Conduct & Consequences Matrix

Learn. Lead. Change the World!

AMERICAN LEADERSHIP
ACADEMY

Students are expected to abide by all ALA policies and procedures. The discipline plan at ALA reflects the RAISE Leadership Values. Students are expected to be self-governed and to respect the rights and property of others. ALA students should conduct themselves with courtesy, refinement, and professionalism throughout the school day and any time they represent ALA in extra-curricular activities, field trips, or any other school sanctioned event.

ALA Administration enforces adherence to school rules, policies, and procedures using a progressive discipline system. ALA Administration has discretion with respect to its enforcement authority. When considering disciplinary action, School Administration will seek to balance the severity of the conduct and the resulting discipline using the Conduct & Consequences Matrix ("CCM") pasted below.

This CCM includes a list of common and/or serious student conduct violations along with a range of recommended consequences. The violations and range of consequences are meant as guidelines, unless the law or circumstances warrant imposing an alternative consequence, as determined in the sole discretion of School Administration. School Administration maintain the right to modify any consequence based on the nature of the specific incident. Serious violations such as possession of a firearm or dangerous weapon, sexual abuse or any other abuse, possession of alcohol/illegal drugs will automatically be reported to law enforcement and/or the Arizona Department of Education.

ALA reserves the right to update this CCM at any time in accordance with its policies and procedures. The most recent version of the CCM is available on ALA's website (www.alaschools.org).

The following guidelines are not intended to be all-inclusive. ALA reserves the right to interpret, apply, or terminate the following guidelines, in whole or in part, in its sole discretion.

ALA has made every reasonable effort to ensure the CCM complies with applicable state and federal laws. If the CCM contains a disciplinary consequence that does not comply with applicable law, that law takes precedence over the CCM. If any part of the CCM is, for any reason, held to be unenforceable, such provision is severable and the rest of the CCM remains fully enforceable.

By enrolling in ALA, Parent/Legal Guardian and Student agree that they have read and understand this CCM, and that both Parent/Legal Guardian and Student will abide by all ALA disciplinary policies and procedures.

| CONDUCT | & CONSEQUENCES MATRIX |
|--|---|
| 1 st Violation (Any of the consequences listed may be imposed) | Yellow Card Detention Document violation in <i>Infinite Campus</i>. Student sent to office Teacher conference Administrator and parent conference |
| 2 nd Violation (Any of the consequences listed may be imposed) | Yellow Card Detention Document violation in <i>Infinite Campus</i>. Student sent to office Parent notified to pick up student immediately Teacher conference Administrator and parent conference In-school or out-of-school suspension |
| 3 rd Violation (Any of the consequences listed may be imposed) | Receipt of red card—referral to Administration Administrator and parent conference Parent notified to pick up student immediately Detention Document violation in <i>Infinite Campus</i>. Out of school suspension (<i>Days to be determined</i>) Expulsion |

*SUSPENSION & EXPULSION – of pupils in Kindergarten – Fourth Grade must be issued in accordance with A.R.S. § 15-843 (k)

| VIOLATION | DEFINITION | CONSEQUENCES |
|--|---|--|
| Abuse of Teacher or School Employee | Using vulgar words and engaging in defiant behavior when such actions are directed at a school employee while the employee is engaged in his or her work duties. Includes using words which are meant to attack, injure, disparage, revile, or denounce the employee. Examples include calling the employee names, making obscene gestures at employee, and intimidating employee. | Any of the following consequences listed will be imposed: 2 nd Violation, 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st Violation. A person who knowingly abuses a teacher or other school employee on school grounds or while the teacher or employee is engaged in the performance of her or his duties is guilty of a misdemeanor. A.R.S. §15-507 |
| Aggravated Assault (Police Involvement) | A person commits aggravated assault if the person commits assault, as defined in the chart, under any of the following circumstances: 1. If the person causes serious physical injury to another, 2. If the person uses a deadly weapon or dangerous instrument, 3. If the person commits the assault by any means of force that causes temporary but substantial disfigurement, temporary but substantial loss or impairment of any body organ or part or a fracture of any body part, 4. If the person commits the assault while the victim is bound or otherwise physically restrained or while the victim's capacity to resist is substantially impaired, 5. If the person is eighteen years of age or older and commits the assault upon a child the age of fifteen years or under, 6. If the person commits the assault knowing or having reason to know the victim is a teacher or other person employed by any school and the teacher or other employee is upon the grounds of a school or grounds adjacent to the school or is in any part of a building or vehicle used for school purposes, or any teacher or school nurse visiting a private home in the course of the teacher's or nurse's professional duties, or any teacher engaged in any authorized and organized classroom activity held on other than school grounds. 7. If the person uses a simulated deadly weapon. | 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st or 2 nd Violation. Any person who violates any of the provisions of this subsection is guilty of a felony. A.R.S. §13-1204 |

| VIOLATION | DEFINITION | CONSEQUENCES |
|---|---|--|
| Alcohol (Police Involvement) | The manufacture, sale, purchase, transportation, possession or use of intoxicating alcoholic beverages or substances represented as alcohol. This includes being intoxicated at school, school-sponsored events, and on school transportation. | 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st or 2 nd Violation. |
| Armed Robbery (Police Involvement) | Committing robbery when such person or accomplice: (1) is armed with a deadly weapon or a simulated deadly weapon; or (2) uses or threatens to use a deadly weapon or dangerous instrument or a simulated deadly weapon. | 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st or 2 nd Violation. |
| Arson (Police Involvement) | A person commits arson of a structure or property by knowingly and unlawfully damaging a structure or property by knowingly causing a fire or explosion. | 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st or 2 nd Violation. Any person who violates any of the provisions of this subsection is guilty of a felony; unless the property had a value of one hundred dollars or less then the person is guilty of a misdemeanor. A.R.S. §13-1703 |
| Assault (Possible Police Involvement) | A person commits assault by: 1. Intentionally, knowingly or recklessly causing any physical injury to another person; or 2. Intentionally placing another person in reasonable apprehension of imminent physical injury; or 3. Knowingly touching another person with the intent to injure, insult or provoke such person. | Any of the following consequences listed will be imposed: 2 nd Violation, 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st Violation. Any person who violates any of the provisions of this subsection is guilty of a misdemeanor. A.R.S. §13-1203 |
| Bullying | Bullying is repeated acts over time that involves a real or perceived imbalance of power with the more powerful child or group attacking those who are less powerful. Bullying can be physical in form (e.g., pushing, hitting, kicking, spitting, stealing); verbal (e.g., making threats, taunting, teasing, name-calling); or psychological (e.g., social exclusion, spreading rumors, manipulating social relationships). | 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st or 2 nd Violation. |

| VIOLATION | DEFINITION | CONSEQUENCES |
|--|--|--|
| Burglary or Breaking and Entering (Police Involvement) | Entering or remaining unlawfully in or on the personal property of another, a classroom, a residential structure or yard or a nonresidential structure or in a fenced commercial property with the intent to commit any theft or any felony therein. | 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st or 2 nd Violation. |
| Buses/ Transportation | Failure to comply with bus driver's or bus aide's directions. Failure to remain seated, failure to keep hands, feet, and head inside bus. Failure to control personal possessions. Bringing unauthorized materials and substances onto the bus or school transportation. Eating or drinking on the bus or school transportation. | Any of the following consequences listed will be imposed: 1st Violation, 2 nd Violation, 3 rd Violation Additionally, violations of these bus rules may result in the loss of bus privileges. These rules apply while students are being transported on a school bus or vehicle used for school purposes. |
| Cheating, Academic Misconduct, Plagiarism | Cheating includes sharing with another, or taking from another, intellectual property for the purpose of deceit or fraud, or taking or stealing intellectual property from another without their knowledge and presenting it as the student's own. Plagiarism – To steal and pass off the ideas or words of another as one's own, including material obtained online. | Any of the following consequences listed will be imposed: 1st Violation, 2 nd Violation, 3 rd Violation |
| Contraband | Possessing items stated in school policy as prohibited because they may disrupt the learning environment. | Any of the following consequences listed will be imposed: 2 nd Violation, 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st Violation. |
| Combustible | Possessing a substance or object that is readily capable of causing bodily harm or property damage (matches, lighters, etc.). | Any of the following consequences listed will be imposed: 1st Violation, 2 nd Violation, 3 rd Violation |

| VIOLATION | DEFINITION | CONSEQUENCES |
|--|---|--|
| Computer or Network Violation | Using school computers for non-instructional purpose(s); copyright or trademark infringement; knowingly uploading or downloading destructive or malicious programs or software, loading personal software or disks onto school computers without permission from a School Administrator; vandalism of computers or computer equipment; posting videos of students fighting onto social media; sharing passwords; attempting to read, delete, copy or modify the email of other users; accessing secure areas other than for educational purposes; transmitting material information or software in violation of any school policy, local, state or federal law or regulation; tampering with or misuse of the computer networking system; or taking any other action inconsistent with this policy will be viewed as a network violation. | Any of the following consequences listed will be imposed: 1st Violation, 2 nd Violation, 3 rd Violation |
| Dangerous Instrument (Mandatory Police Involvement) | Anything that under the circumstances in which it is used, attempted to be used or threatened to be used is readily capable of causing death or serious physical injury | 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st or 2 nd Violation. |
| Defiance of Authority/ Abuse of Staff (Police Involvement) | Student engages in refusal to follow directions, talks back, or delivers socially rude interactions | Any of the following consequences listed will be imposed: 1st Violation, 2 nd Violation, 3 rd Violation |
| Destruction of Property, Vandalism (Possible Police Involvement) | Willful destruction or defacement of school or personal property; tampering with property of another person so as substantially to impair its function or value; drawing or inscribing a message, slogan, sign or symbol that is made on any public or private building, structure or surface, except the ground, and that is made without permission of the owner | Any of the following consequences listed will be imposed: 2 nd Violation, 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st Violation. |
| Dishonesty, Lying | To make an untrue statement with intent to deceive; to create a false or misleading impression. | Any of the following consequences listed will be imposed: 1st Violation, 2 nd Violation, 3 rd Violation |

| VIOLATION | DEFINITION | CONSEQUENCES |
|--|---|--|
| Disorderly Conduct | Any behavior that interferes or disrupts the educational environment. | Any of the following consequences listed will be imposed: 1st Violation, 2 nd Violation, 3 rd Violation |
| Disorderly Conduct (Criminal Offense) (Police Involvement) | A student commits disorderly conduct if, with intent to disturb the peace or quiet of a school, neighborhood, family or person, or with knowledge of doing so, such person: 1. Engages in fighting, violent or seriously disruptive behavior; or 2. Makes unreasonable noise; or 3. Uses abusive or offensive language or gestures to any person present in a manner likely to provoke immediate physical retaliation by such person; or 4. Makes any protracted commotion, utterance or display with the intent to prevent the transaction of the business of a lawful meeting, gathering or procession; or 5. Refuses to obey a lawful order to disperse issued to maintain public safety in dangerous proximity to a fire, a hazard or any other emergency; or 6. Recklessly handles displays or discharges a deadly weapon or dangerous instrument. | Any of the following consequences listed will be imposed: 2 nd Violation, 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st Violation. Any person who violates numbers 1, 2, 3, 4, and/or 5 is guilty of a misdemeanor. Any person who violates number 6 is guilty of a felony. (Possession of a deadly weapon or dangerous instrument must also be reported as a weapon violation to ADE and to local law enforcement.) A.R.S. §13-2904. |
| Disruption | Student engages in behavior causing an interruption in a class or activity. Disruption includes sustained loud talk, yelling, or screaming; noise with materials; horseplay or roughhousing; throwing objects; or sustained out-of-seat behavior. | Any of the following consequences listed will be imposed: 1st Violation, 2 nd Violation, 3 rd Violation |
| Disruption of Educational Setting (Police Involvement) | An act which substantially disrupts the orderly conduct of a school function or behavior which substantially disrupts the orderly school environment. | Any of the following consequences listed will be imposed: 2 nd Violation, 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st Violation. |

| VIOLATION | DEFINITION | CONSEQUENCES |
|---|---|--|
| Dress Code | Wearing clothing that violates dress code guidelines stated by school policy. | Any of the following consequences listed will be imposed: 1st Violation, 2 nd Violation, 3 rd Violation (Excepting expulsion pursuant to G.S. 115C-390.2(f)). |
| Drug and/or Drug Paraphernalia (Police Involvement) | The unlawful use, cultivation, manufacture, distribution, sale, purchase, possession, transportation or importation of any controlled drug or narcotic substance or equipment and device used for preparing or taking drugs or narcotics. Includes being under the influence of drugs at school, school-sponsored events and on school transportation. Category includes over-the-counter medications if abused by the student. This category does not include tobacco or alcohol. "Drug" means any narcotic drug, dangerous drug, marijuana, or peyote. "Drug paraphernalia" means all equipment, products and materials of any kind which are used, intended for use or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, concealing, injecting, ingesting, inhaling, or otherwise introducing into the human body a drug in violation of this chapter. | 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st or 2 nd Violation. A.R.S. §13-3415 |
| Electronic Devices | Devices which interfere with the orderly operation of the school setting such as cell phones, smart watches, electronic games, tablets, etc. Electronic devices are not permitted for use during class time. | Any of the following consequences listed will be imposed: 1st Violation, 2 nd Violation, 3 rd Violation |

| VIOLATION | DEFINITION | CONSEQUENCES |
|---|--|--|
| Endangerment (Police Involvement) | Recklessly putting self or another person at substantial risk of imminent death or physical injury through verbal, written, or physical actions. This may include rock throwing, knowingly and willingly withholding information that leads to a dangerous situation and/or threatens the safety of self or others, etc. | Any of the following consequences listed will be imposed: 2 nd Violation, 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st Violation. Any person who commits endangerment involving a substantial risk of imminent death is guilty of a felony. In all other cases, a person who commits endangerment is guilty of a misdemeanor. A.R.S. §13-1201 |
| Explosive Devices/ Bomb Threats/ Fire Alarm Misuse (Police Involvement) | Threating to or causing harm using a bomb, dynamite, explosive, or arson-causing device/Intentionally ringing fire alarm when there is no fire. | 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st or 2 nd Violation. |
| Extortion | A person commits theft by extortion by knowingly obtaining or seeking to obtain property or services by means of a threat to do in the future any of the following: 1. Cause physical injury to anyone by means of a deadly weapon or dangerous instrument 2. Cause physical injury to anyone 3. Cause damage to property 4. Engage in other conduct constituting an offense 5. Expose a secret or an asserted fact, whether true or false, tending to subject anyone to hatred, contempt or ridicule or to impair the person's credit or business 6. Accuse anyone of a crime or bring criminal charges against anyone 7. Take or withhold action as a public servant or cause a public servant to take or withhold action 8. Cause anyone to part with any property. | Any of the following consequences listed will be imposed: 2 nd Violation, 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st Violation. |

| VIOLATION | DEFINITION | CONSEQUENCES |
|--|--|--|
| Fighting | Mutual participation in an incident involving physical violence, where there is no major injury (verbal confrontation alone does not constitute fighting). | Any of the following consequences listed will be imposed: 1st Violation, 2 nd Violation, 3 rd Violation |
| Fire Alarm Misuse | Intentionally ringing the fire alarm when there is no fire. | 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st or 2 nd Violation. |
| Forgery (Possible Police Involvement) | Falsely and fraudulently making or altering a document, including hall passes and parent/guardian signatures. | Any of the following consequences listed will be imposed: 1st Violation, 2 nd Violation, 3 rd Violation |
| Gambling (Possible Police Involvement) | To play games of chance for money or to bet a sum of money | Any of the following consequences listed will be imposed: 1st Violation, 2 nd Violation, 3 rd Violation |
| Graffiti or Tagging | Writing on walls; drawing or words painted or sprayed on walls or other surfaces that cannot be easily removed with soap or cleaner. | Any of the following consequences listed will be imposed: 2 nd Violation, 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st Violation. |
| Gum | Students are prohibited from possessing, using/chewing, and/or distributing gum while on school property. This policy applies to all areas of the school campus, including the sidewalks, parking lot, playgrounds, and sports fields. | Any of the following consequences listed will be imposed: 1st Violation, 2 nd Violation, 3 rd Violation |

| VIOLATION | DEFINITION | CONSEQUENCES |
|-----------------------------------|--|---|
| Harassment, Nonsexual | A person commits harassment if, with intent to harass or with knowledge that the person is harassing another person, the person: 1. Anonymously or otherwise communicates or causes a communication with another person by verbal, electronic, mechanical, telephonic or written means in a manner that harasses. 2. Continues to follow another person in or about a public place for no legitimate purpose after being asked to desist. 3. Repeatedly commits an act or acts that harass another person. 4. Surveils or causes another person to surveil a person for no legitimate purpose. 5. On more than one occasion makes a false report to a law enforcement, credit or social service agency. 6. Interferes with the delivery of any public or regulated utility to a person. "Harassment" means conduct that is directed at a specific person and that would cause a reasonable person to be seriously alarmed, annoyed or harassed and the conduct in fact seriously alarms, annoys or harasses the person. | Any of the following consequences listed will be imposed: 2 nd Violation, 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st Violation. Any person who violates any of the provisions of this subsection may be guilty of a felony or a misdemeanor. A.R.S. §13-2921 |
| Hazing (Police Involvement) | Any intentional, knowing or reckless act committed by a student, whether individually or in concert with other persons, against another student, in which both of the following apply: 1. The act was committed in connection with an initiation into, an affiliation with or the maintenance of membership in any organization that is affiliated with an educational institution, and 2. The act contributes to a substantial risk of potential physical injury, mental harm or degradation or causes physical injury, mental harm or personal degradation. | Any of the following consequences listed will be imposed: 2 nd Violation, 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st Violation. |

| VIOLATION | DEFINITION | CONSEQUENCES |
|---|--|---|
| Identification Violation | Refusing to show or wear an identification card and/or give your correct name when requested by school personnel, or using another person's name or identity. | Any of the following consequences listed will be imposed: 1st Violation, 2 nd Violation, 3 rd Violation |
| Indecent Exposure (Police Involvement) | A person commits indecent exposure if he or she exposes his or her genitals or anus or she exposes the areola or nipple of her breast or breasts and another person is present, and the defendant is reckless about whether the other person, as a reasonable person, would be offended or alarmed by the act. | 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st or 2 nd Violation. |
| Inappropriate Language (Verbal or Nonverbal) | Delivering verbal or nonverbal messages that include swearing, name calling, or use of words or gestures in an inappropriate way. | Any of the following consequences listed will be imposed: 1st Violation, 2 nd Violation, 3 rd Violation |
| Leaving Campus Without Permission | Leaving school grounds or being in an "out-of-bounds" area during regular school hours without permission from School Administration. Students who leave without permission create a serious legal liability problem for the school. | Any of the following consequences listed will be imposed: 1st Violation, 2 nd Violation, 3 rd Violation |
| Minor Aggressive Act | Student engages in non-serious but inappropriate physical contact such as: pulling; hitting; tripping; pulling a chair out from underneath another person; pushing; running inside the campus building, hallways, or corridors; or other behaviors that demonstrate low level hostile conduct. | Any of the following consequences listed will be imposed: 1st Violation, 2 nd Violation, 3 rd Violation |
| Misuse of Technology | Failure to use hardware, software, electronic devices, web pages and networks for the intended educational use or in a manner that causes disruption at a campus or any district facility, including proxy use. | Any of the following consequences listed will be imposed: 1st Violation, 2 nd Violation, 3 rd Violation |

| VIOLATION | DEFINITION | CONSEQUENCES |
|---|--|--|
| Negative Group Affiliation (Possible Police Involvement) | Specific attitudes and actions of a student affiliated with a negative group typically include most of the following: May or may not have a recognized leader; do most things together, especially socially; stick together on issues; act bored, disinterested, or imposed upon by teacher ideas, suggestions, or requirements; involved themselves in each other's problems, therefore, perpetuate each other's problems; claim loyalty and righteousness if reprimanded; likely to confront authority as a group when one member has been disciplined; usually uncooperative and possibly hostile; as a group, likely to be either very good or very poor students; conduct themselves as though no other individuals exist in the school, including other students; not objective (turn-off to everything, sometimes without knowing what they are doing). | Any of the following consequences listed will be imposed: 2 nd Violation, 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st Violation. |
| Other Violation of School Policies | Committing some other violation of school policy. | Any of the following consequences listed will be imposed: 1st Violation, 2 nd Violation, 3 rd Violation |
| Parking Lot Violation | Parking in a space on the campus parking lot that has not been assigned to student. Displaying inappropriate behaviors involving a motor vehicle including, but not limited to, unsafe driving in the parking lot, parking in unauthorized areas, parking in fire lanes or disabled persons space/area, parking in two or more parking spaces with one vehicle, excessive audio or radio sound, blocking driveway or access, and/or littering. | Any of the following consequences listed will be imposed: 1st Violation, 2 nd Violation, 3 rd Violation |

| VIOLATION | DEFINITION | CONSEQUENCES |
|---|--|--|
| Pornography (Possible Police Involvement) | Pornography is the sexually explicit depiction of persons, in words or images, created with the primary, proximate aim, and reasonable hope, of eliciting significant sexual arousal on the part of the consumer of such materials. Pornography also includes, but is not limited to, viewing and/or sharing nude or sexually charged images of people in books, magazines, electronic devices, or on the internet; using an electronic device to send or receive such images or images that are sexual in nature (i.e. sexting, or otherwise sending messages through social media). | Any of the following consequences listed will be imposed: 2 nd Violation, 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st Violation. |
| Provocation | Use of language or gestures that may incite another person or other people to fight. | Any of the following consequences listed will be imposed: 2 nd Violation, 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st Violation. |
| Public Display of Affection | Holding hands, kissing, sexual touching, or other displays of affection in violation of school policy. | Any of the following consequences listed will be imposed: 1st Violation, 2 nd Violation, 3 rd Violation |
| Recklessness | Engaging in unintentional, careless behavior that may pose a safety or health risk for yourself or for others. | Any of the following consequences listed will be imposed: 1st Violation, 2 nd Violation, 3 rd Violation |
| Robbery | Taking any property of another from their person or immediate presence and against their will: threatens or uses force against any person with intent either to coerce surrender of property or to prevent resistance to such person taking or retaining property. | 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st or 2 nd Violation. |

| VIOLATION | DEFINITION | CONSEQUENCES |
|---|---|---|
| School Threat | Making a school threat that might reasonably lead to the evacuation or closure of school property or to the postponement, cancellation, or suspension of any class or other school activity (through actual evacuation, closure, postponement, cancellation, or suspension is not required). Includes verbal school threats, written school threats, threatening to cause harm by using or threatening to use a bomb, or arson-causing device, and/or threatening to cause harm using dangerous chemicals or biological agents. | 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st or 2 nd Violation. |
| Sexual Abuse (Police Involvement) | A person commits sexual abuse by intentionally or knowingly engaging in sexual contact with any person fifteen or more years of age without consent of that person or with any person who is under fifteen years of age if the sexual contact involves only the female breast. | 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st or 2 nd Violation. |
| Sexual Harassment (Police Involvement) | Sexual harassment is unwelcome conduct of a sexual nature that denies or limits a student's ability to participate in or to receive benefits, services, or opportunities in the school's program. It can include unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature. Relevant factors in determining whether behavior rises to the level of sexual harassment include: The degree to which the conduct affected one or more students' education, type, frequency and duration of the conduct, identity of and relationship between the alleged harasser and the subject or subjects of the harassment, the number of individuals involved, the age and sex of the alleged harasser and the subject or subjects of the harassment, the size of the school, location of the incidents, and the context in which they occurred, and/or other incidents at the school. | 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st or 2 nd Violation. |

| VIOLATION | DEFINITION | CONSEQUENCES |
|--|---|---|
| Simulated Weapon (Police Involvement) | Possessing a simulated firearm made of plastic, wood, metal, or any other material which is a replica, facsimile, or toy version of a firearm, knife, box cutter, brass knuckles; that is used to cause bodily injury to, or threaten or intimidate another person. | 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st or 2 nd Violation. |
| Technology | Students may possess and use cell phones and/or other electronic devices subject to limitations of this and other ALA policies under the following conditions and guidelines: (1) they are kept out of view in a student's locker, pocket, or carrying bag; (2) they shall not be turned on or used during instructional time, except as authorized by the teacher; (3) students violating the policy may have the electronic device confiscated and be subject to disciplinary action. Examples: use of telecommunication devices (cell phones, smart watch, etc.) or other technology (gaming systems, iPods, iPads, Tablets, etc.) for a non-instructional purpose. | Any of the following consequences listed will be imposed: 1st Violation, 2 nd Violation, 3 rd Violation |
| Theft | Taking or attempting to take money or property belonging to another person or the school with the intent to permanently deprive the victim of his or her possessions. | 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st or 2 nd Violation. |

| VIOLATION | DEFINITION | CONSEQUENCES |
|--|--|---|
| Threat or Intimidation (Possible Police Involvement) | When a person indicates by word or conduct the intent to cause physical injury or serious damage to a person or their property. A person commits threatening or intimidating if the person threatens or intimidates by word or conduct: 1. To cause physical injury to another person or serious damage to the property of another; or 2. To cause, or in reckless disregard to causing, serious public inconvenience including, but not limited to, evacuation of a building, place of assembly or transportation facility; or 3. To cause physical injury to another person or damage to the property of another in order to promote, further or assist in the interests of or to cause, induce or solicit another person to participate in a criminal street gang, a criminal syndicate or a racketeering enterprise. | Any of the following consequences listed will be imposed: 2 nd Violation, 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st Violation. A.R.S. §13-1202 |
| Tobacco/ Vaping/ JUULing (Possible Police Involvement) | The possession, use, distribution or sale of tobacco products (including electronic cigarettes, vape pens, JUULing paraphernalia, etc.) on school grounds, at school-sponsored events and on school transportation. A person who knowingly sells, gives, or furnishes cigars, cigarettes or cigarette papers, smoking or chewing tobacco, to a minor, and a minor who buys, or has in his possession or knowingly accepts or receives from any person, cigars, cigarettes or cigarette papers, smoking or chewing tobacco of any kind, is guilty of a petty offence. | 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st or 2 nd Violation. A.R.S. §36-798.03 & §13- 3622). |

| VIOLATION | DEFINITION | CONSEQUENCES |
|---|--|--|
| Trespassing (Police Involvement) | Entering or remaining on school campus without authorization or invitation and with no lawful purpose for entry. This includes students under suspension or expulsion and unauthorized persons who enter or remain on a campus or school board facility after being directed to leave by School Administration. | Any of the following consequences listed will be imposed: 2 nd Violation, 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st Violation. |
| Unexcused Absences/ Truancy | Unexcused absence for at least one class period during the school day or when a student is absent from school during the hours school is in session, unless excused pursuant to A.R.S. 15-802. | Any of the following consequences listed will be imposed: 1st Violation, 2 nd Violation, 3 rd Violation |
| Weapons (Mandatory Police Involvement) | Any object capable of inflicting bodily harm or intimidating another. Includes but is not limited to a bomb, firearm, gun, revolver, pistol, dagger, dirk, stiletto, knife, pocket knife opened by a mechanical device, iron bar, brass knuckles, chains, Billy clubs, Chinese stars, or any incendiary devices. | 3 rd Violation Due to the nature of the behavior or act, there is not a 1 st or 2 nd Violation. |

APPENDIX

A.R.S. § 15-843 K:

Unless required by section 15-841, Subsection G, a school district or charter school may suspend or expel a pupil who is enrolled in a kindergarten program, first grade, second grade, third grade, or fourth grade only if all of the following apply:

- 1. The pupil is seven years of age or older.
- 2. The pupil engaged in conduct on school grounds that meets one of the following criteria:
 - a. Involves the possession of a dangerous weapon without authorization from the school.
 - b. Involves the possession, use or sale of a dangerous drug as defined in section 13-3401 or a narcotic drug as defined in Section 13-3401 or a violation of section 13-3411.
 - c. Immediately endangers the health or safety of others.
 - d. The pupil's behavior is determined by the school district governing board or charter school governing body to qualify as aggravating circumstances and that all of the following apply:
 - i. The pupil is engaged in persistent behavior that has been documented by the school and that prevents other pupils from learning or prevents the teacher from maintaining control of the classroom environment.
 - ii. The pupil's ongoing behavior is unresponsive to targeted interventions as documented through an established intervention process that includes consultation with a school counselor, school psychologist, or other mental health professional or social worker if available within the school district or charter school or through a state sponsored program.
 - iii. The pupil's parent or guardian was notified and consulted about the ongoing behavior.
 - iv. Before a long-term suspension or expulsion, the school provides the pupil with a disability screening and the screening finds that the behavioral issues were not the result of a disability.
- 3. Failing to remove the pupil from the school building would create a safety threat that cannot otherwise reasonably be addressed or qualifies as aggravating circumstances as specified in paragraph 2 of this subsection.
- 4. Before suspending or expelling the pupil, the school district or charter school considers and, if feasible while maintaining the health and safety of others, in consultation with the pupil's parent or guardian to the extent possible, employs alternative behavioral and disciplinary interventions that are available to the school district or charter school, that are appropriate to the circumstances and that are considerate of health and safety. The school district or charter school shall document the alternative behavioral and disciplinary interventions it considers and employs.
- 5. The school district or charter school, by policy, provides for both:
 - a. A readmission procedure for pupils who are in kindergarten programs, first grade, second grade, third grade and fourth grade and who have served at least five school days of a suspension from the school that exceeds ten school days to be considered for readmission on appeal of the pupil's parent or guardian.
 - b. A readmission procedure for pupils who are in kindergarten programs, first grade, second grade, third grade and fourth grade and who are expelled from or subject to alternative reassignment at the school to be considered for readmission on appeal of the pupil's parent or guardian at least twenty school days after the effective date of the expulsion or alternative reassignment.

AMERICAN LEADERSHIP ACADEMY

American Leadership Academy | K-12 Tuition-Free Public Charter School | alaschools.org