



ROLES & RESPONSIBILITIES

At the outset of the process, the District Leadership team defined the roles and responsibilities of the stakeholder participant groups. These groups were refined and ultimately comprised of: a Steering Committee, a Facilities Master Plan Committee, individual School Site Committees, and Focus Group interviews with specialized topic representatives.

The groups provided input throughout the project, defining educational program goals and offering direction on facilities master planning goals. All input eventually led to the creation of a set of final recommendations that will be brought before the Board of Education for review, comment, and approval.

DESCRIPTION OF STAKEHOLDER GROUPS



Steering Committee (SC)

Guides and coordinates the overall master plan process and ensures that input from a range of stakeholders will be optimized. Through regular meetings, this group is responsible for confirming data prior to presentation and reviewing outcomes from other stakeholder meetings.



Facilities Master Plan Committee (FMPC)

Is comprised of a diverse group of District Leadership, school site representatives, civic organizations staff, and local community stakeholders. Meetings are intended to develop broad visioning concepts and to review and provide input on the development of the conceptual site master plans and provide perspective on the proposed prioritization of projects. Participants on the committee function as communication ambassadors to their representative stakeholder groups.



Program Focus Groups

Working in concert with District stakeholder groups, the Program Visioning Committee focuses on the development of the educational vision of the District and its impact to facilities. Interaction includes an elementary/secondary programs visioning charrette with certificated and classified staff. Along with one-on-one interviews with program focus areas such as technology, special education, childcare, food service, and other specialized departments. Prior to the charrette, a strategy meeting is held with the curriculum directors to establish an appropriate process and participants in the visioning process.



School Site Committee (SSC)

A School Site Committee is formed at each site and interact with the planning team to develop and confirm the conceptual master plan proposal for each school site in the District. Interaction with these stakeholders includes attendance at the community Town Halls by high school attendance area and a follow-up principal interview with each site. Between these two sessions, each School Site Committee was tasked with engaging their local community stakeholders as they best saw fit to meet the needs of their site. Participants included School Site Counsels, PTAs, teachers, students, parents and site administrators.



Town Hall Meeting Series

Organized by high school attendance area, these meetings encourage participation throughout the District from community members, parents, staff, and students. The focus of these meetings is to obtain input about needs at each of the school sites. Mandatory attendance is required by each School Site Committee (at their respective comprehensive high school). The meetings are open to the public, providing the community at-large the opportunity to learn about the FMP process and master plan goals.





FACILITIES MASTER PLAN ACTIVITIES

The facilities master planning process consisted of numerous activities organized by phase: Visioning, Community Outreach, Conceptual Site Master Plans, Estimated Budgets, and Project Prioritization. The following is a list of activities that were conducted:

Facilities Needs Site Observations

Site visits were conducted at the (27) Elementary and K-8 School campuses, (5) Middle School campuses and (3) Alternative Education campuses, as well as the District Office and the Maintenance, Operations, and Transportation site.

The LPA planning team observed each site, produced needs assessment narratives, and documented the campus through photography. The needs assessment task included visual observations of each school to determine the condition of the grounds and buildings. Input from school principals and Facilities Department staff focused on needed upgrades to site work, plumbing, roofs, heating and air conditioning units, playgrounds and interior finishes. This analysis was used as the basis for each site's proposed master plan and estimated project budgets.

Community Outreach

In mid to late January 2021, four Town Hall Meetings were conducted, one for each High School attendance area. The focus of these meetings was to obtain school site, parent, and community input about needs and goals for each of the school sites.

School Site Master Plan Development

The focus of this phase was to arrive at potential solutions and improvement strategies for each school facility in the District based on the assessment of needs conducted earlier in the process. Recommended master plan solutions for each school site were developed by overlaying the educational program goals, demographics, and facilities needs assessment findings onto each campus.

Development of conceptual site master plans took place from November 2020 through April 2021 with active involvement from District Leadership, the Facilities Master Plan Committee, and the School Site Committee groups.

Final Plan Packaging and Recommendations

During this final phase, proposed master plan diagrams and estimated budgets were finalized (refer to Section 4.0 for total program costs). All cost estimate Excel Spreadsheet templates will be provided to the District upon conclusion of the planning process. This electronic document may be utilized by District staff in the future as a "tool kit" to run program implementation scenarios as funds become available.

The Draft Facilities Master Plan document has been submitted to the Board of Education for review and input, prior to adoption of the finalized plan.



FACILITIES MASTER PLAN TOWN HALL MEETINGS

ANAHEIM HILLS
CANYON HS ATTENDANCE AREA
JANUARY 12, 2021

EAST ORANGE
EL MODENA HS ATTENDANCE AREA
JANUARY 13, 2021

WEST & CENTRAL ORANGE
ORANGE HS ATTENDANCE AREA
JANUARY 14, 2021

VILLA PARK & NORTH ORANGE
VILLA PARK HS ATTENDANCE AREA
JANUARY 20, 2021

VIRTUAL MEETINGS 6:00-7:30 PM

JOIN THE CONVERSATION

Orange Unified School District has embarked upon a District-wide Facilities Master Plan process to identify long-term demographic trends, assess current facilities conditions and envision educational program opportunities in order to develop strategies that address these needs, and their impact to facilities, in a comprehensive and thoughtful manner. Orange Unified's Facilities Master Plan Town Hall Meetings are being conducted virtually to safely encourage participation throughout the District from community members, parents, staff, and students. These meetings are organized by high school attendance area and are intended to obtain input about needs at each of the school sites. Please join the conversation to make your voice heard.

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