

OAK GROVE SCHOOL DISTRICT  
BOARD OF TRUSTEES

Minutes  
Regular Board Meeting  
Yvonne Cook Board Room  
November 10, 2016

Dennis Hawkins, President of the Board of Trustees, called the meeting to order at 6:36 p.m. CALL TO ORDER

Members present: Dennis Hawkins, President  
Mary Noel, Vice President  
Carolyn Bauer – arrived at 6:53 pm  
Jeremy Nishihara  
Jacquelyn Adams - Absent

Others present: José L. Manzo, Superintendent  
Andrew Garcia, Assistant Superintendent  
Maria Wetzal, Assistant Superintendent  
Laura Phan, Assistant Superintendent  
Interested Community and Staff Members  
Rachelle Uribe, Recording Secretary

Set the Agenda

On motion by Member Nishihara and second by Member Noel, the Board of Trustees set the Agenda, with the following vote:

Ayes: Members Nishihara, Noel and Hawkins  
Noes: None  
Absent: Members Adams and Bauer  
Abstaining: None

SET THE AGENDA

Closed Session

The Board recessed to Closed Session at 6:37 p.m. to discuss Public Employee Performance Evaluation – Superintendent; Public Employee Discipline/Release/Dismissal; to Confer with District labor negotiators, Assistant Superintendent of Human Resources Andrew Garcia, Assistant Superintendent Laura Phan, and Legal Counsel Adam Fiss regarding California School Employees Association, Chapter 412; and American Federation of State, County and Municipal Employees Union, Council 57, Local 101. The Board also conferred with District legal counsel regarding existing litigation pursuant to Paragraph (1) of subdivision (d) of Government Code section 54956.9: KNTV Television LLC vs. OGSD, Case No. 116CV289924.

CLOSED SESSION

Open Session

The Board reconvened to Open Session at 7:38 p.m. President Hawkins welcomed those in attendance; and explained the process to be followed in conducting the Board Meeting, including the presentation of information to the Board and the manner in which those present could address the Board during the meeting, either regarding specific agenda items or during "Public Comment." Also explained, were the implications/restrictions of the Brown Act on comments made at meetings of governmental bodies in California.

Flag Salute

Member Nishihara led the Flag Salute.

Superintendent's Report

Superintendent Manzo began his report with the status of the November 8, 2016 election. He thanked everyone who supported Oak Grove's measure and helped distribute and communicate information to the community. He congratulated Mary Noel for being re-elected to the Board. He announced Board Member Jeremy Nishihara decided not to run for another term, and is retiring from the Oak Grove School District Board of Trustees. Member Nishihara, he added, has been a Board Member since his appointment in 2006, and has been a deeply respected and dedicated Board Member. He expressed his gratitude and appreciation for his service to the Board, students, employees and community.

Superintendent Manzo congratulated and welcomed John Mackey who has been elected to serve as Board Member of trustee area 4. Mr. Mackey will be sworn in at the December 8 Board Meeting.

The Superintendent reported the Executive Team had a wonderful visit at Anderson, Herman, and Ledesma. He thanked and commended teachers and staff for their hard work in the classrooms and schools ensuring students and classrooms have everything they need to be successful. He also thanked the principals at those sites for their hospitality.

Superintendent Manzo had the opportunity to visit Edenvale School where they are getting ready to complete their PBL project. He added, students are extremely excited about the event, which will be held on November 18. He thanked Principal Ryan Haven and staff for his visit.

The Superintendent reported meeting with the District Advisory Committee where District Demographer, since 1994, Tom Williams presented information on trends in population, growth, and enrollment.

Superintendent Manzo welcomed members of the public to the District's Communication Vision and Hispanic Spirit Awards. He introduced Oscar Ortiz, ALLIED Chairperson, to recognize recipients of the Hispanic Spirit Award:

Rocio Cortz	Parkview
Jenny Gomez	Edenvale
Virginia Lopez	Parkview
Ernestina Lopez	Indigo
Lorena Ortega	Parkview
Norma Salazar	Indigo

OPEN SESSION

FLAG SALUTE

SUPT.'S REPORT

Superintendent's Report (continued)

Superintendent Manzo began the District's Vision "Communication" Awards by emphasizing that recipients are special because the award reflects an important Core Value of Oak Grove. He stated the recipient criteria for the District's Vision "Communication" Award.

- Demonstrates effective interpersonal skills by consistently and actively helping to promote effective group interaction and opinions in ways that are sensitive to the feelings or knowledge base of others.
- Uses effective techniques to clearly communicate a positive District image to the community in a highly creative and insightful manner.
- Consistently and effectively disseminates written information in a positive manner that is timely, clear and concise.

Anderson School  
Mercedes Carbajal  
Olena McLin

Glider School  
Gina Nguyen

Oak Ridge  
Sandy Kang  
Deb Torrens  
Dede Van Gastel

Baldwin School  
Angela Jimenez  
Augusto Letona

Hayes School  
Carla Dickerson

Parkview School  
Karen Somrak-Marquez  
Shea Yan

Bernal School  
Martha Bejar-Chavez  
Tara Reed

Herman/AdVENTURE  
Victoria Cross

Stipe School  
Laurie Loforti

Davis School  
Kristina Daluddung

Indigo School  
Maripaz Berlin  
Mary Forman  
Lisa Walter

Taylor School  
Pat Mathiasen

District Office  
Barb Sutton

Miner School  
Kathy Morgan

President Hawkins congratulated the recipients and thanked staff and families for attending.

President Hawkins requested the Agenda be reordered to move up Item C-3, Resolution No. 1241-11/16 Recognition of Retiring Board Member.

Resolution No. 1241-11/16 Recognition of Retiring Board Member

President Hawkins explained that Jeremy Nishihara was appointed to the Oak Grove Board of Trustees when Board Member Kristi Porter died tragically in an automobile accident with her son. She served the District for ten years beginning in 1996 and her passing was devastating. He continued, the Board appointed Member Nishihara in 1996, and he has done an outstanding job. He came into the District at a crucial time. He thanked Member Nishihara for his contributions, value added, great leadership and representation. He honored the Nishihara family for their sacrifice and contributions. He recognized Member Nishihara's mother, Taka Nishihara, who is a retired Oak Grove School District teacher and former Teacher of the Year recipient. President Hawkins also recognized Member Nishihara's wife and children providing a heartfelt commentary, the District is giving them back their dad.

SUPT.'S REPORT

RESOLUTION  
NO. 1241-11/16  
RECOGNITION OF  
RETIRING BOARD  
MEMBER



Resolution No. 1241-11/16 Recognition of Retiring Board Member (continued)

President Hawkins read aloud, Resolution No. 1241-11/16 which highlights many accomplishments of Member Nishihara and the Board over the past ten years; supporting successful STEM programs, SEAL model implementation, Two-Way Bilingual Immersion program; the passage of Measure S and Measure P to fund school modernization; development of the District's LCAP and Common Core State Standards implementation; District-wide solar energy program; designation of seven schools as California Distinguished Schools; and promoting technology innovations. The Resolution concluded with gratitude for Member Nishihara's tireless devotion, being a true team member, serving with respect and support for his colleagues and leadership and affection for the employees and children of the District.

Board Members and staff expressed their gratitude and well wishes to Member Nishihara and the Nishihara family.

Member Bauer extended a heartfelt thank you for his mentorship and added he will be missed.

Member Noel expressed gratitude for his sense of humor and ability to lift the spirits of others to help get through even the toughest conversations. She commented he is a very smart individual with a bright future ahead of him.

Superintendent Manzo stated Member Nishihara has been a model of the District's Core Values and recognized him for his composure, leadership, integrity, and high level of regard for other people. He added, it has been a pleasure and honor to serve alongside Member Nishihara

On motion by Member Bauer and second by Member Noel, the Board of Trustees approved Resolution No. 1241-11/16, Recognizing Retiring Board Member Jeremy Nishihara, as presented, with the following roll call vote:

Ayes:	Members Bauer, Noel and Hawkins
Noes:	None
Absent:	Member Adams
Abstaining:	Member Nishihara

Member Nishihara expressed gratitude towards Oak Grove and commented he gave this decision a lot of thought and is grateful to Oak Grove. He commented this District has been part of his family for a long time; his mother was a long-time teacher here, his wife began her teaching career here, he attended kindergarten through eighth grade in Oak Grove and both of his children are Oak Grove students. He expressed gratitude for the pleasure of working alongside Board colleagues Jacquelyn Adams, Dennis Hawkins, Mary Noel, and Carolyn Bauer and shared sentiments toward former Board Members Yvonne Cook and Dianne Lemke. He fondly acknowledged having the pleasure of working with four fantastic Superintendents: Manny Barbara, Tony Garcia, Interim Superintendent Chris Jew, and Jose Manzo. Member Nishihara acknowledged the many Executive Team members, teachers, and parents he had the pleasure of working with over the years, and thanked them for their hard work and dedication. He concluded by identifying his two children who attend Santa Teresa Elementary, daughter Emi and son Kai. He also acknowledged his father, and brother Jason Nishihara who also attended Oak Grove schools. He stated, Oak Grove is in his family

RESOLUTION  
NO. 1241-11/16  
RECOGNITION OF  
RETIRING BOARD  
MEMBER

Resolution No. 1241-11/16 Recognition of Retiring Board Member (continued)  
and they will remain in Oak Grove.

President Hawkins called for photos and a five minute recess

Public Hearing

President Hawkins opened the Public Hearing on the initial bargaining proposal from American Federation of State, County, and Municipal Employees (AFCSME) to Oak Grove School District. There was no one from the Public to speak to the item, and the Public Hearing was closed.

Public Hearing

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Closed Session

President Hawkins reported no Action was taken during Closed Session regarding Public Employee Performance Evaluation – Superintendent; and Public Employee Discipline/Release/Dismissal; or in Conferring with District labor negotiators, Assistant Superintendent Human Resources Andrew Garcia, Assistant Superintendent Laura Phan, and Legal Counsel Adam Fiss regarding California School Employees Association, Chapter 412; and American Federation of State, County and Municipal Employees Union, Council 57, Local 101. He also reported no action was taken in conferring with District legal counsel regarding existing litigation pursuant to Paragraph (1) of subdivision (d) of Government Code section 54956.9: KNTV Television LLC vs. OGSD, Case No. 116CV289924.

Public Comment

Director of Educational Services, Oscar Ortiz addressed the Board on behalf of the Oak Grove Management Association (OGMA) to thank Board Member Jeremy Nishihara for his ten years of service and personal sacrifice. He concluded, Member Nishihara's dedication and sense of humor would be missed.

Dominic Rizzi, OGEA President, congratulated Member Nishihara on his retirement and addressed the Board with regard to teacher and student interactions the day after the November 8, 2016 Presidential Election. He reported teachers were prepared to calmly greet their students with support, answers, clarification and discussions about compassion, kindness, and patience. Mr. Rizzi commented on the successful passage of Proposition 55 and 58, acknowledging both propositions were supported by the Teachers Association. He congratulated Member Noel on being re-elected and John Mackey on being newly elected to the Board. Mr. Rizzi stated should Measure EE not pass, OGEA will look forward to engaging in discussions around class size. He thanked Member Bauer and the Board for proposing a section on the routine Board Agenda for union representative comment.

Thurma Reynolds, Taylor community member, addressed the Board seeking information on the District's solar panels and what value or monetary savings they have provided. Superintendent Manzo responded that the Chief Operations Officer or

RESOLUTION  
NO. 1241-11/16  
RECOGNITION OF  
RETIRING BOARD  
MEMBER

PUBLIC HEARING

PUBLIC HEARING

CLOSED SESSION

PUBLIC  
COMMENT



Public Comment (continued)

Superintendent's office would contact her to set up a time to answer her questions.

President Hawkins remarked solar was chosen as a means to produce and control the District's energy and costs as well as consideration of environmental impacts.

Consent Agenda

Superintendent Manzo presented the Consent Agenda, noting these are routine items requiring Board Action.

President Hawkins acknowledged a donation of a printer from Cambrian Bowl to Anderson School. He also acknowledged a donation of \$500.00 from the Heising-Simons Foundation's Mathematics Grant Program for math instructional supplies at Del Roble.

On motion by Member Nishihara and second by Member Bauer, the Board of Trustees approved the Consent Agenda, with the following roll call vote:

Ayes:	Members Nishihara, Bauer, Noel and Hawkins
Noes:	None
Absent:	Member Adams
Abstaining:	None

Agreements with Derivi Castellanos Architects (DCA) for Architectural Design Services - Modernization Projects at Davis / Sakamoto Schools

Assistant Superintendent, Laura Phan reviewed information previously presented to the Board on October 27, including roof replacement, HVAC system upgrades, streetscape, parking lot, drop-off /pick-up enhancements, and structural solar modifications. Ms. Phan explained that after consulting with the principal, there is concern about cutting into the play area along Colleen Drive which would mean students and two youth leagues would be forced to use the smaller play area. The Board discussed the proposed kinder play area and suggested moving the drop-off/pick-up area further back to create more space for a kinder play structure. The Superintendent commented a kinder play area design would be provided to the Board.

In addition to Sakamoto, Ms. Phan reviewed the work at Davis which will include roof replacement, HVAC upgrades, walkway covers, restroom upgrades, locker replacements and renovations to the counseling wing.

The Board discussed project plans for Sakamoto with regard to suggestions made by the Board on October 27 to consider creating a queuing area in a portion of the green area on Colleen Drive. The Superintendent commented, based on student need and utilization of the school's green play area, staff is proposing the original plans as discussed on October 27. Superintendent Manzo added, there is limited availability of safe usable green space in San Jose for children.

President Hawkins inquired about the removal of portables currently housing the YMCA program. Ms. Phan commented they would be relocated to other portables and that the Principal and staff will be engaged with the YMCA about coordination and

PUBLIC  
COMMENT

CONSENT  
AGENDA

AGREEMENTS  
WITH DERIVI  
CASTELLANOS  
ARCHITECTS  
(DCA) FOR  
ARCHITECTURAL  
DESIGN SERVICES  
-MODERNIZATION  
PROJECTS - DAVIS  
/ SAKAMOTO  
SCHOOLS

Agreements with Derivi Castellanos Architects (DCA) for Architectural Design Services - Modernization Projects at Davis / Sakamoto Schools (continued)

transition. President Hawkins suggested the permanent portables for the YMCA be frontloaded so there would be no interruption to the program.

President Hawkins commented he met with the Superintendent to address inquiries he made at the last Board Meeting regarding the 2000 roof install at Davis and why that roof is requiring replacement. Member Hawkins apologized to staff if he overreacted

On motion by Member Nishihara and second by Member Noel, the Board of Trustees authorized Project Agreements with Derivi Castellanos Architects for design services at Davis Intermediate School and Sakamoto Elementary School, not-to-exceed \$2,366,874.00, as presented, with the following roll call vote:

Ayes:	Members Nishihara, Bauer, Noel and Hawkins
Noes:	None
Absent:	Member Adams
Abstaining:	None

CSBA Delegate Assembly Call for Nominations

President Hawkins commented the CSBA Delegate Assembly is accepting nominations through January 7, 2017. He asked the Board if they had any questions or would like to nominate someone. There being no response from the Board, he instructed nominations be directed to his attention at which time the item would be brought back for Board consideration.

Resolution No. 1242-11/16 – Board Member Absence

Superintendent Manzo presented the item stating this Resolution is needed entitling a Board Member to be paid when there is an absence due to illness/emergency/hardship deemed acceptable by the Board.

On motion by Member Nishihara and second by Member Bauer, the Board of Trustees approved Resolution No.1242-11/16, with the following roll call vote:

Ayes:	Members Nishihara, Bauer, Noel and Hawkins
Noes:	None
Absent:	Member Adams
Abstaining:	None

Auditor's Report 2015-2016

Assistant Superintendent, Laura Phan introduced Leonard Dana, of Vavrinek, Trine, Day and Company to present information and respond to questions from the Board regarding the Annual Financial Report for fiscal year ending June 30, 2016.

Mr. Dana reported no audit findings for fiscal year ending June 30, 2016. He commented, it is rare for audits to be presented to school Boards early in November and commended District staff, administration, and the Board on an excellent report.

President Hawkins and Superintendent Manzo thanked the auditor for his attendance and feedback. They also commended Business Services Division for their hard work which resulted in a clean audit.

AGREEMENTS  
WITH DERIVI  
CASTELLANOS  
ARCHITECTS  
(DCA) FOR  
ARCHITECTURAL  
DESIGN SERVICES  
-MODERNIZATION  
PROJECTS - DAVIS  
/ SAKAMOTO  
SCHOOLS

CSBA DELEGATE  
ASSEMBLY  
CALL FOR  
NOMINATIONS

RESOLUTION  
NO. 1242-11/16  
BOARD MEMBER  
ABSENCE

AUDITOR'S  
REPORT 2015-2016



Attendance Area Designation / Hitachi Vicinity

Assistant Superintendent, Laura Phan stated that at the March 24, 2016 Board Meeting Tom Williams, District Demographer, presented enrollment projections to the Board. At that time, the Board inquired about possibly changing the Hitachi vicinity to a dual attendance area for Anderson and Baldwin. She added, should the Board determine dual enrollment be implemented, families in the Hitachi Vicinity would have the choice of Anderson or Baldwin elementary schools.

Margarita Mendoza, Baldwin parent, addressed the Board and expressed parents have the desire for dual boundaries. She commented Baldwin currently serves as an overflow school, and that a dual attendance area choice would be extremely positive for Baldwin school.

Superintendent Manzo responded that Choice is not an absolute, and that there is a window of time decisions are made and considered.

Tom Williams, District Demographer, stated that in a few years an estimated 230 TK students are expected to come from the Cottle area and providing those parents the option of Baldwin or Anderson, could be beneficial to the District. He added, it is important to take a hard look at student capacity, school consolidation, and boundary designations, but in his opinion dual boundaries would be beneficial for the District if it happened now. He added, there should be no additional costs incurred by the District, unless it provides transportation.

The Board provided consensus to bring this item back to the Board at the December 8 Board Meeting for action.

President Hawkins requested the December 8 Board Meeting include an information item to discuss a process for community engagement around school consolidation. The Superintendent responded the topic would be added to that agenda along with student capacity, current utilization, and enrollment trends and viable options to consider.

President Hawkins added he would encourage the Superintendent to inform the Board or present a recommendation for a consultant or facilitator to assist these discussions, adding it will be important for staff to have all resources needed to make this a successful process.

Member Noel pointed out the various programs at each school should be considered in any decisions.

Agenda Format Modification

President Hawkins introduced the item, stating on October 27, 2016, the Board of Trustees discussed modifying the Regular Board Meeting Agenda to include a section for employee bargaining unit comment. This section would provide a representative from each unit the opportunity to address the Board.

The Board provided consensus for this item to be brought back to the December 8 Board Meeting for Board action.

ATTENDANCE  
AREA  
DESIGNATION /  
HITACHI VICINITY

AGENDA FORMAT  
MODIFICATION





Communications

The Board received an updated Board Activities Calendar listing a variety of events and activities for Board members' attendance and participation.

COMMUNICATION

Board Discussion

Member Noel voiced gratitude to the California Teachers Association and Oak Grove Educators Association for their support during her re-election campaign. She recognized and thanked teacher Dedra Downing for her show of support and in joining Ms. Noel on neighborhood walks.

BOARD  
DISCUSSION

Member Bauer congratulated Sergio Jimenez for his election to San Jose City Council District 2.

President Hawkins recognized retired District employee Bruce Murphy, who recently passed away. Bruce, he added warmly, was a hard worker and dedicated to Oak Grove and requested the meeting be adjourned in his honor.

Adjournment

On motion by Member Nishihara and second by Member Bauer, the meeting was adjourned in honor of Bruce Murphy, at 9:45 p.m., by unanimous vote.

ADJOURNMENT

  
José L. Manzo, Superintendent

  
Mary Noel, Vice President/Clerk