



# Preparing to Submit the FAST (Financial Aid for School Tuition) Application

9401 Starcrest Drive  
San Antonio, Texas 78217  
Ph: (210) 483-9100  
Fx: (210) 483-9299  
[www.smhall.org](http://www.smhall.org)

Once you have gathered your financial information, it takes approximately 30 to 45 minutes to complete the application online. Preparing to fill out this application takes about as long as preparing to file your taxes. In order to complete this form, there are a number of financial records you will need.

The following list includes some of the financial documents that are needed to complete your application (if applicable).

## **IRS forms:**

- W-2 Wage and Tax statement(s)
- Federal 1040 or 1040A
- Copies of all supporting tax schedules
- Business – Schedule C or C-EZ (1040)
- Farm – Schedule F (Form 1040)
- Rental Property – Schedule E (Form 1040)
- LLC – Schedule E, Form 1120S, and Schedule K-1
- S Corporation – Schedule E, Form 1120S, and Schedule K-1
- Partnership – Schedule E, Form 1120S, and Schedule K-1
- Trusts – Schedule K-1

## **Household Information:**

- Year-end statement from your mortgage holder
- Bank statements
- Brokerage statements
- Insurance costs for home, life, auto, and health
- Utility information
- Medical records and expenses
- Retirement account information
- Vehicle, loan, and credit card balances
- Vehicle estimated market value

**The Financial Aid Committee cannot finalize a financial aid package until tax documents are received and income is verified by FAST.**