

Procedures for Make-Up Work Due to Quarantine

While we never want a student to miss school, we also understand that students may be required to quarantine as a result of an exposure to Covid-19. When a student is in quarantine, we want to do all we can to make sure we get work to students in a timely and efficient manner. Below are our procedures for make-up work for a student in quarantine.

- School nurse determines a student must quarantine and notifies parents. School nurse also notifies school administration and teachers of that student and gives duration of the quarantine. Questions about quarantine determination should be directed to Nurse Johnson at kelly.johnson@nchs.net
- Within 24 hours, teachers of the quarantined student will email the student to check on their well-being and also update them on initial assignments and how to access assignments for the quarantine period.
- Within 24-48 hours, a school counselor will call the student/parent to check in on how they are doing and if they have been in contact with their teachers.
- Most assignments will be found on the teachers Google Classroom site for student access.
- If a student cannot access email, counselors will work with teachers to collect assignments and will mail or hand deliver these to the student.
- Any assignments turned in by students in quarantine will not receive a late penalty. Teachers may also excuse students from certain assignments during quarantine.
- If parents or students have questions, they are encouraged to email their teachers, counselor or administrator

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7th grade counselor is Gary Francisco: gary.francisco@nhcs.net

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