



**Welcoming All Learners** <sup>SM</sup>

**2021-2022**

**Community Education Preschool  
Parent & Student Handbook**

**Community KIDS Preschool**

**Goodview Elementary**

5100 W. 9th Street Goodview, MN 55987

507.494.0913

**Community KIDS Preschool**

**Washington-Kosciusko Elementary**

365 Mankato Avenue, Winona, MN 55987

507.494.2100

**Getting Ready Together**

**Goodview Elementary**

5100 W. 9th Street Goodview, MN 55987

507.494.0913

*[www.WinonaSchools.org](http://www.WinonaSchools.org)*

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## 2021-2022 PARENT & STUDENT HANDBOOK

The purpose of this handbook is to inform parents/guardians and their preschool children of important school district policies, procedures, and required notices.

A complete copy of the District's Policies and procedures can be found online at [www.winonaschools.org](http://www.winonaschools.org), in the Superintendent's Office, or at any of the district's school offices.

All school district rules, policies, procedures, and discipline will be applied in a non-discriminatory manner to all students, without regard to any protected characteristics identified in the Minnesota Human Rights Act, including a student's: Race, Color, Creed, Religion, National Origin, Sex, Marital Status, Disability, Public Assistance Status, Age, and Sexual Orientation.

### **WINONA AREA PUBLIC SCHOOLS STRATEGIC PLAN** *(Adopted 8/2018)*

**Mission:** "Expect excellence, grounded in compassion, to meet the needs of all learners."

**Vision:** "One community of lifelong learners, engaged in creating our culture where all are safe, valued, and accountable to one another for success."

**Core Values:** Ensuring Student Needs Drive Our Decisions and Actions:

- Excellence                      Be my best and expect the best of others
- Kindness                         Concern, compassion, and advocacy for others
- Respect                          Acceptance of self and others as we work together
- Honesty                         Say and do the right thing, even if no one is watching
- Responsibility                 Do my part and be accountable for what I say and do

### **PRESCHOOL PROGRAMS OFFERED THROUGH WAPS COMMUNITY EDUCATION**

**Community KIDS Preschool (CKP)** - CKP is offered at two sites in the WAPS district. At Goodview Elementary, CKP is in the Goodview Elementary Early Childhood wing. In Washington-Kosciusko Elementary, the preschool has one classroom. Classes are available for 3, 4, and 5-year-olds. A combination of 2 days, 3 days, and 5 days a week are offered. All classes are 2.5 hours in duration. The CKP program is a collaboration between Community Education and WAPS Special Education to serve the diverse needs of preschool children in the Winona district.

**Getting Ready Together (GRT)** - Getting Ready Together is a summer enrichment preschool program for 5-year-old children entering Kindergarten in the upcoming fall. It is funded by

Pathway I funds through the Minnesota Department of Education. Children need to be income eligible. The program is located at Goodview Elementary in the Early Childhood wing.

## **CORE CURRICULUM**

All of our students receive age-appropriate instruction in the curriculum areas of literacy, math, science, social studies, health, music, art, and physical education. This curriculum is built around Early Childhood Indicators of Progress, Minnesota's Department of Education Early Childhood Standards. Within this curriculum, students develop skills to think critically, solve problems, and work collaboratively. Creative Curriculum is the primary curriculum CKP uses for academic instruction. The Pyramid Model is an evidence-based program that supports classroom relationships and social-emotional skills in the CKP.

To ensure student success, the school and family must work together to support academic growth. You can best support your student by:

- Working with your child at home by reading and playing together.
- Playing outside and enjoying the neighborhood parks by your home.
- Being involved in the school community through involvement in school events, volunteering in the classroom or events, attending parent-teacher conferences, and maintaining open communication with your child's classroom teacher.

## **PARENT/TEACHER CONFERENCES**

Family engagement in a child's learning has been shown to significantly impact student achievement, engagement in learning, and school attendance. We want to encourage you to be informed and involved in your child's education.

Parent-Teacher conferences are an integral part of the school program. Conferences with each parent or guardian will be scheduled at the start of the school year. Additional conferences will be scheduled as needed throughout the rest of the year. Parents or guardians may initiate a conference with a teacher, specialist, or administrator at any time.

## **HOW TO SHARE CONCERNS and FEEDBACK**

Each day we strive to provide the best educational experience for our students and families. We recognize, however, that at times we may not meet all of your expectations. We welcome your feedback and encourage you to alert us to any concerns. We also

feel that concerns are best addressed closest to the source. With this in mind, we use the following guidelines to address any concerns:

- Share your concerns with the person most directly involved (i.e. classroom teacher). Many times a concern is the result of miscommunication or misunderstanding and can be solved at the classroom or building level.
- If after that meeting there is still a concern, bring the issue to the Preschool Coordinator.
- If an issue remains, you may take the concern to the Director of Community Education.
- If there is still an issue after speaking to the Director of Community Education, you may choose to take the concern to the Superintendent or their designee.
- If the concern remains, you may address the school board during the open forum of the school board’s regular meeting.

We are committed to the students and families of Winona Area Public School Community Education and the Winona community. Your feedback is valued as we strive for continuous improvement.

### **BEHAVIOR GUIDANCE**

If a teacher documents that a child needs extra support in the classroom to be successful, a team approach is taken with the parents and guardians, support staff in the classroom, and specialists within the school district. The team works together to develop a plan to support the child. The goal of Community KIDS Preschool is to support the development of social-emotional and academic skills in children to assist them in a successful early learning experience. According to the Mn Statute and WAPS CKP guidelines, preschool children are not to be expelled from preschool programs.

### **FEES**

The 2021-2022 Fee Schedule for Community KIDS Preschool follows:

# of Classes per Week	Total Fee	Monthly Payment	Registration Fee (nonrefundable)
2 times per week	\$715	8 payments of \$79.00 1 payment of \$83.00	\$30
3 times per week	\$946	8 payments of \$105.00 1 payment of \$106.00	\$30

5 times per week	\$1659	8 payments of \$184.00 1 payment of \$187.00	\$30
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Payments are monthly from August through April. Families must prepay for the upcoming month. Payments are due on the last day of each month. There is a \$10 late payment fee.

If preschool classes are required by the Department of Health to respond to a health crisis through distance learning, tuition will continue.

### SCHOOL ARRIVAL AND DISMISSAL

***Community KIDS Preschool has both morning and afternoon classes. The Preschool Morning Classes begin at 7:45 a.m and end at 10:15 a.m. The Preschool Afternoon Classes begin at 11:45 am and end at 2:15 pm. Being prompt at drop-off and dismissal times assists with the flow of the preschool classroom for children and staff. Staff is distracted from interacting with students and providing instruction for students currently in the classroom during late arrivals.***

***Getting Ready Together is a Summer Enrichment program. The classes begin at 9 am and end at 12:00 Noon.***

***DROP OFF and PICK UP:*** Preschool Drop off should be directly to an adult in your child’s classroom. Adults dropping off students should have verbal contact with one of the staff in the room. Children that use school bus transportation should have adult assistance waiting for the bus. Preschool staff meets children at the bus when they are brought to school.

At dismissal, pick-up time, adults are required to pick up their child from the classroom or the outdoor area where the class is located. Children can not be sent to an adult in a waiting car. Children accessing WAPS transportation will be escorted to their assigned bus by a staff member. Adults must be visually seen by a bus driver before a child is let off of the school bus. If an adult isn’t present at the scheduled drop-off time, the bus will wait for one minute. After attempting to contact the home number, the child will be returned to the preschool during mid-day transportation or to Key Kids for after-school hours transportation. The emergency contact will be notified. If contacts are unavailable, the local law enforcement will be contacted.

At Goodview Community KIDS Preschool the parking lot area towards the Early Childhood doors and playground is assigned for Early Childhood families.

At Washington-Kosciusko, children are dropped off by the gated playground, and a staff member meets the child and parent on the playground. If parents choose to enter the building, they must check-in at the main office in the front of the building as a visitor prior to going to the classroom. At dismissal, families park and walk to meet their children on the playground.

Anytime a student will be traveling home in a different manner from the normal routine, parents/guardians should contact the classroom teacher or school office, 494-0913, as early as possible to provide the notification. Please note that students may only ride their assigned bus. Students are not allowed to switch buses or bring another rider on the bus.

### **ATTENDANCE**

If a student is absent from school, we request that a parent or guardian call school each day of the absence. If absences become excessive the Preschool staff will reach out to the parents/guardians to support a plan on increasing the child's attendance.

Call your classroom teacher's main phone number to report an absence. Your teacher will share their number at the fall conference. Emails are not consistently checked during classroom time.

### **UPDATE CONTACT INFORMATION**

Please verify your contact information by visiting the Infinite Campus portal or contacting your school's secretary. Contact information includes telephone number, address, emergency number, and **transportation** requests for students.

Visit [www.WinonaSchools.org](http://www.WinonaSchools.org) click parents on the top right then select Infinite Campus.

### **CAMPUS MESSENGER (Instant Alert)**

*What is the WAPS – Campus Messenger with Voice?*

The WAPS – Campus Messenger with Voice is a computer-based software program. The program is used by the district when notifying and communicating with families and staff regarding inclement weather/ emergency school closings, as well as other designated district and building announcements.

*How do I know if I am already signed up?*

Each school year, WAPS will communicate several district-wide instant alert notifications. A number of these notifications will be weather-related. If you are a parent/guardian of a WAPS student you will automatically receive the notification through one of the following devices: a designated cell phone, e-mail, or telephone landline once you select your preferences in Infinite Campus.

*How do I change the method of how I receive messages?*

Go to the district website at [www.WinonaSchools.org/enroll](http://www.WinonaSchools.org/enroll), click on the “Existing Families” and “Update. Sign in to the Campus Portal, click on Contact Preference and change your settings. If you don’t have a portal account, please e-mail [portalhelp@winona.k12.mn.us](mailto:portalhelp@winona.k12.mn.us) requesting an activation key.

## **EARLY CHILDHOOD SCREENING**

The early childhood years from birth to the start of kindergarten are an important time of rapid learning and growth. Early Childhood Screening is a brief, simple procedure used to identify potential health or developmental problems in young children who may need a health assessment, diagnostic assessment, or education evaluation. Screenings for 3 to 5-year-olds can be scheduled by contacting WAPS Early Childhood at 494-0913 or going online at

<https://www.winonaschools.org/community/early-childhood/early-childhood-screenings>

## **PROGRESS MONITORING**

The TS Gold is the assessment tool that aligns with the teaching from Creative Curriculum. It is a Minnesota Department of Education approved Kindergarten Entry Profile Tool. CKP teachers will review TS Gold checkpoints and general classroom observations during family-teacher conferences and throughout the year.

## **DISTRIBUTION OF INFORMATION**

It is very important to us how we streamline important news about your child’s classroom, school, and district. The online platform the CKP teachers use for their classrooms will be shared during the fall conference. Information will be shared through the platform with parents on a regular basis regarding classroom activities. General



school district information pertaining to Snow Days and late starts will be communicated through Infinite Campus.

## **STUDENT HEALTH**

Our School Health Program follows the directives and guidelines of the Minnesota State Boards of Health and Education, as well as relevant state and federal laws. Your child will do his/her best at school if they are in good health.

### *IMMUNIZATION REQUIREMENTS*

In accordance with the School Immunization Law (Minn. Stat., Section 123.70), students may not enroll or remain enrolled in school without having provided documentation of immunizations allowing for certain legal exemptions. All students are required to be in compliance on the first day of their entry into school. Minnesota law requires that we have written recorded evidence of your child's protection from the following diseases. Parents need to provide the month, day, and year of each dose.

- Diphtheria – Tetanus – Pertussis (DTP)
  - (5) doses under age seven, then (3) doses are adequate after age seven.
- Polio
  - (4) doses under age seven, then (3) doses are adequate after age seven.
- Measles – Mumps – Rubella (MMR)
  - (2) doses for all students in Grades K-4.
- Hepatitis B
  - (3) doses for all students in Grades K-4.
- Varicella (chicken pox)
  - (2) doses for all students in Grades K-4.

If you conscientiously object to any immunization, we need the immunization form signed and notarized on file. If your child has a medical exemption to any immunization, we need a signed physician statement on file.

### *STUDENT MEDICATION*

All medications should be given at home whenever possible.

Medications can be given at school if prescribed by your physician. We need to comply with Minnesota law in this regard. Parents are responsible for supplying the medication and for transporting the medication to and from school. Medications must be in a prescription container, have an accompanying physician order, and include signed parental/guardian permission. All local pharmacies will provide you with an extra

labeled school container. Over-the-counter medication/non-prescription medicine must also have a physician order and be provided in the original container. All medications must be retrieved by parents by the last day of school. Medications cannot remain at school after the last day. School staff cannot destroy medications. Disposal of school medications is a parent's responsibility.

#### *REGARDING THE HEALTH OF YOUR CHILD*

- Make sure that your child is well before leaving for school in the morning. Do not send him/her if they appear to be ill.
- Assure that your child gets regular and adequate amounts of fresh air, exercise, sleep, and a well-balanced diet to help prevent illness, as well as foster alertness for learning.
- Please be sure your child is properly dressed for daily weather conditions, as well as for the season.
- If your child has a headache, sore throat, or skin eruptions; or if he/shows signs of similar disorders, please keep them home.
- Your child must be free of fever (less than 100 degrees orally without fever-reducing medication) for 24 hours before returning to school.

To promote good health, all students need the cooperative effort of each parent and the School Health Service. Please do not hesitate to call your school nurse at any time with your questions, suggestions, or information regarding your child's health. If an illness or injury seems serious, please consult your physician.

#### *WHEN YOUR STUDENT SHOULD STAY HOME*

If your child has symptoms of any illness or communicable disease (sore throat, fever, rash, oral temperature of 100 degrees or higher, headache, stomachache, nausea) you are encouraged to keep him/her home. Your child must be free of fever (without fever-reducing medication) for 24 hours before returning to school. Should your child become ill at school, you will be called if the situation appears harmful to your child or the health of others. Please remember that you need to provide a day telephone number where you can be reached. The Winona Area Public School's policies regarding school attendance and/or exclusion for all communicable diseases follow direction from the Minnesota Department of Health and Education. If you have questions or would like more information, please call your school.

## **MINNESOTA HEALTH CARE PROGRAMS**

Minnesota Health Care Programs offer free and low-cost health insurance for families who qualify. (Medical Assistance has no monthly cost while MinnesotaCare has a monthly premium based on household income).

To get a Minnesota Health Care Programs application call (855) 336-7873 toll free or visit: <https://mn.gov/dhs/people-we-serve/children-and-families/health-care/health-care-programs/programs-and-services/children-families-apply.jsp>

## **DRESS POLICY**

Parents are encouraged to review WAPS dress policy for students. It is [Policy 504](#).

## **NUTRITION**

**Community KIDS Preschool** The morning preschool classes include breakfast through the WAPS School District Nutrition program. The afternoon preschool classes include lunch through the WAPS School District Nutrition program.

### ***Getting Ready Together***

Getting Ready Together participates in the Summer Lunch Program through WAPS School District Nutrition program.

We ask all CKP and Getting Ready Together families to complete an Application for Benefits to support the nutritional costs of meals. Any questions or concerns that you may have regarding the school district's nutrition program may be forwarded to Jennifer Walters, RD, School Nutrition Director, 903 Gilmore Ave., 494-0830. To view a complete list of [School Nutrition](#) standard operating procedures or view your [child's menu](#) visit [www.WinonaSchools.org](http://www.WinonaSchools.org).

## **SCHOOL SAFETY**

### ***BACKGROUND CHECKS***

It is the policy of Winona Area Public Schools that all employees and volunteers must submit to a criminal history background check.

### ***BULLYING PREVENTION***

Social-Emotional skills are a focus for preschool children. Teachers continually assist children in peer-to-peer relationship skills. If a parent has a peer-to-peer concern for their child, communicating with your child's teacher is important.

More information on the Safe and Supportive Schools Act can be accessed by referring to [www.winonaschools.org](http://www.winonaschools.org) under the Quick Links for Parent tab.

### *CHILD ABUSE AND NEGLECT*

The Minnesota Mandatory Child Abuse Reporting Law requires school personnel to report if they know or have reason to believe if a child is or has been abused in the past three years. Failure to report child abuse is a misdemeanor and punishable by law. A report of child abuse made in good faith provides one with immunity from legal action. Child abuse may include physical abuse including mental injury, sexual abuse, neglect, or threatened injury. The Winona County Community Social Services Intake direct number is 507-457-6560 (press 3 from menu options).

### *COLD WEATHER SAFETY*

Students will not go outside for large motor activities when the cold weather conditions reach 0 degrees. The wind chill factor will be taken into account as well as the general dampness of the day. Students should bring appropriate outdoor wear to school.

### *SAFETY DRILLS*

Drills are held periodically to educate preschool children in safe and effective exiting procedures for fire, tornado, bomb, intruder, evacuation, or other emergency situations. The preschool programs participate at the same time as the elementary students.

### *WEATHER EMERGENCY/ SCHOOL CLOSING*

School closings and emergency closings due to inclement weather will be posted online and will be communicated to families through the use of the Campus Messenger System. All weather-related announcements are also reported to the local radio and television stations. Half-day programs will be closed when late starts occur.

### **VISITORS AND VOLUNTEERS**

Visitors and volunteers are welcome at our school. If you would like to visit, please check in at the Early Childhood in Goodview or the main office at WK elementary. We work to keep our schools safe and secure for everyone. We request that parents and family members, visitors, and community and parent volunteers register and wear an identification badge.

### *VOLUNTEERS*

Volunteers play an important role in the Winona Area Public Schools. Parents are welcome to volunteer and should watch for volunteer forms being circulated as the school year begins. Teachers will communicate the need for volunteer assistance for

their classroom. Volunteers in WAPS need to complete a background check with student safety as the focus.

*SIGN IN* – Please sign in at the school office and get a visitor or volunteer badge.

*STAFF RESPONSIBILITIES* – Volunteers are an important part of the educational team. Suggestions and opinions are welcome. It is the professional and licensed staff that are held responsible by law for decisions regarding the instruction of students and the management of the classroom and school. For this reason, volunteers must always work under the direct supervision of teachers and administrators.

*CONFIDENTIALITY* – The foundation of all school volunteer programs is confidentiality. As the volunteer works with staff and students, information of a confidential nature may be shared with you. Like teachers, volunteers are bound by a code of ethics to keep confidential matters within the school. The staff and parents need to know they can trust the volunteer.

## **PROCEDURES FOR VISITORS AND DISTRICT EMPLOYEES**

The School Board has established the following policies regarding visitors to District 861 schools or on District grounds:

- All district employees shall wear photo identification tags or badges while in district buildings or sites during regular school hours. Employees are encouraged to wear identification badges out of the district when representing District 861 schools.
- All district volunteers shall wear identification tags or badges. The volunteer badge shall be easily distinguishable from visitor badges.
- All visitors to a public school building or grounds of School District 861 must present themselves at an administrative office to gain permission and a visitor's identification badge to remain in the building or grounds, circulate in the building, conduct business, enter any classroom, or visit with either staff or students in the building or on the grounds.
- School district employees must courteously approach any visitor without a visitor's identification badge and direct him or her to the school office.
- If deemed necessary by a school administrator, a visitor may be required to be accompanied by an escort while in the school building.
- Permission granted for visitation may be limited as to time or purpose and may be revoked by the building administrator or superintendent at any time if in the

administrator's opinion such a visit is no longer in harmony with the proper conduct of the school(s).

Violators of the above regulations shall be subject to the penalty as contained in Minnesota Statutes 624.72, Subdivision 5.

All visitors including parents/guardians, family members, and volunteers must check in at the school office.

## **STUDENT RECORDS**

### *PROTECTION OF PRIVACY OF PUPIL RECORDS*

The Winona Public School District recognizes its responsibility in regard to the collection, maintenance, and dissemination of pupil records and the protection of the privacy rights of students as provided in federal and state statutes. The full text of this board policy #515 is available in each school office and from the superintendent of schools.

Education records mean those records which (1) are directly related to a student; and (2) are maintained by the school district or by a party acting for the school district. Access to records is based on "legitimate educational interest" which includes interest directly related to classroom instruction, teaching, student achievement and progress, the discipline of a student, student health and welfare, and the ability to respond to a request for education data.

Parents and eligible students have the following rights under this policy:

- The right to inspect and review the student's education records.
- The right to request the amendment of the student's education records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student's privacy or other rights.
- The right to consent to the disclosure of personally identifiable information contained in the student's education records, except to the extent that such consent is not required for disclosure pursuant to this policy, state, or federal law, or the regulations promulgated thereunder (see Directory Information Policy).

Parents who have specific questions may review the entire policy and receive assistance from the program Director or they may call the office of the superintendent.

## **TRANSPORTATION**

### *STUDENT TRANSPORTATION SERVICES*

WAPS Community Education Preschool programs have the privilege of accessing the School District transportation. Transportation for preschool children is a privilege. It is not mandated through the Minnesota Department of Education.

Only regularly enrolled preschool students in the public preschools may ride on the public school buses. Drivers are not permitted to pick up adults or others who do not attend the Winona Public, Private, or Parochial Schools. Minnesota State Law states that transportation by a school is a PRIVILEGE NOT A RIGHT.

Winona Area Public Schools uses a two-tier busing structure. Elementary and preschool students are transported on the first tier. School times are 7:45 a.m.-2:15 p.m.. First Student is the contractor transporting all students in the district.

The School Board has established the following procedure points:

- All public, non-public, and charter school children are eligible for transportation if they live one mile or more, or another distance designated by the School Board, from their home school of attendance.
- The school board has established a one-mile walk boundary for each school within the district. This is considered the parent responsibility zone. Roadways that are deemed to be hazardous for students to cross are Highway 61, Highway 14, Highway 43, Highway 248. Students will not be expected to cross these roadways in order to walk to their school of attendance. Kindergartners and preschool children will not be expected to cross the railroad track in order to walk to their school of attendance and will be offered transportation.
- All WAPS CKP students must register annually, by June 10, using the Annual Student Information Update process through Infinite Campus. Failure to register by the required deadline could result in delayed transportation assignments at the beginning of the school year.
- Families may choose one pick-up location and one drop-off location. These locations must be consistent every day. Although the pickup and drop-off locations do not need to be the same locations, the pick-up location must be the same every day and drop-off location must be the same each day. No alternating schedules will be accepted. Each location must be an eligible location for

transportation. Parents may request an exception for alternating schedules for students that live in two households. The Joint Custody Transportation Exception Request Form must be completed at the time of registration and will be reviewed by the Superintendent for approval. The form is located on the Transportation page of the website.

- School buses travel only on the state, county, and township roads. Bus stop locations are determined by the district's Transportation Coordinator and bus drivers have no authority to make any changes to bus stops.
- School bus laws require the use of stop arms and flashing red lights whenever students are dropped off and picked up. Stop arms and flashing red lights mean other drivers stop and wait at least 20 feet from the bus. Other drivers are required to stop whether following or approaching from the opposite direction.
- School buses do not drive on private driveways. An exception to this rule would be a designated turn-around or driving into a mobile home court area where permission has been granted by the owner.
- Special transportation is provided for handicapped students who cannot travel to and from school on the regular bus routes.
- Students only ride their assigned buses. Students are not allowed to switch buses or bring another rider on their bus. Temporary transportation MAY be arranged ONLY for an emergency situation. Parents/Guardians MUST call the Transportation Office to request prior arrangements. All requests will be determined at the discretion of the Transportation Coordinator.
- Large articles, large musical instruments, pets, firearms, or other hazardous materials are not allowed on the bus.
- The District has a contractual agreement with First Student. If you have a question regarding their operation the phone number is (507) 961-2176.
- Questions or concerns regarding student transportation are to be directed to the Transportation Coordinator, 903 Gilmore Ave. or call 507-494-0810.

**Policies specific to Preschool Transportation:**

- Children must wear bus name tags with their name and correct drop-off information every day for the entire school year. It is recommended that children



have a copy of the tag attached to their backpack. Your teacher will supply you with a name tag during the fall conference event.

- Preschool children are required to be seated in the front seats of the bus.
- There will not be an extra adult assigned to the bus beside the driver for every trip.
- Preschool children must be met at the bus stop for both pick-up and drop-off by a designated adult.
- Bus stops will be neighborhood stops and can be located up to 3 blocks from the student's home or daycare. Having the stop be viewable from home or daycare is not required.
- Preschool children must be picked up and dropped off at the same location every day.
- The privilege to ride the bus will be jeopardized if the child does not have a designated adult to meet them at the bus stop for both pick-up and drop-off.
- If there is no one at the bus stop, the driver will keep the student aboard and will make a second attempt to drop off and will contact dispatch for further instructions. When adults aren't present, students will be transported back to the school or Key Kids depending on the time of day. Parents will be contacted and charged for care.
- Preschool students must live 1 mile or more from the school attendance to be eligible for transportation. Children who are not eligible for transportation and are walking, must be accompanied by an adult.

If you are moving during the school year, please update and verify your change of address at your earliest opportunity by notifying the school of attendance or by using the Infinite Campus Parent Portal. Once the school has been notified of your change, WAPS students should complete the WAPS Transportation Change Form located on the district website transportation page.

## **PARENT'S RIGHT TO KNOW**

Parents can request information about teachers Under the Every Student Success Act (ESSA), parents have the right to request information regarding the professional qualifications of their student's classroom teachers. Parents who would like to receive this information should write to the Human Resource Department, Attn: ESEA Teacher Qualifications, Winona Area Public Schools, 903 Gilmore Ave, Winona, MN 55987.

Parents can designate which of the following information they want:

- Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- Whether the teacher is teaching under an emergency or other provisional status through which state qualification or licensing criteria have been waived;
- The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree; and
- Whether the child is provided services by paraprofessionals and, if so, their qualifications.

### **2021-2022 SCHOOL YEAR CALENDAR OF DAYS OFF OF SCHOOL**

Winona Area Public Schools 2021 - 2022 school calendar applies to Community KIDS Preschool. Additional curriculum planning days are built into the CKP calendar for staff to adjust the curriculum to the needs of the classroom and the higher number of students the staff serve. Tuition has been adjusted to reflect the days off. Please note that the following days are non-class times for preschool students only in the district.

Thursday, September 23, 2021 - no afternoon class

Monday, October 25, 2021 - no morning class

Tuesday, November 30, 2021 - no morning class

Wednesday, December 15, 2021 - no afternoon class

Wednesday, January 26, 2022 - no morning class

Friday, February 18, 2022 - no afternoon class

Tuesday, March 29, 2022 - no afternoon class

Thursday, April 28, 2022 - no morning class

Friday, May 20, 2022 - no morning class