Lake Washington School
Highly Capable Programs

Change of Service Request

Student Last Name:	Student First Name:
Current Grade:	Birthdate:
Current LWSD School:	Neighborhood School: (if different)

Current Highly Capable Placement:

☐ Middle School Quest

☐ Full-Time Quest

☐ Pull-out Quest

☐ Kindergarten-5th Grade Highly Capable (K-5HC)

☐ Online highly capable services with LWSD

☐ None – student opted out of or declined LWSD Highly Capable Program services School Quest

Requested Change of Service:

☐ Opt out of all LWSD Highly Capable Programs

☐ Opt out of K-5HC Services and receive differentiated services in LWSD home school

☐ Opt out of Pull-out Quest and participate in K-5HC services

☐ Opt out of Pull-out Quest and receive differentiated services in LWSD home school

☐ Opt out of Full-time Quest and participate in Pull-out Quest

☐ Opt out of Full-time Quest and participate in K-5HC services

☐ Opt out of Full-time Quest and receive differentiated services in LWSD home school

☐ Opt out of Middle School Quest and receive differentiated services in LWSD home school

  The following changes require [Residency Verification](#) documents

☐ Return to K-5HC Services (for students who previously participated in or declined K-5HC, Pull-Out Quest or Full-Time Quest

☐ Return to Pull-out Quest (for students who previously participated in or declined Pull-Out Quest or Full-Time Quest)

☐ Return to Full-time Quest (for students who previously participated in or declined Full-Time Quest)

☐ Return to Middle School Quest (for students who previously participated in or declined Middle School Quest)

Requested Effective Date for Change of Service:

Reason for Change: _____
_____
_____

Parent/Guardian Name:	
Parent/Guardian Email:	Phone #:
Parent Signature:	Date:

INTERNAL USE ONLY

Reviewed by LWSD Highly Capable Program MSC: _____

_____   _____

Placement Decision: _____   Date: _____

Current LWSD Highly Capable Students: Students participating in LWSD highly capable services may opt to withdraw from highly capable services at any time by submitting the Change of Service Request to the Accelerated Programs Office. Students attending a LWSD school may receive differentiated instruction in their LWSD classroom and will remain identified as highly capable in LWSD regardless of participation. Students opting out of Full-Time Quest may request participation in either Pull-Out Quest or K5HC services. Students opting out of Pull-Out Quest may request participation in K5HC services.

If a family wishes to have their student return to highly capable services, they may submit a Change of Service Request. All Change of Service requests to return to services will be reviewed by the Multidisciplinary Selection Committee.

Deferment of Services: Newly identified highly capable students may opt to defer services from originally offered start date. Students will remain identified as highly capable. Students attending a LWSD school may receive differentiated instruction in their LWSD classroom. After deferring highly capable services, parents who wish to begin previously offered services may complete a Change of Service Request.

Returning LWSD Students: Students who return to LWSD after moving out of district boundaries and who previously received highly capable services in LWSD should complete the [Transfer Form](#) found on the Accelerated Programs webpage for review by the Multidisciplinary Selection Committee.

NOTES:
- Students must reside in LWSD boundaries to participate in LWSD Highly Capable Services.
- If your student is returning to services after having opted out or having opted for a different level of services, please also submit [Residency Verification](#) with your Change of Service Request.
- School assignment and classroom placement are subject to change.
- Change of Service Requests (with any supplemental documentation) should be emailed to [quest@lwsd.org.](mailto:quest@lwsd.org)

Please visit the Accelerated Programs website at www.lwsd.org/hcp or contact the Accelerated Programs Office by email at quest@lwsd.org or by phone at 425-936-1238 for more information.