

**Meeting Agenda – Open Session  
Meeting of the Board of Directors  
Pine Lake Preparatory, Inc.  
Wednesday, July 21st, 2021**

**Attendees:** Jessica Bronzert, Katie Davidson, Ed Haynes, Brie Johnson, Lauren Millovitsch, Caroline Mones, Bobby Peterson, Fred Shilmover, and Jason Yanni

**Absent:**

**School Leadership Present:** Andrew Mocerri, Shelly Sims, Tim Hoffman, Sam Ranallo, Jeff Burr, Joe Webb

**1. Call to Order and Attendance: (6:30 pm)**

**2. Conflict of Interest Reminder per NCGS 138A-15(e):** *In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.*

There are no conflicts.

**3. Mission, Vision & Values Moment (6:32 pm) – Lauren Millovitsch**

**4. Public Comment: (6:33 pm)**

Cory DeMarco

**5. Board Business (6:37 pm)**

a. Approval of Meeting Minutes – Jason Yanni and Katie Davidson

1. Approval of the Meeting Minutes from the June 23rd Open and Closed Meetings

*Move to motion made by: Jason Yanni*

*Second motion made by: Katie Davidson*

*Motion passed: Yes*

*Anyone abstained: No*

b. Confirmation of Board Calendar for 2021-2022 School Year – Jason Yanni and Katie Davidson

The Board affirmed the meeting dates for the year. (No vote)

c. Finalization of 2021-2022 Committee Structure – Jason Yanni

The Board finalized committee membership for the year, discussed committee meeting schedules and community committee participation.

Committee schedules due to Brie Leggat Johnson by August 20; calendar will be presented at the August 25th board meeting.

d. Mask Mandates and Updates – Andrew Mocerri and Jason Gianni

Andrew Mocerri went over the COVID-19 StrongSchoolsNC Toolkit and the revised guidance from the state updated as of July 21, 2021.

**6. Financial Matters (8:10 pm) – Andrew Mocerri**

a.) S&P Rating Update

b.) Bank Authority Changes (For Approval)

The Board votes to approve the removal of Emily Fowler and Bill Aull from PLP's bank authority. The Board votes to replace Emily and Bill with Ed Haynes, Vice Chair; Katie Davidson; Treasurer and Fred Shilmover, Finance Chair to the bank authority.

*Move to motion made by: Jason Gianni*

*Second motion made by: [Lauren Millovitsch](#)*

*Motion passed: Yes*

*Anyone abstained: No*

c.) Custodial Contract for 2021-2022 (For Approval)

The Board approves the renewal of the Skyline Custodial Services contract (\$110,000).

*Move to motion made by: Jason Gianni*

*Second motion made by: Jessica Bronzert*

*Motion passed: Yes*

*Anyone abstained: No*

d.) Insurance Renewal for 2021-2022 (For Approval)

The Board approves the following insurance contracts: Hartford, Utica, and Berkley for the 2021 -2022 school year. (\$106,000)

*Move to motion made by: Jason Gianni*

*Second motion made by: Ed Haynes*

*Motion passed: Yes*

*Anyone abstained: No*

f. iReady and iReady Diagnostic Products (For Approval)

The Board votes to approve the Curriculum Associates diagnostic tool, iReady for reading and Math (\$68,000).

*Move to motion made by: Jason Gianni*

*Second motion made by: Caroline Mones*

*Motion passed: Yes*

*Anyone abstained: No*

e. ESSER Grant Submission (For Approval)

The Board approved the submission of the ESSER II and III federal grants.

*Move to motion made by: Jason Gianni*

*Second motion made by: Jessica Bronzert*

*Motion passed: Yes*

*Anyone abstained: No*

**7. Administrative Matters (8:30 pm) – Andrew Mocerri and Administrators**

a.) Good News (Tim Hoffman, Sam Ranallo, Shelly Sims)

b.) School Resource Officer Grant Submittal and Town of Mooresville Agreement

The Board approved the School Resource Officer Grant submission and the Town of Mooresville Agreement.

*Move to motion made by: Jason Gianni*

*Second motion made by: Jessica Bronzert*

*Motion passed: Yes*

*Anyone abstained: No*

c.) Mental Health Plan (For Approval)

The Board approved the Pine Lake Preparatory Mental Health Plan.

*Move to motion made by: Jason Gianni*

*Second motion made by: Ed Haynes*

*Motion passed: Yes*

*Anyone abstained: No*

d.) Staff Contract for 2021-2022 (For Approval)

The Board approves returning staff and staff contracts for the 2021-2022 school year.

*Move to motion made by: Jason Gianni*

*Second motion made by: Katie Davidson*

*Motion passed: Yes*

*Anyone abstained: No*

**8. Executive Session (8:47 pm):** Motion to move into Executive Session b. § 143-318.11(a)(6) *To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.*

*Move to motion made by: Jason Gianni*

*Second motion made by: [Lauren Millovitsch](#)*

*Motion passed: Yes*

*Anyone abstained: No*

**9. Resumed Open Session (9:47 pm):** *I move that the minutes of the closed session held on (7/21/2021) be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law.*

*Move to motion made by: Jason Gianni*  
*Second motion made by: Jessica Bronzert*  
*Motion passed: Yes*  
*Anyone abstained: No*

**10. Vote as needed basis on items in Executive Session**

The Board approved for Dr. Hanna Lee for Vocal Music/Chorus.

*Move to motion made by: Jason Gianni*  
*Second motion made by: Jessica Bronzert*  
*Motion passed: Yes*  
*Anyone abstained: No*

The Board approved Cindy Marr for Literacy Encore Instructor.

*Move to motion made by: Jason Gianni*  
*Second motion made by: Jessica Bronzert*  
*Motion passed: Yes*  
*Anyone abstained: No*

The Board approved Wilter Blanco for 2nd Grade Spanish Immersion.

*Move to motion made by: Jason Gianni*  
*Second motion made by: Jessica Bronzert*  
*Motion passed: Yes*  
*Anyone abstained: No*

The Board approved Kimberly Mizelle for Success 101.

*Move to motion made by: Jason Gianni*  
*Second motion made by: Jessica Bronzert*  
*Motion passed: Yes*  
*Anyone abstained: No*

The Board approved Erica Neal for 7th Grade ELA.

*Move to motion made by: Jason Gianni*  
*Second motion made by: Jessica Bronzert*  
*Motion passed: Yes*

*Anyone abstained: No*

The Board approved Kimberly Johnson for 8th Grade ELA.

*Move to motion made by: Jason Yann*

*Second motion made by: Jessica Bronzert*

*Motion passed: Yes*

*Anyone abstained: No*

**11. Adjourn (9:50 pm)**

*Move to motion made by: Jason Yann*

*Second motion made by: Jessica Bronzert*

*Motion passed: Yes*

*Anyone abstained: No*