

**WEST HARTFORD-BLOOMFIELD HEALTH DISTRICT
APPROVED BOARD MEETING MINUTES
WEDNESDAY, JUNE 9, 2021**

I. CALL TO ORDER

Meeting was called to order at 9:32 a.m. by Chairman Hart. Member Seth Pitts was introduced as a new Board Member and welcomed by the Board.

Members Present: Matthew Hart, Scott Aronson, Phil Schenck, Phyllis Hyman, Karen Harrington and Seth Pitts

WHBHD Staff Present: Aimee Krauss, Chris Hansen, Suzette Brown, Megan Westcott and Sherri Jain

II. Approval of Minutes of the March 10, 2021 Meeting

Chairman Hart moved, and Member Aronson seconded, a motion to approve the minutes of March 10, 2021 Board Meeting.

The motion carried unanimously.

III. Approval of Minutes of the April 1, 2021 Special Board Meeting

Chairman Hart moved, and Member Schenck seconded, a motion to approve the minutes of April 1, 2021 Special Board Meeting.

The motion carried unanimously.

IV. Chairperson's Report

Chairman Hart thanked the Health District staff for their great work during the pandemic.

V. Director's Report

Director Krauss provided an update on WHBHD personnel. The update included newly hired staff, ongoing recruitments and staff that will be retiring or otherwise will not longer be with WHBHD. To thank the District staff, the Director mentioned planning an event in July. She stated that there has been an increase in property maintenance related cases for the District.

Members further discussed challenges of recruiting new staff, school-age children who are yet to be vaccinated, about the availability of mental health resource to the District staff, and property maintenance in Bloomfield.

VI. WHBHD Vaccination Plan

Director Krauss provided an overview of the geographic areas within the District that may have lower vaccination rates. She cited partnerships and efforts including door-to-door, shopping plazas, community meetings, incentives via business owners, and other events to provide vaccination clinic information (including nights and weekends) and encourage vaccination.

VII. Approval of FY20 -21 Revised Fiscal Budget

Chairman Hart moved, and Member Hyman seconded, a motion to amend and approve the FY20-21 revised budget. Director Krauss clarified that the amendment is to incorporate the Vaccine Equity Partnership grant.

The motion carried unanimously.

VIII. Approval of FY21-22 Revised Fiscal Budget

Chairman Hart moved, and Member Schenck seconded, a motion to approve the FY21-22 revised budget. Director Krauss clarified that the revision incorporates the Vaccine Equity Partnership grant.

The motion carried unanimously.

IX. Authorization for the Director of Health to execute a contract with the Department of Public Health, Vaccine Equity Partnership in the amount of \$156,481.17

Chairman Hart moved, and Member Aronson seconded, a motion to approve the execution of a contract with the Department of Public Health, a Vaccine Equity Partnership.

The motion carried unanimously.

X. Authorization for the Director of Health to execute a contract with Murtha Cullina, Attorneys at Law

Chairman Hart moved, and Member Aronson seconded, a motion to approve the execution of a contract with Murtha Cullina, Attorneys at Law.

The motion carried unanimously.

XI. Authorization for the FY21-22 for the Director of Health to execute any and all contracts or amendment thereof with the State of Connecticut Department of Public Health on behalf of the WHBHD.

Chairman Hart moved, and Member Pitts seconded, a motion to approve the Director of Health to execute any and all contracts or amendment thereof with the State of Connecticut Department of Public Health on behalf of the WHBHD.

The motion carried unanimously.

XII. Other Business

There was a brief discussion to recognize retiring Member Walek at a future Board meeting.

XIII. Adjournment

The meeting adjourned at 10:33 a.m.