Tips for Greenwich High School Students to Be Responsible Internet and Network Users

Access to the Internet and school network at Greenwich High School is a privilege, not a right. Make good choices when using electronic devices by doing the following:

- **<u>Respect Oneself</u>** by selecting online names that are appropriate and by being thoughtful about the information and images you post.

- **<u>Respect Others</u>** by not bullying or teasing others. GHS Students will refrain from using hate-based or sexually explicit materials of any kind. No content that you create using your GPS account is "private" and can be flagged and viewed by school personnel if it's inappropriate. In addition, even if communications created through non GPS accounts, such as bullying and hazing can become school/police matters when they impact GPS students.

- **<u>Protect One's Self and Others</u>** by reporting any abuse to appropriate GHS staff (teachers, guidance counselors, administrators) and respecting the privacy of others. Also, do not use your school email accounts for personal accounts - social media, music, etc -in order to maintain a separate "professional" and "personal" digital footprint.

- **<u>Respect and Protect Intellectual Property</u>** by citing all of your resources and giving credit to all media that is used. "Sharing" homework and reusing work from siblings, friends, etc. can be classified as intellectual property violations (plagiarism).

- **<u>Respect Classroom Guidelines</u>** by following all guidelines established by your teacher and school regarding the use of electronic devices.   All actions taken on school electronic devices can be monitored by GHS staff members.