

OAK GROVE SCHOOL DISTRICT
BOARD OF TRUSTEES

Minutes
Regular Board Meeting
Yvonne Cook Board Room
August 25, 2016

Dennis Hawkins, President of the Board of Trustees, called the meeting to order at 6:34 p.m. CALL TO ORDER

Members present: Dennis Hawkins, President
 Mary Noel, Vice President
 Carolyn Bauer
 Jeremy Nishihara
 Jacquelyn Adams

Others present: José L. Manzo, Superintendent
 Andrew Garcia, Assistant Superintendent
 Maria Wetzel, Assistant Superintendent
 Laura Phan, Assistant Superintendent
 Interested Community and Staff Members
 Rachelle Uribe, Recording Secretary

Set the Agenda

On motion by Member Bauer and second by Member Adams, the Board of Trustees set the Agenda, with the following vote:

SET THE AGENDA

Ayes: Members Adams, Nishihara, Bauer, Noel and Hawkins
Noes: None
Absent: None
Abstaining: None

Closed Session

The Board recessed to Closed Session at 6:35 p.m. to discuss Public Employee Performance Evaluation – Superintendent; Public Employee Discipline/Release/Dismissal; to Confer with District labor negotiators, Assistant Superintendent of Human Resources Andrew Garcia, Assistant Superintendent Laura Phan, and Legal Counsel Adam Fiss and Legal Counsel Janae Novotny regarding Oak Grove Educators Association; California School Employees Association, Chapter 412; and American Federation of State, County and Municipal Employees Union, Council 57, Local 101. The Board also conferred with District legal counsel regarding existing litigation pursuant to Paragraph (1) of subdivision (d) of Government Code section 54956.9: KNTV Television LLC vs. OGSD, Case No. 116CV289924.

CLOSED SESSION

Open Session

The Board reconvened to Open Session at 7:41 p.m. President Hawkins welcomed those in attendance; and explained the process to be followed in conducting the Board Meeting, including the presentation of information to the Board and the manner in which those present could address the Board during the meeting, either regarding specific agenda items or during "Public Comment." Also explained, were the implications/restrictions of the Brown Act on comments made at meetings of governmental bodies in California.

OPEN SESSION

Flag Salute

President Hawkins led the Flag Salute.

FLAG SALUTE

Superintendent's Report

The Superintendent thanked District staff for contributing to a smooth start of the school year. He thanked classified staff, custodians, grounds, and maintenance personnel for their work over the summer. He thanked print shop and warehouse staff for preparation and delivery of instructional materials and supplies to schools. He recognized staff for preparations made at each school site, including libraries. He concluded with a thank you to school secretaries and staff for welcoming families and students to the District.

SUPT.'S REPORT

Superintendent Manzo reported visits to schools including Anderson, Bernal, Frost, Indigo, Ledesma, Hayes, Oak Ridge, Edenvale, Herman, and AdVENTURE.

Of the Welcome Back Event, the Superintendent congratulated Exemplary Staff Award recipients. He thanked Mendy Cantero and Child Nutrition Services for preparation of the event. President Hawkins was thanked for a thoughtful speech and Board Members for their attendance and support.

The Superintendent reported on summer modernization projects and thanked Maintenance and Operations staff for their work over the summer preparing sites for opening day. He commended Neil Rauschhuber, Fred Dickey, and Michael Thomas for their coordination and supervision of modernization and maintenance projects at the schools.

Superintendent Manzo announced the California Assessment of Student Performance and Progress (CAASPP) data was released and was enthusiastic of the District's results for subgroups in ELA and Math. He indicated significant growth with regard to English Language Learner student population, a high priority subgroup for the State and LCFF Supplemental Funding. He added, CELDT and CAASPP results both show a positive impact of the District's programs. A detailed report of CAASPP will be presented at the September 8th Board Meeting. Overall with the exception of Special Education, students showed improvement and growth. Data shows our strong points, but also allows us to see where we can make improvements and develop to accelerate our work.

The Superintendent concluded his report with his attendance of Back-to-School Night events at Indigo and Oak Ridge, commenting that classrooms looked great.

Closed Session

CLOSED SESSION

President Hawkins reported no Action was taken during Closed Session regarding Public Employee Performance Evaluation – Superintendent; and Public Employee Discipline/Release/Dismissal; or in Conferring with District labor negotiators, Assistant Superintendent Human Resources Andrew Garcia, Assistant Superintendent Laura Phan, Legal Counsel Adam Fiss, Legal Counsel Janae Novotny regarding Oak Grove Educators Association; California School Employees Association, Chapter 412; and American Federation of State, County and Municipal Employees Union, Council 57, Local 101. He also reported no action was taken in conferring with District legal counsel regarding existing litigation pursuant to Paragraph (1) of subdivision (d) of Government Code section 54956.9: KNTV Television LLC vs. OGSD, Case No. 116CV289924.

Public Comment

PUBLIC
COMMENT

David Kennedy of Black Kitchen Cabinet (BLKC), Lantern Literacy Project addressed the Board and recognize and publicly thank Principal Joyce Millner of Baldwin school for the successful implementation of the Lantern Literacy Project. He was joined by Amelia Hill and Debra Watkins to present Principal Millner with a certificate of recognition for the successful implementation of the Lantern Literacy Project.

President Hawkins thanked the group for bringing their acknowledgement to the attention of the Board, and congratulated Ms. Milner for her good work.

Consent Agenda

CONSENT
AGENDA

Superintendent Manzo presented the Consent Agenda, noting these are routine items requiring Board Action.

President Hawkins recused himself from voting on the Consent Agenda, adding he has a remote interest in the Music for Minors contract as his wife is employed as a paid instructor for Music for Minors. He has been advised by counsel he should recuse himself from voting on the item due to a conflict of interest.

On motion by Member Bauer and second by Member Nishihara, the Board of Trustees approved the Consent Agenda, with the following roll call vote:

Ayes:	Members Adams, Nishihara, Bauer, and Noel
Noes:	None
Absent:	None
Abstaining:	Member Hawkins

Resolution No. 1230-08/16 Multiple Subject and Standard Elementary Teaching Credential

RESOLUTION
NO. 1230-08/16

Assistant Superintendent Garcia commented Education Code gives flexibility for teachers to teach outside their credential area. Mr. Garcia stated this Resolution allows placement of multiple subject credentialed teachers, irrespective of their designated credential in a multiple subject or core subject class, and recommended the Board adopt the Resolution.

On motion by Member Nishihara and second by Member Adams, the Board of Trustees adopted Resolution No. 1230-08/16, Multiple Subject and Standard Elementary Teaching Credential, with the following roll call vote:

Ayes:	Members Adams, Nishihara, Bauer, Noel and Hawkins
Noes:	None
Absent:	None
Abstaining:	None

Resolution No. 1231-08/16 Speech-Language Pathology and Audiology Certificate

RESOLUTION
NO. 1231-08/16

Assistant Superintendent Andrew Garcia explained Education Code allows flexibility to bring in highly qualified candidates to the District by allowing the holder of a Speech-Language Pathology and Audiology Certificate who has not received their CBEST to provide services if they meet minimum requirements of a Masters of Arts degree in Communication Disorders, a license issued by the Speech-Language Pathology and Audiology Board, and has passed a criminal record background check. The license issued by the Speech-Language Pathology and Audiology Board as well as the Masters of Arts Degree in their field exceeds a basic proficiency requirement. It is however, the District's expectation that all certificated employees obtain passage of the California Basic Educational Skills Test (CBEST).

On motion by Member Bauer and second by Member Adams, the Board of Trustees adopted Resolution No. 1231-08/16, Speech-Language Pathology and Audiology Certificate, with the following roll call vote:

Ayes:	Members Adams, Nishihara, Bauer, Noel and Hawkins
Noes:	None
Absent:	None
Abstaining:	None

Provisional Intern Permit Approval

PROVISIONAL
INTERN PERMIT
APPROVAL

Assistant Superintendent Andrew Garcia introduced the item explaining the Provisional Intern Permit (PIP) was created in response to the phasing out of emergency permits and allows an agency to fill an immediate staffing need by hiring an individual who has not yet met the subject matter competence requirement needed to enter an intern program. Mr. Garcia stated there has been a lack of viable candidates to fill the teaching position at Bernal Intermediate and Ms. Segovia's background in physical education, bilingual ability, and University enrollment to obtain a teaching credential make her a good candidate for this recommendation.

Provisional Intern Permit Approval (continued)

Member Bauer inquired on the process. Mr. Garcia responded to Member Bauer and the Board proceeded to a motion.

On motion by Member Adams and second by Member Noel, the Board of Trustees approved the Commission on Teacher Credentialing form titled Provisional Intern Permit for Sarita Segovia to teach Physical Education classes at Bernal Intermediate due to a lack of viable applicants, with the following roll call vote:

Ayes: Members Adams, Nishihara, Noel and Hawkins
Noes: Member Bauer
Absent: None
Abstaining: None

Citizens' Bond Oversight Committee (CBOC) Appointments

Assistant Superintendent Laura Phan stated on November 4, 2014 the District passed Measure P, an \$89.8 million bond. As required under Education Code, the Governing Board established and appointed nine members (seven are required) to an independent CBOC.

Ms. Phan explained on April 23, 2015 four (4) members were appointed to a (2) two-year term. On May 28, 2015 the following five (5) members were appointed to a (1) one-year term:

1. Angeline Fife, a Parent/Guardian of a student enrolled in the District
2. Lenka Wright, a Parent/Guardian of a student enrolled in the District
3. Dave Peterson, a Business Owner
4. William Becker, a member of a Taxpayers' Organization
5. Lauren Lee-Johnson, a Parent/Guardian of a student enrolled in the District

Ms. Phan stated CBOC members may serve two consecutive terms and recommended renewed appointments for four of the five members to a second term of two-years. She explained the fifth member, Lauren Lee-Johnson is no longer available to serve, however an eight member CBOC without Ms. Lee-Johnson is still above the minimum. She added, it is at the discretion of the Board to seek a replacement, and that there is no maximum number of members, only a minimum.

The Board voiced preference for a 10-12 member CBOC to allow for staggered appointments, different perspectives, and the possibility other members may need to depart.

On motion by Member Noel and second by Member Bauer, the Board of Trustees renewed appointments of Citizens' Bond Oversight Committee members Angeline Fife, Lenka Wright, Dave Peterson, and William Becker for a second two-year term 2016-2018, with the following roll call vote:

Ayes: Members Nishihara, Noel, Bauer, Hawkins and Adams
Noes: None
Absent: None
Abstaining: None

PROVISIONAL
INTERN PERMIT
APPROVAL

CBOC
APPOINTMENT
RENEWALS

Citizens' Bond Oversight Committee (CBOC) Appointments (continued)

Following the roll call vote, the Board determined Trustees wishing to serve on a CBOC Subcommittee of the Board as Member Hawkins and Member Bauer previously did should inform President Hawkins prior to the September 8, 2016 Board Meeting.

CBOC
APPOINTMENT
RENEWALS

The Board suggested staff reach out to the District's Key Communicators for their interest in serving on the CBOC.

Proposed Community Outreach and Engagement Policy

Member Adams reported that she and Member Nishihara, as the Board Policy Subcommittee, did extensive research on Board Policy Series 1000 from CSBA and other school districts; Berryessa, Campbell, Cupertino, Evergreen, and Franklin McKinley. Their findings indicated all the districts maintain a standard engagement policy, usually Policy 1100 Communications with the Public. These policies are general in scope and are aligned with Oak Grove's policy 1100. She concluded, the subcommittee's next step is to revise the existing Oak Grove BP 1100.

PROPOSED
COMMUNITY
OUTREACH AND
ENGAGEMENT
POLICY

Member Bauer provided the subcommittee a copy of a CSBA checklist for evaluating Board Policy which she received from a CSBA Masters in Governance class. Member Adams reminded the Board, it is the Boards responsibility to address the question of "what", what is the policy, while it is administrations responsibility to develop the regulations.

PROPOSED
COMMUNITY
OUTREACH AND
ENGAGEMENT
POLICY

President Hawkins requested the subcommittee review public agencies beyond school districts, for community outreach and engagement policy examples that have created a protocol for meaningful and active community involvement and engagement.

Member Adams reported there is currently no due date set for this item to be brought back to the Board.

California School Boards Association (CSBA) Call for Nominations for Directors-at-Large Asian/Pacific Islander and Hispanic

President Hawkins informed the Board that nominations for the CSBA Director-at-Large Asian/Pacific Islander and Hispanic are being accepted through September 30, 2016.

CSBA CALL FOR
NOMINATIONS

The Board requested Member Bauer, the District's representative to the Santa Clara County School Boards Association, inquire if there is anyone interested and bring that information back to the Board.

The Board, having no suggestions or recommendations at this time closed the item until future review during the September 22 Board Meeting.

Communications

The Board received an updated Board Activities Calendar listing a variety of events and activities for Board members' attendance and participation.

COMMUNICATION

Board Discussion

Member Bauer reported observing smooth morning drop off activity at Herman and how the flow was enhanced by crossing guards. She proceeded to thank Neil Rauschhuber for his time during her visit and commended him for adding additional signage which further improved traffic flow.

BOARD
DISCUSSION

Board Discussion (continued)

Member Noel reported visiting Hayes and Miner schools with Nora Guerra. She commented on her amazement of student engagement the first week of school and how excited they were to be back at school. She hailed the SEAL program for implementing strong comprehension.

Member Adams and Member Noel attended Comedy for Kids, an event by Community Youth Foundation where Superintendent Manzo was honored for his hard work.

The Superintendent commented he is honored and humbled to have been honored, adding it is the culmination of hard work and dedication of everyone contributing to the experience of our kids.

Closed Session

The Board recessed to Closed Session at 8:34 p.m.

Open Session

The Board returned to Open Session at 9:05 p.m. President Hawkins reported no action was taken during Closed Session.

Adjournment

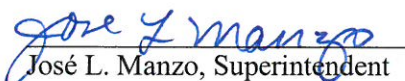
On motion by Member Nishihara and second by Member Bauer, the meeting was adjourned at 9:06 p.m., by unanimous vote.

BOARD
DISCUSSION

CLOSED SESSION

OPEN SESSION

ADJOURNMENT


José L. Manzo, Superintendent


Mary Noel, Vice President/Clerk