

NORTHWEST LEADERSHIP FORUM
March 26, 2021

The Northwest Leadership Forum met on Friday, March 26, 2021 at 1:00 p.m. Room 102 of the Haraway Center:

Dr. Michael Heindl, President	
Mr. Jeff Horton	Dr. Matthew Domas
Dr. Tonyalle Rush	Mr. Dan Smith
Mr. Dwayne Casey	Ms. Patti Gordon
Mrs. Phyllis Johnson	Dr. Don Jones
Dr. Stephanie Mullins	Dr. Keith Reed
Dr. Carolyn Wiley	
Mary Ayers	Blake Bostick
Joel Boyles	Jared Brownlee
Katie Broadway	Brandon Casey
Jennifer Casey	Zabe Davis
Angela Dortch	Ebone Dukes
	Doug Freeze
Lacey Gentry	Josh Guest
Jennifer Hale	Jere Herrington
Lekeisha Hibbler	Dr. Jeremy Isome
Dr. Parker Jones	Amy Latham
Kayleigh Mitchell	John Nixon
Lillian Morris Hilson	Liesl Mote
Brian Oakes	Dr. Ginger Robbins
Meg Ross	Matt Sellers
Dr. Larry Shaffer	Erika Stanford

Staff: Leslie Legendre, Recording Secretary

Guest:

Ms. Leelee Haraway, English Instructor, QEP Chair, and Learning Coordinator for English

I. CALL TO ORDER/REVIEW OF AGENDA

Dr. Heindl called the meeting to order and requested approval of today’s agenda. Mrs. Liesl Mote made a motion that the agenda be approved as presented. The motion was seconded by Ms. Patti Gordon and carried unanimously.

II. APPROVAL OF NORTHWEST LEADERSHIP FORUM MINUTES

Mr. Joel Boyles made a motion that the minutes of the Northwest Leadership Forum meeting dated March 26, 2021 be approved. The motion was seconded by Mr. Josh Guest and carried unanimously.

III. AGENDA ITEMS – Dr. Michael Heindl, President

Dr. Heindl reviewed what the Northwest Leadership Forum has been discussing and asked the question of, “What culture do we want at Northwest?”

- Fun, Friendly, Creative, Helpful, Inclusive, Student Friendly, Diverse, Low Politics, Collaborative, Safe, Supportive, Positive, Compassionate
 - Dr. Heindl reminded the Forum of some words that COVID-19 has enforced: Grace and Empathy.
 - Dr. Heindl shared that this Leadership group has the direct responsibility to shape this type of culture at Northwest.

Dr. Heindl asked the Northwest Leadership Forum, “What type of culture is unhealthy?”

- Back-biting, Silos, Chaotic, Selfish, Ineffective, Disrespectful, Stagnant, Uncertainty, Complacent, Disjointed.
 - Dr. Heindl shared that this Leadership group has the direct responsibility to make sure this type of culture doesn’t exist at Northwest.

Dr. Heindl opened the floor up to question that the Leadership group may have regarding Northwest.

- Question regarding the fence that is being built was asked.
- Question regarding the free tuition that some community colleges are allowing for summer session was asked.

IV. AGENDA ITEMS – Ms. Leelee Haraway, English Instructor, QEP Chair, and Learning Coordinator for English

A. QEP

Ms. Haraway shared the following information regarding the QEP.

- What are the Desired Program Outcomes?
 - Program Outcome number 1: Northwest will increase the percentage of students passing English Composition I after passing Developmental English (whether as prerequisite or corequisite) by at least 5 percentage points each year.
 - Program Outcome number 2: Northwest will increase the percentage of students passing English Composition II after passing English Composition I by at least 5 percentage points each year.
- What are the desired student learning outcomes?
 - Student Learning Outcomes number 1: Students will write compositions containing a focused thesis developed by a logical sequence of detailed support.
 - Student Learning Outcomes number 2: Students will appropriately and consistently address the specifics of the chosen rhetorical situation.
 - Student Learning Outcomes number 3: Students will integrate source citations effectively with original writing according to the documentation style specified by the assignment.
 - Student Learning Outcomes number 4: Students will present final drafts that have been effectively edited to conform to Edited Standard Written English (ESWE).
 - Student Learning Outcomes number 5: Students will apply the writing process to assigned projects.

Ms. Haraway shared the Program Outcomes Pass Rate for English 0123/0143 through English 1113.

QEP Year	Goal Pass-Rate %	Actual Pass-Rate% Including all who passed ENG 1113
0	N/A	32%
1	36%	38%
2	41%	36%
3	46%	46%
4	51%	42%
5	56%	TBA

Ms. Haraway shared that there was a 10% improvement from year 0 to year 4.

Ms. Haraway shared the Pass Rate for English 1113 through English 1123

QEP Year	Goal Pass-Rate %	Actual Pass-Rate% Including all who passed ENG 1113
0	N/A	38%
1	43%	44%
2	48%	51%
3	53%	47%
4	58%	47%
5	61%	TBA

Ms. Haraway shared that there was a 9% improvement from year 0 to year 4.

Ms. Haraway reported on the Student Learning Outcomes stating that there was a 5-19% improvement. She also shared the additional Data on ALP. In the fall there will be a change to the Accelerated Learning Program, allowing for student to take mini-terms with the progression in the second mini-term. Regarding the writing centers there has been a 75% increase in appointments from year 1 to year 4. The following is additional information that Ms. Haraway shared:

- Focus efforts on advising students to stick with the sequence.
- Jessica Herron, a NWCC and Writing center alumna, is now at Ole Miss working as a peer tutor in their writing center.
- Casey Kellogg, a NWCC and NW Writing Center Alumna, is at Mississippi College in their writing center. She has been promoted to Writing Center Student Director at Mississippi College.

V. AGENDA ITEMS- Mr. Doug Freeze, Director of Workforce Solutions and Community Services

A. Updates

Mr. Freeze shared the following on Workforce Solutions and Community Services:

- Operated by Mississippi Community College System that serves 15 districts.
- It has a stable funding source provided through unemployment insurance tax paid by employers (WET)

- Legislation- MS Senate Bill 2564
- Ryan Miller, Executive Director of Workforce, will be on campus July 7th for campus tour.
- What does Workforce Solutions do?
 - Help Businesses
 - Has partnering sites in Marshall, Water Valley, Quitman, and works with the WIN centers.
 - Helping individuals to get jobs, keep jobs, make more money through training.
- Types of training:
 - Forklift
 - Utility Truck- Bucket Truck
 - Utility Line Worker Program
- Marshall County Grand Opening will be on June 21st.
 - Offering a one stop shop- welding, forklift, industrial, etc.
- Everest; Water Valley
 - Offering: Residential Electrical training, Nurse Assistant, Adult Ed, and Emergency Responders Training.
- Quitman County
 - Offering Electrical Training.

VI. AGENDA ITEMS- Mrs. Jere Herrington, Director of Recruiting

A. Updates

Mrs. Herrington reported on the following information regarding recruiting:

- Recap of spring semester:
 - Outreach
 - Birthday cards, spoke with Jr & Sr's in High Schools, Informational tri-fold sent to seniors and juniors received that information too.
 - FAFSA
 - Assisting to make sure information is complete.
 - Signing Days
- Visits & Fairs
 - School visits have been harder but most schools allowed us to attend.
 - College Fairs & Virtual fairs were held in the fall & spring.
- Text messaging
 - Students respond well to a text message. Planning is important on when you send the text out to students.
- Get2College
 - FAFSA events were held on Saturdays, Drive Thru options, and on Fridays.
- On Campus
 - Spring Preview Days were held on 3 separate days. The one held in the afternoon allowed those students to attend a baseball game.
- Virtual Sessions
 - These were held one on one with students.
- Campus Tours
 - There were at least 4 per day in early spring. There will be 2 students working this summer to help with campus tours.
- Complete 2 Compete

- This program allows adult students to complete their college degrees.
- Signing and Awards Days
 - Northwest held the virtual signing days that allows High School Seniors to send in a photo with the High School attended, and degree seeking. This information is posted to social media. This is a great welcoming event.

VII. ADJOURNMENT

There being no further business to consider, Dr. Heindl adjourned the meeting.