

One91 Virtual Academy Middle School Information for Students

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Administration

Virtual Academy
K-12 Principal

Don Leake

dleake@isd191.org



Virtual Academy
Administrative
Support

Brittney Lallier

blallier@isd191.org



One91 Secondary
Technology
Integrationist

Paul Connell

pconnell@isd191.org



Student Support

- Students will have synchronous Advisory time 2-3 days/week
- We have reached out to SPED and EL support staff to have them contact the handful of students that require speciality classes that aren't offered in the VA
 - SPED Support: Dana Thompson Supervisor dthompson@isd191.org
 - EL Support: Maria Arego SISA Coordinator MKREIEARAGO@isd191.org
- We will utilize the same counselors available as ERMS
 - Desha Russell drussell@isd191.org
 - Madison Thornton mthornton@isd191.org

Exploratory/Elective teachers will offer office hours during Advisory time. Work with Advisory teacher to ensure no overlap.

Required Student Meetings

- How much teachers choose to meet with students will largely depend on the grade of the student and the course. The expectation is that there will be more meeting time with younger students and in core classes. As the year progresses, there should be a little bit less of a need for meetings.
- Meetings can be the whole class but in our design process many of teachers were leaning towards small group and individual meetings as needed for different groups for students. There might be times when the groups change or the groups might stay the same for whole quarters or semesters.
- Teachers are will notify students of meeting times as far in advance as possible and in multiple locations.

Teacher Availability & Office Hours

- Teacher Availability is defined as times when teachers are available to meet at the request of a student (or parent).
- Office Hours should be the same week to week, but vary between days of the week and times within the day. These would be times when a teacher has a live Google Meet open for students to pop in to.

General Status Update

- We currently have about 100 students
- Students will somewhat mimic the in-person day for times where they will have synchronous/required meetings with their teachers since all teachers are split between an in-person site and the Virtual Academy

Student Overview

Quarter 1	Quarter 2	Quarter 3	Quarter 4
English <i>5 lessons/week</i>		English <i>5 lessons/week</i>	
Math <i>5 lessons/week</i>		Math <i>5 lessons/week</i>	
Science-Social Studies <i>5 lessons/week combined</i>		Science-Social Studies <i>5 lessons/week combined</i>	
<u>6: PE/Fine Arts</u> <i>2 lessons/week</i> <i>(1 for each class)</i> <u>6: Art 1</u> <i>5 lessons/week</i>		<u>6: PE/Fine Arts</u> <i>2 lessons/week</i> <i>(1 for each class)</i> <u>6: PLTW</u> <i>5 lessons/week</i>	
<u>7: PE/Fine Arts</u> <i>2 lessons/week</i> <i>(1 for each class)</i> <u>7: FACS</u> <i>5 lessons/week</i>		<u>7: Health/Fine Arts</u> <i>2 lessons/week</i> <i>(1 for each class)</i> <u>7: Digital Knowledge</u> <i>5 lessons/week</i>	
<u>8: Elective 1</u> <i>5 lessons/week</i> <u>8: Elective 2</u> <i>5 lessons/week</i>		<u>8: Elective 3</u> <i>5 lessons/week</i> <u>8: Elective 4</u> <i>5 lessons/week</i>	

MS Virtual Academy Attendance Policy

Students need to be in their synchronous core classes daily until instructed otherwise. Teachers will take attendance during class.

Elective and Exploratory classes:

Students need to complete a Google Form check-in for each class by midnight on the first day of each week. The form will be posted on the main Schoology page for each class as a Google Form link. This form asks the students to acknowledge due dates for the week and provides them a space to ask any questions that they might have. If the student doesn't complete the form, they are counted absent for the week and the teacher sends them an email, students will be given the opportunity to complete the attendance form at anytime during the week. Teachers will notify Britney Lallier of any corrections to the daily attendance. .

- There is an attendance line for families to call to excuse absences: 952-707-2904.
- Call the attendance line for extended absences, staff will be notified.
- Teachers will report absences in Synergy and VA clerical staff will follow up

Late Work Policy

- There is not a uniform Late Work Policy for the VA
- Teachers will limit any late deductions to items where the timeliness really is an important factor as it would impact others (especially students) ((ie Students need to make an initial discussion post by Tuesday to start an online discussion))

Course Design

- Courses will have a permanent/fixed Update-Announcement at the top of the page (NOT in the Materials section) that includes the Teacher Availability & Office Hours, with the link, and contact information, as well as the Attendance Form for the class
- Either in that same announcement or at the top of the Materials section there should be a Week-at-a-Glance table/section. This should include due dates and links to the assignments/tasks within the Schoology course.
- Except for rare exceptions everything should be organized into folders - either sorted by week or unit

Material Release/Due Dates for Elective/Exploratory

- One week's worth of work should be released/published between Friday at 4 pm and midnight Sunday throughout the semester
 - This is a general rule of thumb. The biggest thing is that the whole course will not be published right away at the beginning of the semester.
 - There should be multiple due dates throughout the week for assignments.

Student Information/Communication

- Communications from school will come electronically.
 - Please check your email regularly for information from the Virtual Academy.
 - We send most messages in mass, this may cause your email system to label it as SPAM. Be sure to keep an eye out for messages going to your SPAM folder.
- We encourage everyone to utilize the email/messaging options in Schoology and ParentVue.

If you have questions please call the Virtual Academy office at 952-707-2900

Thank you for attending

Please contact:

Don Leake, Virtual Academy Administrator dleake@isd191.org

Paul Connell One91 Secondary Technology Integrationist pconnell@isd191.org

Britney Lallier Virtual Academy Administrative Support blallier@isd191.org

With any questions or concerns.