

**Addendum
Board Meeting
September 8, 2021**

BARRE UNIFIED UNION SCHOOL DISTRICT

<p>NEW HIRE NOTIFICATION FORM Complete and Submit to the Central Office (please submit via email to hr@buusd.org)</p>	<p>Date Received by Central Office: <div style="border: 1px solid black; padding: 5px; text-align: center; font-size: 1.2em;">8/5/21</div></p>
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To be Completed by Hiring Administrator: (please leave notes for Central Office on the back page)

Name: <input style="width: 90%;" type="text" value="Kathryn Matthews"/>	Location: <input style="width: 90%;" type="text" value="BCEMS"/>
Submission Date: <input style="width: 80%;" type="text" value="8/5/21"/>	Administrator Action/Checklist Complete: <input checked="" type="checkbox"/> Y <input type="checkbox"/> N
Position: <input style="width: 90%;" type="text" value="Nurse"/>	Grade (If Applicable): <input style="width: 80%;" type="text"/>
Endorsement (If Applicable): <input style="width: 80%;" type="text"/>	<input type="checkbox"/> Hourly-Non Exempt <input checked="" type="checkbox"/> Salary-Exempt
Hours Per Day: <input style="width: 40%;" type="text" value="7.5"/>	Scheduled Hours: <input style="width: 40%;" type="text" value="8:15"/> a.m. to <input style="width: 40%;" type="text" value="3:45"/> p.m.
Account Code: <input style="width: 95%;" type="text" value="101-1381-51-11-0-2131-51110"/>	
Replacement? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	
If Yes, For Whom? <input style="width: 80%;" type="text" value="Heather Douglas"/>	Salary Rate: \$ <input style="width: 80%;" type="text" value="46,251.00"/>
Administrator Approval: <input style="width: 80%;" type="text" value="Hayden Coon"/>	Signature Date: <input style="width: 80%;" type="text" value="8/5/21"/>

REVERSE SIDE: Complete the New Hire Checklist prior to emailing candidate packet for Superintendent review.

For Central Office Use Only:

Contract Complete Date <input style="width: 150px;" type="text"/>	Offer Letter Complete Date <input style="width: 150px;" type="text"/>	DOH <input style="width: 100px;" type="text"/>
Total Years of Experience: <input style="width: 100px;" type="text"/>	Step: <input style="width: 80px;" type="text" value="5"/>	Salary Placement: \$ <input style="width: 150px;" type="text" value="BA"/>
Hourly Rate: \$ <input style="width: 150px;" type="text"/>	Salary Rate: \$ <input style="width: 150px;" type="text"/>	Seniority Date: <input style="width: 150px;" type="text"/>
Contract Type: <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Para <input type="checkbox"/> Replacement <input type="checkbox"/> Interim <input type="checkbox"/> Offer/Non-Contracted Letters		
<input type="checkbox"/> AFSCME <input type="checkbox"/> N/A		
Days Per Year: <input style="width: 100px;" type="text" value="190"/>	Salary: \$ <input style="width: 150px;" type="text" value="46,251"/>	Contract Days: <input style="width: 100px;" type="text"/>
Teacher: AOE Endorsement: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
If No, Required: <input checked="" type="checkbox"/> Provisional <input type="checkbox"/> Emergency <input type="checkbox"/> Apprenticeship		
Para-Educator: Associates Degree <input type="checkbox"/> YES <input type="checkbox"/> NO (If NO) → ParaPro <input type="checkbox"/> YES has passed ParaPro		
<input type="checkbox"/> NO will need to take ParaPro		

<div style="border: 1px solid black; padding: 5px; font-family: cursive; font-size: 1.2em;">Christopher Fennerssey</div>	<div style="border: 1px solid black; padding: 5px; text-align: center; font-size: 1.2em;">8-6-21</div>
Superintendent Approval Signature	Date

Waitsfield, VT

All duties for School RN, including administration of medications, followup with parents, school health record updating and SNAP recording

This position was parttime for 3 mos to cover a maternity leave, I worked at the school 2 days a week 1/2 days the other half of the day was at Harwood Union High School as a second school nurse.

Reason for leaving: Part time temporary position

Supervisor: Jean Berthiaume (802-496-2272)

Experience Type: Public School, Part-time

It is **OK** to contact this employer

University of Vermont

Clinical Lab Nursing Instructor

Burlington, VT

Jan 2010 - Jun 2010

Supervisor: Patricia Prelock ((802) 656-3131)

Experience Type: Other, Part-time

It is **OK** to contact this employer

Southeast Alaska Regional Health Consortium

Registered Nurse, ICU and ER

Sitka, AK

Jan 2002 - Jul 2005

Supervisor: Joy Blanchette ((907) 966-2411)

Experience Type: Other, Full-time

It is **OK** to contact this employer

Fletcher Allen Health Care

Registered Nurse, Cardiology

Burlington, VT

Jun 2000 - Aug 2002

Supervisor: Julie Morse ((802) 847-0000)

Experience Type: Other, Full-time

It is **OK** to contact this employer

Letter of Interest

I am applying for the school nurse position at Barre Town Middle and Elementary School.

I am a Registered Nurse and currently employed at UVMMC where I have been employed for 16 years, I also have done substitute school nursing.

I enjoy working with elementary and middle school children.

Thank you for reviewing my application and if you have any questions please do not hesitate to call.

Thank you

Kathy Matthews

802-585-5026

September 2021

District Enrollment/Staffing

Class Size Policy Limits				Barre City Enrollment					Barre Town Enrollment					
Grade	Min	Ideal	Max	Students	Teachers	Avg.	Outside Placed	Total Grade Level	Students	Teachers	Avg.	Outside Placed	Total Grade Level	
PK	12	15	17	64	3	21.33	33	97	102	4	25.50	10	112	
K	15	16	18	70	5	14	0	70	77	5	15.4	0	77	
1	15	18	20	76	5	15.2	0	76	78	4	19.5	0	78	
2	15	18	20	64	4	16	0	64	84	5	16.8	0	84	
3	15	18	20	87	6	14.50	0	87	72	4	18	0	72	
4	15	20	22	68	5	13.6	0	68	66	4	16.5	0	66	
5	15	20	22	77	6	12.83	2	79	82	4	20.5	1	83	
6	15	20	22	72	6	12.00	0	72	71	4	17.75	0	71	
7	15	23	25	75	6	12.50	0	75	71	7	10.14	2	73	
8	15	23	25	58	6	9.67	0	58	79	7	11.29	3	82	
								BC PK-8 Total						BT PK-8 Total
				711			35	746	782			16	798	

SHS Enrollment					CVCC Enrollment	
Grade	SHS	Early College	Outside Placed/SEA	Total	Programs	Students
9	180	0	19	199	Automotive Tech	20
10	136	0	22	158	Baking & Culinary Arts	19
11	137	0	16	153	Building Trades	18
12 +15	123	18	24	165	Cosmetology	27
Total	576	18	81	675	Digital Media Arts	19
					Digital Media Arts II	4
					Electrical Tech	21
					Emergency Services	12
					Exploratory Tech	24
					Human Services	0
					Medical Professions	7
					Natural Resources/Sus.	12
					Plumbing & Heating	24
					Totals Enrollment	207

9/3/2021

Students Enrolled
2294
Outside Placed Total
132
District Total
2426

HOME STUDY REPORT (AOE provided data)

AOE Report Month	Barre City Home Study (AOE Report)				Barre Town Home Study (AOE Report)				Spaulding High Home Study (AOE Report)			
	2018-2019	2019-2020	2020-2021	2021-2022	2018-2019	2019-2020	2020-2021	2021-2022	2018-2019	2019-2020	2020-2021	2021-2022
July	-	-	-	29	-	-	-	23	-	-	-	4
August	9	22	22	31	9	26	18	29	6	18	6	6
September	11	23	30	35	11	27	25	35	8	20	9	8
October	11	23	41		15	28	35		9	20	13	
November	No Rpt	26	43		No Rpt	29	38		No Rpt	20	14	
December	No Rpt	26	No Rpt		No Rpt	29	No Rpt		No Rpt	21	No Rpt	
January	No Rpt	No Rpt	50		No Rpt	No Rpt	43		No Rpt	No Rpt	14	
February	No Rpt	25	52		No Rpt	30	46		No Rpt	21	14	
March	No Rpt	No Rpt	52		No Rpt	No Rpt	48		No Rpt	No Rpt	15	
April	32	25	44		32	30	48		17	21	16	
May	32	26	17		32	30	9		17	21	2	
June	35	32	20		34	39	11		17	24	4	
Pending at AOE	<i>2 additional applications for September Pending Approval (not counted above)</i>				<i>4 additional applications for September Pending Approval (not counted above)</i>				<i>2 additional applications for September Pending Approval (not counted above)</i>			