
 - Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

St. Martinville Junior High will establish systems of communication that will ensure that all information about policies, procedures and expectations are available to all parents. St. Martinville Junior High will continually update the website and Facebook page with relevant and timely information including staff information, email addresses, and teacher websites, helpful educational web links, school happenings, contact information, calendars, lunch menu, etc.

- *Hold conferences and home visits as arranged by the district or school or as requested by parents based on student individual needs.*
- *Encouraging parent- teacher conferences and facilitate these meetings by maintaining an open door policy through contact with the teacher, counselor, or administrators for these concerns as well as others.*
- *Use of “Remind” App for communication and texts as well as the JCall system*
- *Encourage and promote a sense of care and concern for physical and emotional safety, and the health and well-being of students, staff, and parents.*
- *Establish systems of communication that will ensure that all information about policies, procedures, and expectations are available to all parents.*
- *Provide information and guidance on: understanding standards, curriculum, and assessments*
- *Hold conferences surveys for students, parents, and communities to provide responses to school programs, policies, practices, and share information and concerns about students on an annual or biannual basis.*
- *Provide additional opportunities for parents to provide responses to classroom teachers about the academic progress of students.*
- **School-Parent Compact**

St. Martinville Junior High will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state’s high standards.

The compact will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand. This compact will describe not only the school’s responsibility in providing high quality instruction and curriculum, but the student and the parent responsibilities for meeting and supporting the learning processes. The compact will address how parents have reasonable access to staff, receive frequent reports on their progress, and have the

opportunity to volunteer and observe in the classroom. **St. Martinville Junior High School** is committed to continually improving the learning opportunities for students both on campus and at home. Learning at home includes family interaction that supports school based learning and provides encouragement and guidance for good student education. To meet this commitment , the following actions will be taken:

- *Sending parent compacts home*
- *identify and connect families of children with special physical and learning needs with resources to facilitate appropriate services.*
- *Empower parents to understand their role in establishing their children’s boundaries, rules, and expectations.*
- *Providing meetings and communication opportunities between the parent and the teacher for the creation of individual learning strategies to be utilized both at home and in the classroom for the furtherance of student education.*
- *Hold school and community - based meetings to help parents understand school needs and expectations at different levels of the educational process.*
- *Establish and maintain partnerships with businesses, faith-based organizations, and community agencies in order to provide training on effective parenting skills.*
- *Assist parents in learning how to create conditions that support learning at home.*
- *Help parents develop more awareness of the need for literacy and learning in the home*
- *Collaborate with and support programs that assist parents with health, nutrition, economic, and other family services.*

- **Reservation of Funds**

St. Martinville Junior High will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

St. Martinville Junior High’s school budget for parent and family engagement activities and programs will be equally divided between the Fall and Spring.

- **Coordination of Services**

St. Martinville Junior High will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

St. Martinville Junior High is committed to enriching parenting skills and aiding parents in providing homes that support childhood and development. St. Martinville Junior High will host the following events to coordinate and integrate parent and family engagement:

- *Provision of annual Title I Orientation meeting to explain Title I policies, legal requirements, parent rights, services, and compacts*
- *Provide information about content knowledge, skills and expectations in all subjects and at all levels.*
- *Provide training on how students are evaluated*



- *Share information on how the school accommodates differences in learning, and how the school addresses transitions from preschool programs to elementary education programs, middle school to high school, and high school to post graduation activities.*
- *Share information on the kinds of projects and assignments in place to help students meet higher academic standards.*
- *Provide training on how to discuss and monitor school work and home work.*
- *Provision of standardized test taking tips and strategies*
- *Hosting of Family Reading Events and Family Math Events*
- *Provide resources for parents that need additional support for assisting students at home.*
- *Provide parent training on how to work with their children in goal- setting and planning for college or work.*
- *Life-skills and Second Steps Violence Prevention training provided to all students through regularly scheduled Physical Education classes (all grades),*
- *Informing parents of the Positive Behavior Support procedures to be utilized to reward good character and student behavior*

- **Building Capacity of Parents**

St. Martinville Junior High will build the parents’ capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- Provide parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards;
- Provide materials and training to help parents to work with their child to improve their child’s achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement; and
- Provide assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - The challenging State’s academic standards,
 - The State and local academic assessments including alternate assessments,
 - The requirements of Title I, Part A,
 - How to monitor their child’s progress, and
 - How to work with educators to improve the achievement of their child.

St. Martinville Junior High faculty and staff recognize the large variety of opportunities for parents to build capacity and build support for student learning and success. To meet this commitment, the following actions will be taken by St. Martinville Junior High:

- *Encouraging and seeking out opportunities for parents and community to regularly volunteer for the good of students*
- *Actively seeking talents and interest of parents which may promote positive experiences*

for the students at our school

- *Academic Pep Rallies*
- *Fall Academic Event*
- *Spring Academic Event*
- *Engaging parents in academically relevant assemblies*
- *Hosting awards programs and/or assemblies*
- *Continually soliciting parent comments and concerns from parent surveys, and Open House Events*



- *Recognizing outstanding students achievement in local newspapers*
- *Maintaining a log of parent and community volunteers and the related activities*
- *Scheduling of events/presentations facilitated by community volunteers*
- *St. Martinville Junior High will create a welcoming environment for family members visiting schools to encourage parent participation in community service, service learning, field trips, and project-based learning types of learning activities.*

- **Building Capacity of School Staff**

St. Martinville Junior High will provide training to educate teachers, specialized instructional support personnel, principals and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

St. Martinville Junior High faculty and staff are committed to providing opportunities for shared input resulting in a plan of action based on cohesive goals and objectives which leads to greater school improvement and student success. This commitment, by definition must engage parents and community partners in an open- door policy. To meet this commitment, St. Martinville Junior High will seek input by the support and active facilitation of the following committees and processes:

- *Provide teacher training on the value of parent involvement at home*
- *Train staff and parents/ caregivers in leadership, problem-solving, conflict resolution, and decision making skills.*
- *Have appropriate representation of parent/ caregivers on various committees of school and district governance and improvement.*
- *Seek input, feedback and support for families by a variety of methods to get input about school and district policies, curricula and programs.*
- *Include parents in reviewing/ revising the school Parent involvement Policy and Review and contributing to Parent Involvement Funds.*
- *Provide information for students and families on community health, cultural, recreational , social support, and other programs or services.*
- *Provide information on community activities that link to learning skills and talent development opportunities, including summer programs for students.*
- *Coordinate service integration of school in partnership with businesses, civic, counseling, cultural, health, recreation, and other agencies and organizations.*
- *Provide opportunities for community service and service learning as a pathway to enhance involvement with community by students, families, and schools.*
- *Work with local businesses, industries, and community organizations on programs to enhance students' skills and family involvement.*

St. Martinville Junior High will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

In support of strengthening student academic achievement, **St. Martinville Junior High** receives Title I, Part A funds and must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's

expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school’s plan submitted to the district.

St. Martinville Junior High agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the targeted assistance or schoolwide program plan.
- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b) of ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and family engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- *Parents play an integral role in assisting their child’s learning,*
- *Parents are encouraged to be actively involved in their child’s education at school,*
- *Parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child, and*
- *Other activities are carried out, such as those described in Section 1116 of ESSA.*