

**Texas City Independent School District**  
**2021-2022 T-TESS Appraisal Calendar and Appraisers**

Board Approved  
Date: 8-10-2021

Texas City Independent School District utilizes the Texas Teacher Evaluation and Support System (T- TESS) to evaluate teachers. According to Board Policy DNA (Legal), the District shall establish an annual appraisal calendar and identify qualified appraisers, both of which shall be approved by the Board of Trustees.

It is recommended that the Board of Trustees consider approving the 2021-2022 T-TESS Appraisal Calendar as presented.

The appraisal period for each teacher shall include all of the days of a teacher's contract.

187 Day Contract:	August 6, 2021 through May 27, 2022
193 Day Contract:	July 29, 2021 through May 31, 2022
198 Day Contract:	July 28, 2021 through June 6, 2022
212 Day Contract	July 15, 2021 through June 13, 2022
226 Day Contract:	July 1, 2021 through June 30, 2022

All teachers shall be provided a **general orientation** to T-TESS no later than the first three weeks of school and at least three weeks before the teacher's first observation. .

T-TESS Orientation Training: No later than September 9, 2021

Deadline to complete Goal Setting and Professional Development Conferences No later than September 30, 2021

**Formal observations** shall be conducted during the required days of instruction for students.

<u>Formal Observations</u>	<u>Begin</u>	<u>End</u>
Returning Teachers to TCISD	October 4, 2021	May 4, 2022
New Teachers to TCISD	October 11, 2021	April 27, 2022

**Dates excluded** from formal observations include:

- the last instructional day before and the day after any official school holiday,
- days scheduled for end-of-semester or end-of-year examinations, and
- days scheduled for state or other standardized tests.

Artifacts will be compiled and submitted to appraiser no later than 10 days prior to the End of the Year and Goal Setting Conference.

Deadline to submit artifacts for End of Year and Goal Setting Conference  
No later than April 27, 2022

**NO FORMAL OBSERVATIONS SHOULD TAKE PLACE AFTER MAY 4, 2022.** The appraisal process must be completed 15 working days before the last day of instruction for students. The exception would be a teacher who requested a second observation within ten working days after the post conference, and was entitled to another observation by a different appraiser.

End of Year and Goal Setting Conferences:  
End: May 4, 2022

A teacher may request a **second appraisal** by another certified appraiser at the following times:

For Domains I, II, and III, after receiving a written observation summary with which the teacher disagrees; or

For Domain IV and for the performance of teachers' students, as defined in 19 Administrative Code 150.1001(f)(2), after receiving a written summative annual appraisal report with which the teacher disagrees.

The second appraisal must be requested within ten working days of receiving a written observation summary or a written summative annual appraisal report. A teacher may not request a second appraisal by another certified appraiser in response to a written summative annual appraisal report for the ratings of dimensions in Domains I, II, and III if those ratings are based entirely on observation summaries or written documentation already received by the teacher earlier in the appraisal year for which the teacher already had the opportunity to request a second appraisal.

All second appraisals will be performed by T-TESS certified administrative personnel not assigned to the requesting teacher's campus. The second appraiser shall make observations and walk-throughs as necessary to evaluate the dimensions in Domains I-III or shall review the Goal Setting and Professional Development Plan for evidence of goal attainment and professional development activities.

It is further recommended that the following Texas City ISD staff be approved as appraisers for the 2021-2022 school year (Appraisers subject to change during the 2021-2022 school year):

Khrystian Allen*	David Graham	Donna Peterson
Anne Anderson	Kami Hale	Kimberly Pettigrew
Randy Baker	Earl C Hall	Angela Randall
Earlsworth Baptiste	Kristal Hawkins*	Matthew Salley
Kanestra Bland	Marcus Higgs	Sherri Simmons
Donnie Brown	Jerrell Hudson	Jacqwelin Snyder
Terri Burchfield	Lincoln Hypolite	Rachel Spector-McAdam
Carling Caldwell*	Nathan Jackson	Kelly Sullivan
Andre Credit	Donald Jones	Kyle Taylor*
Kristen Davis	Rachel Kauffman*	Jerretta Temple
Jonette Douglas	Alexis Kopp	Tanji Towels
Courtnie Ellis	Andrew Lockhart	Rebeca Troconis-Loreto
Jennifer Folse	Chris Loftin	Susan Unger
Debbie Fuller	Mark Lyon	Sharon Williams
Anthony Furman	Heath Maxile	James Willison
Sarah Furman	Ricky Nicholson	Andrea Zepeda
Felica Garrett	Wendy Patterson	
Randa Gilbert	Brandi J. Peterson	

\* Pending verification of successful completion of T-TESS appraisal training.

\*\* Pending Board-approval of employment and verification of successful completion of T-TESS appraisal training.