

HERMAN INTERMEDIATE SCHOOL  
and AdVENTURE  
HANDBOOK  
AND  
CALENDAR



2018 - 2019

Oak Grove School District



## Leonard Herman Intermediate School and the ADVENTURE STEM Program

5955 Blossom Avenue, San Jose, CA 95123  
408.226-1886 Fax 408.226-1897 www.ogsd.net  
Laura Rodrigues Meusel, Principal Jeremiah Podczasz, Assistant Principal

A California  
Distinguished School

Dear Parents and Families:

Welcome to Herman Intermediate School and the ADVENTURE Program, a California Distinguished School and 2015 Winner of the Glenn Hoffman Award for Outstanding Program. Our school is comprised of 7<sup>th</sup> and 8<sup>th</sup> grade students at Herman and 5<sup>th</sup>-8<sup>th</sup> grade students in our ADVENTURE program. We have a rich diverse student population and are committed to providing students with a safe environment where all students can reach their potential. We believe your child's education is the mutual responsibility of staff, students and families. Through this partnership we can provide learning experiences that will unlock your child's academic and creative abilities. To do this we welcome open, regular communication.

This Student Handbook, along with the District's Handbook are the first steps in communicating the school and District policies as well as important events. Both documents contain important information that will ensure your child's success at Herman. We also use a web base program called School Loop where you can email your child's teachers, check their homework assignments, follow-up on their grades and see school wide events 24 hours a day. You and your child can register by going to <https://herman.schoolloop.com>.

Multiple measures are used to determine if your child is successful while at school, they include:

- \*Smarter Balance Common Core Standards Tests
- \*Performance Writing Tasks in each subject area – 3 times a year
- \*iReady Benchmark Assessments in Math and Language Arts – 3 times a year
- \*Grades – every six weeks (a 2.0 GPA is required for extra-curricular activities and a 1.5 GPA to meet graduation requirements)
- \*Regular school attendance
- \*Discipline referrals at a minimum
- \*Participation in school wide events

Students who are successful at school do the following: meet our behavioral expectations (SAFE, RESPECTFUL, RESPONSIBLE), their daily homework, study for tests, attending school on time every day, bringing their materials to school, reading for 20 minutes each night and work collaboratively with other students. Please review homework, tests and other class work with your child to ensure their success.

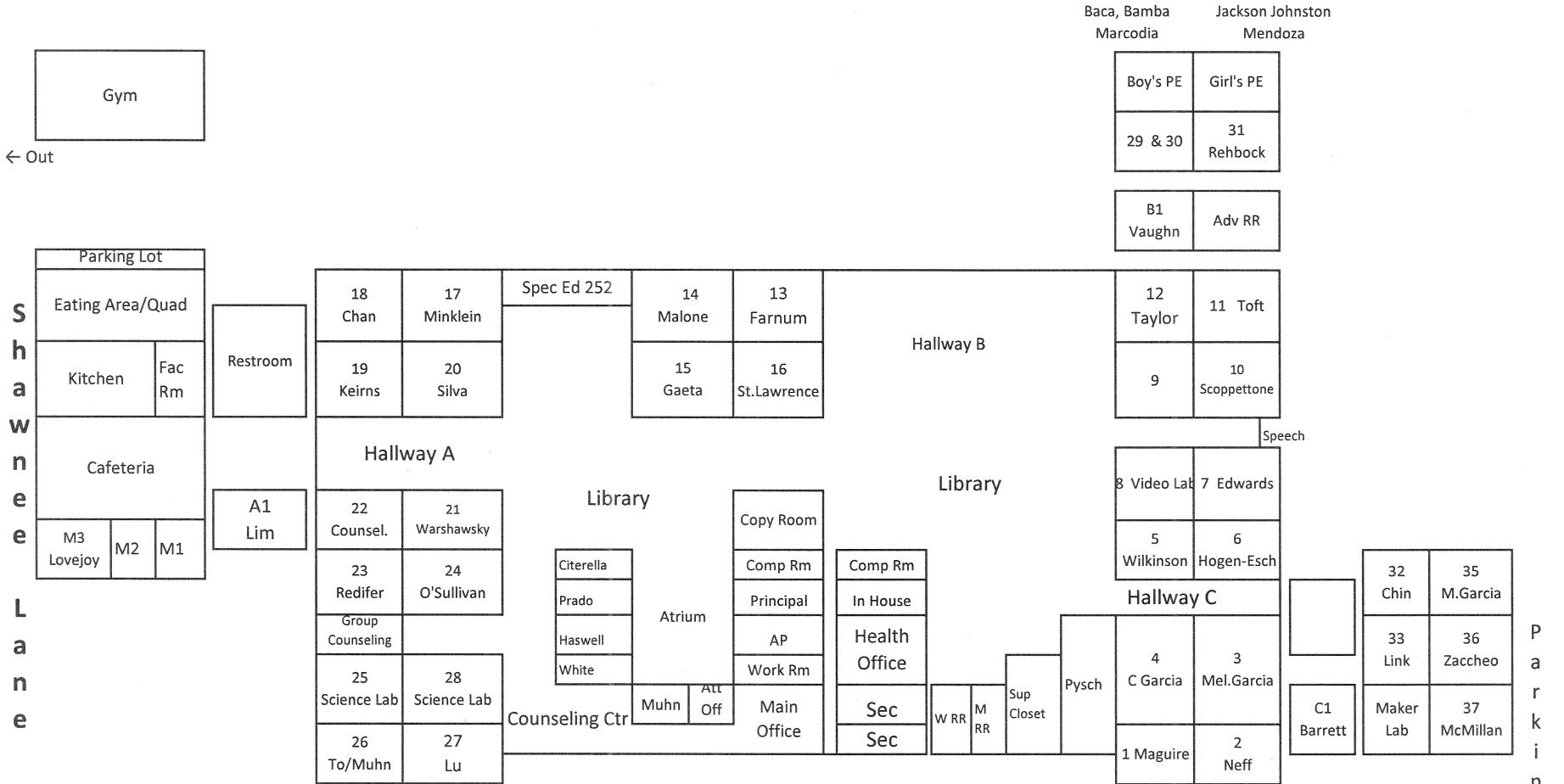
Our future lies within our children. We, at Herman Intermediate School and the ADVENTURE STEM Program, look forward to our partnership in providing a quality educational environment for your child. Please join us for an exciting year.

Regards,

Laura Rodrigues Meusel, Principal

Board of Trustees: José L. Manzo, Superintendent  
Jacquelyn Adams, Carolyn Bauer, Dennis Hawkins, John Mackey, Mary Noel  
An Equal Opportunity Employer/Affirmative Action Employer





**Herman/AdVENTURE School Map**  
 5955 Blossom Avenue, San Jose, CA 95123  
 (408) 226-1886

**Blossom Avenue**

REGULAR SCHOOL DAY - Rotating Schedule

CLASS	TIME	M	T	TH	F
<b>ANNOUNCEMENTS</b>	8:05 - 8:12	1	6	6	1
A	8:12 - 9:04	1	6	6	1
B	9:07 - 9:59	2	5	5	2
Break	9:59 - 10:14	X	X	X	X
C	10:17 - 11:09	3	4	4	3
D	11:12 - 12:04	4	3	3	4
LUNCH	12:04 - 12:40	X	X	X	X
E	12:43 - 1:35	5	2	2	5
F	1:38 - 2:30	6	1	1	6
Clean/Clear Campus	2:40				

GRADING PERIOD ENDS	REPORT CARDS SENT HOME	# OF WEEKS
(1st) 09/28/18	10/05/18	6
(2nd) 11/16/18	11/30/18	6
(3rd) 01/18/19	01/31/19 MAILED	6
(4th) 03/08/19	03/15/19	6
(5th) 04/19/19	05/03/19	6
(6th) 06/07/19	6/19/19 MAILED	6

ADJUSTED DAY SCHEDULE - Wednesday

COMMON PLANNING TIME 8:00 - 9:00	
CLASS	TIME
<b>ANNOUNCEMENTS</b>	9:20 - 9:25
1	9:25 - 10:05
2	10:08 - 10:48
<b>BREAK</b>	10:48 - 11:02
3	11:05 - 11:45
4	11:48 - 12:28
<b>LUNCH</b>	12:28 - 1:04
5	1:07 - 1:47
6	1:50 - 2:30
Clean/Clear Campus	2:40

BE SMART, EAT SMART, LIVE SMART

Child Nutrition Services offers a daily variety of nutritional entries and side items from which the students can choose. Try the daily brunch and lunch programs and enjoy a different variety each day.

Start your day with breakfast/brunch, complete your school day with a healthy lunch. Be sure to eat a variety of foods for energy and be sure to eat more grains, fruits, and vegetables for good health and nutrition. Check out the daily offerings for both meals. See monthly menu available in office.

Breakfast/Brunch	\$1.50	Full price	Lunch	\$3.00	Full Price
Breakfast/Brunch	.30	Reduced-Price Meal	Lunch	.40	Reduced-Price Meal
Milk	.50				

All households are encouraged to complete a meal applications for our free and reduced-priced meals, parents should take advantage of the programs offered for the benefit of all our students.



# NEED ASSISTANCE?

Office Hours M - F 7:00 A.M. - 4:00 P.M.

(408) 226-1886

## HERMAN STAFF

### PRINCIPAL

Laura Meusel  
Secretary - Kelley Sproat, ext. 304200

### ASSISTANT PRINCIPAL

Jeremiah Podczaszy  
Secretary - ext. 304204

### ATTENDANCE OFFICE

Linda Kalman, ext. 304207

### CURRICIULM COACH

Carol Muhn, ext. 304208

### GUIDANCE OFFICE/COUNSELORS

Lakisha White, ext. 304210  
Nikki Citerella, ext. 304211

### HEALTH OFFICE

Joelle Campbell, ext. 304202

### LIBRARY

Lori Hirasawa, ext. 304254

### SPEECH

Cathi Palmer, ext. 304270

### PSYCHOLOGIST

Rebecca O'Brien, ext. 304274

## EXPLORATORY

Brande Barrett (Art), ext. 304256  
Christine Lovejoy (Music), ext. 304217  
Matt Scopettone (Life Skills), ext. 304241

## LANGUAGE ARTS

Melissa Garcia, ext. 304248  
Brian Minklein, ext. 304233  
Andrea Neff, ext. 304250  
Sierra Silva, ext. 304232

## MATH

Stephanie Farnum, ext. 304237  
Cassandra Garcia, ext. 304249  
Barbara Maguire, ext. 304251  
Ashley St. Lawrence, ext. 304236

## PHYSICAL EDUCATION

Michael Baca, ext. 304221  
David Bamba, ext. 304221  
John Marcoida, ext. 304221  
Jennifer Jackson, ext. 304222  
Leslie Johnston, ext. 304222  
Eva Mendoza, ext. 304222

## ENGLISH LANGUAGE LEARNERS

Tricia Toft, ext. 304243

## SCIENCE

Bianca Redifer, ext. 304229  
David Lim, ext. 304255  
Jennifer Lu, ext. 304223  
Vickie To, ext. 304224

## SOCIAL SCIENCE

Sarah Chan, ext. 304235  
Jacqueline Keirns, ext. 304234  
Ashleigh O'Sullivan, ext. 304230  
Bryan Warshawsky, ext. 304227

## SPECIAL EDUCATION

Joanna Gaeta, ext. 304238  
Patrick Malone, ext. 304239  
Julie Rehbock ,ext. 304260  
Wakeysha Taylor, ext. 304242  
Jill Vaughn, ext. 304219

## ADVENTURE PROGRAM SPECIALIST

Denise Haswell, ext. 304212

## ADVENTURE PROGRAM

Jodi Edwards Wright, ext. 304244  
Mariana Garcia, ext. 304266  
Christine Hogen-Esch, ext. 304246  
Michelle Link, ext. 304264  
Samantha McMillan, ext. 304262  
Christina Chin, ext. 304265  
Danielle Wilkinson, ext. 304247  
Judy Zaccheo, ext. 304263

## FOOD SERVICE

Yolanda Castaneda, ext. 304216

## SUPPORT SERVICES

Jimmie Brown, ext. 304270  
Jorge Prado, ext. 304213

## COUNTY EDUCATION

Carol Snow, ext. 304267

# District School Calendar 2018-2019

**JULY**

M	T	W	TH	F
2	3	4 H	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

Student/Teacher Days 0 / 0

**AUGUST**

M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16 PD	17 IS
20 ★	21 A	22 A	23 A	24 A
27	28 A	29	30	31

Student/Teacher Days 10 / 12

**SEPTEMBER**

M	T	W	TH	F
3 H	4 A	5	6	7
10	11 A	12	13	14
17	18 A	19	20	21
24	25 A	26 A	27 A	28 A

Student/Teacher Days 19 / 19

**OCTOBER**

M	T	W	TH	F
1 A	2 A	3 A	4 A	5 A
8 PD	9 A	10	11	12
15	16 A	17	18	19
22	23 A	24	25	26
29	30 A	31 A		

Student/Teacher Days 22 / 23

**NOVEMBER**

M	T	W	TH	F
		1	2	
5	6 A	7	8	9
12	13 A	14	15	16
19 H	20 A	21	22	23
19 N	20 N	21 N	22 H	23 H
26	27 A	28	29	30

Student/Teacher Days 16 / 16

**DECEMBER**

M	T	W	TH	F
3	4 A	5	6	7
10	11 A	12	13	14
17	18 A	19	20	21 A
24 H	25 H	26 N	27 N	28 N
31 H				

Student/Teacher Days 15 / 15

**JANUARY**

M	T	W	TH	F
	1 H	2 N	3 N	4 N
7	8 A	9	10	11
14	15 A	16	17	18 SI
21 H	22 IS	23 A	24 A	25 A
28 PD	29 A	30 A	31	

Student/Teacher Days 16 / 18

**FEBRUARY**

M	T	W	TH	F
				1 A
4	5 A	6	7	8
11	12 A	13	14 A	15
18 H	19 N	20 N	21 N	22 H
25	26 A	27	28	

Student/Teacher Days 15 / 15

**MARCH**

M	T	W	TH	F
				1
4	5 A	6	7	8
11	12 A	13	14	15
18	19 A	20*	21	22
25	26 A	27	28	29

Student/Teacher Days 21 / 21

**APRIL**

M	T	W	TH	F
1 N	2 A	3	4	5
8	9 A	10	11	12
15	16 A	17	18	19
22 H	23 N	24 N	25 N	26 N
29	30 A			

**MAY**

M	T	W	TH	F
		1	2	3
6	7 A	8	9	10
13	14 A	15	16	17
20 PD	21 A	22	23	24
27 H	28 A	29	30	31

**JUNE**

M	T	W	TH	F
3 A	4 A	5 A	6 A	7 A
10 A	11 A	12 A	13 A	14 ★
17	18	19	20	21
24	25	26	27	28

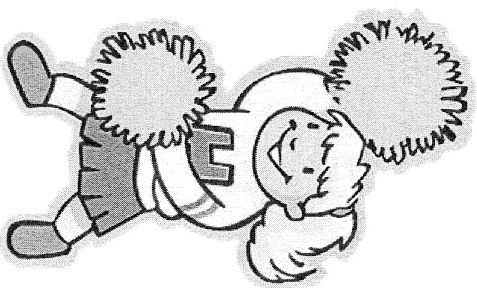
Students: 180 Days

Teachers: 186 Days

Events:		
8/16	Certificated Staff Return/Prof'l Dev. Day (No Students TK-8)	7-8 In-Service Day (No Students TK-8)
8/17	In-Service (No Students TK-8)	1/23-1/25 Conference Days TK-6 (School in Session-Adjusted Days)
8/20-8/24	Students Return (Adjusted Day)	1/28 Professional Dev. Day (No Students TK-8)
9/3	Labor Day	1/29 - 2/1 Conference Days TK-6 (School in Session-Adjusted Days)
9/24 - 10/1	Conference Days TK-6 (School in Session-Adjusted Days)	2/14 TK-6 Adjusted Day
10/3-10/5	Conference Days TK-6 (School in Session-Adjusted Days)	2/18 - 2/22 February Break
10/8	Professional Dev. Day (No Students TK-8)	3/20 *CAASPP Testing Window Opens *(Date Subject to Change)
11/12	Veterans Day (observed)	4/1 Cesar Chavez Day Observed (No Students TK-8)
11/19 - 11/23	Thanksgiving Break	4/22-4/26 Spring Break
12/21	TK-6 Adjusted Day	5/20 Professional Dev. Day (No Students TK-8)
12/24- 1/4	Winter Break	5/27 Memorial Day
1/7	School Reopens	6/3-6/13 Adjusted Days TK-6
1/21	Martin Luther King, Jr.'s Day	6/13 Last Day TK-8 (Adjusted Day)
1/22	TK-6 Conference prep/conference	

School Ends/Begins	Students Not In School	Holiday	Professional Dev. Day (AB1579)
Conference Day/ Adjusted Day	Conference Day No Students	7 & 8 Grade End of First Semester	* = CAASPP Testing

## Spirit Days for 2018-2019



### First Friday of the Month – Jersey Friday's (Any Professional Sports Team)

Friday, August 31st Hawaiian

### September - Colors Spirit Week

Monday – Black Out

Tuesday – White Out

Wednesday – Tied Dyed

Thursday – Neon

Friday – Class Colors Day 8<sup>th</sup> Red, 7<sup>th</sup> Blue, 6<sup>th</sup> Green, 5<sup>th</sup> Yellow

Friday, October 19<sup>th</sup> Higher Education Day

Wednesday, October 31<sup>st</sup> Costume Dress up Day (Costume Contest)

Friday, November 16<sup>th</sup> Zombies

Friday, December 21<sup>st</sup> Winter Spirit Day/Ugly Holiday Sweater

Friday, January 18<sup>th</sup> Pajama Day

Thursday, February 14<sup>th</sup> Wear a Heart Day

Friday, March 15<sup>th</sup> Wear Green St. Patrick's Day Panoramic Picture

Friday, March 22<sup>nd</sup> Nike vs. Adidas

### April 8-12<sup>th</sup> Spring Spirit Week

Monday – Meme

Tuesday – Throw Back

Wednesday – Wednesday We Wear Pink

Thursday – Super Heroes Marvel vs. DC

Friday – Face Lift Friday – Celebrity Look Alike

Friday, May 3<sup>rd</sup> Star Wars

Friday, May 31<sup>st</sup> Pajama Day

Monday, June 10<sup>th</sup> Patriot – Red, White and Blue



**Leonard Herman Intermediate School**  
 5955 Blossom Avenue, San Jose, CA 95123  
 408-226-1886 Fax: 408-226-1897



**Cell Phone Permission Slip**

Wireless electronic communication devices provide the ability to send and receive information utilizing radio frequencies. Such devices include, but are not limited to cell phones, pagers, personal data assistants (PDA), laptop computers with cellular phone/email capability, and two-way radios. **The school district reserves the right to determine the educational value of any new electronic wireless communication device which may become available to the general public in the future.** Cell phones are the only devices of those listed that may be brought to school with prior permission. **Use of camera, video, text messaging, email capability cell phones is not allowed at any time during the school day.** All permitted cell phones must be turned off, not used or visible at any time during the school day and at all school functions. This is the student's responsibility. Students who violate the above restrictions shall be deemed to have created a disruption in the instructional environment and are subject to disciplinary action including and not limited to suspension as well as confiscation and return of the phone to the student's parents or guardians at the discretion of school administration. Students shall be personally and solely responsible for the security of their cell phones. Oak Grove School District shall not assume responsibility for theft, loss or damage of cell phone or confiscation of any electronic device. By signing this agreement you agree and understand all terms of use including additional information on page 7 of the Student Behavior and Parent Information Handbook.

1. Student will follow Herman rules and regulations and will serve all consequences assigned.
2. Cell phone is to be off at all times while school or a school activity is in session. This includes break, lunch time, and during school activities such as dances, concerts, and sporting events.
3. The phone may not be used until 2:40pm or the student is off campus.
4. The cell phone should be kept in a safe place either on your person or secure in your backpack.
5. Any violation of this contract will result in the immediate confiscation of phone by school staff and consequences up to suspension, and loss of cell phone privilege.
6. Confiscated phones must be picked up at school by a parent or guardian.
7. This contract will remain in effect until the end of the school year.

I/we consent to the participation of our son/daughter under the agreement above, and I/we will cooperate to support the contract as outlined.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Cell Phone Model: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

**August 2018**

Monday	Tuesday	Wednesday	Thursday	Friday
		1	2	3
6	7 Front Office Opens	8	9	10
13	14 Orientation Adventure 5pm Herman 6pm	15	16	17
20 First day of school 8:05am Report to Period 1 Class PBIS Classroom Expectations	21 PBIS Expectations	22 First Adjusted Day School starts at 9:20am PBIS Expectations	23 PBIS Expectations	24 Behavior Assembly
27	28	29	30 Student Council Petitions Open 6pm Back to School Night	31 Hawaiian Spirit Day Make-up Behavior Assembly



# Student Clubs and Activities

## ACTIVITIES:

### Spirit Activities

There are many spirit activities at Herman School. "Spirit Week" is held in the fall and includes dress-up days and the ever popular tug-o-war contest. Spirit points are given to first period classes on the basis of their participation in various activities. At the end of the school year, a perpetual plaque will be awarded to the year's most spirited 5th, 6th, 7th, and 8th grade classes

### School Dances

Students with less than a 2.0 grade average on the last 6 week progress report, suspensions, excessive tardies (10%) to school or classes may not attend school dances. Only Herman students and agreed upon chaperones may attend school dances. No admittance after 3:00 p.m. Students may leave early only with a parent. The school rules in effect for school dances are:

- \* Misconduct will result in loss of dance privileges and/or suspension from school
- \* Dress Code: School clothes only
- \* Tickets are \$5.00
- \* Tickets are non-transferable and non-refundable
- \* Dances: 2:30 to 4:00 p.m.
- \* Graduation Dance: 6:30 to 8:30 p.m.

## CLUBS:

### Lunchtime Clubs:

Club Day is held in the fall and in the spring to allow students the opportunity to propose and select clubs that are of interest to them. Students submit an application for the club, then recruit and advertise their club. The most popular clubs will be assigned a teacher advisor. Clubs are held one day per week at lunch time.

### After-School Clubs:

After-school clubs require students to have parent permission.

### Yearbook Club

Members create and publish the school yearbook from layout design, graphic design to photography.

## GOVERNMENT:

### Student Government

Executive Council: The executive council is made up of the eight elected student body officers: president, vice-president, secretary, treasurer, 8th grade social chairman, 7th grade social chairman, 7th & 8th grade Parent-Faculty Club representatives.

Student Government: Your Student Government leaders are elected by you each year. These students represent you in Student Council. They organize many of the activities you enjoy during the school year. Listen to them, support them, and plan to get involved. Your experience in intermediate school will be much more meaningful.

Requirements: A student must have a minimum GPA of 2.5 with no F's and no unsatisfactory behavior comments on the report card. Students are informed of upcoming elections by announcements and class discussion. Students meet with the faculty advisor to obtain candidate packet. Appropriate behavior is required.

## Leonard Herman Intermediate School

5955 Blossom Avenue

San Jose, Ca 95123

(408) 226-1886

### Bicycle/ Skateboard/ Scooter Contract

Herman Intermediate School does provide a bike rack and skateboard/ scooter lockers for a student to use during the school day. Students are allowed to ride to and from school. By signing and returning this contract you agree to the following:

1. Student will wear an authorized safety helmet and follow all traffic laws when riding to and from school.
2. Student must walk bicycles/ scooters/ skateboards while on school grounds.
3. Bicycles/ scooters must be secured on the provided bicycle rack with an appropriate lock.
4. The school is not responsible for bicycle/ skateboard/ scooter security in the event of theft or damage.
5. Student will treat other bikes/ skateboards/ scooters respectfully and report any inappropriate student activity around bicycle racks to the office.

Any violation of this contract will result in a school consequence up to suspension and loss of bike/ skateboard/ scooter privileges.

Student Signature

Date

Parent Signature

Date

**LEONARD HERMAN INTERMEDIATE SCHOOL**  
 5955 Blossom Avenue  
 San Jose, CA 95123  
 (408) 226-1886

**Teasing, Bullying and Harassment Contract**

I, \_\_\_\_\_, Grade \_\_\_\_\_, agree to immediately stop all harassment behaviors (including but not limited to name calling, put-downs, teasing, intimidations, harassment and intimidation via text message or online media sites, such as Facebook, Instagram, etc.)

against \_\_\_\_\_, Grade \_\_\_\_\_.

I further agree to stay away from, not talk to, or have any contact with this same student, including involving others in a conflict with this student. I understand that if I break this contract I will be suspended for one day on the first offense and three to five days on any subsequent offenses and/or police contact. I agree to not discuss this contract with others.

\_\_\_\_\_  
 Student Signature Date \_\_\_\_\_

\_\_\_\_\_  
 Administrator Signature Date \_\_\_\_\_

I agree to support this contract and understand that my child's classes may be changed.

\_\_\_\_\_  
 Parent Signature Date \_\_\_\_\_

**September 2018**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>3</b> Labor Day Holiday No School	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b> Sports Jersey Fall Fundraiser Assembly
<b>10</b>	<b>11</b>	<b>12</b> CJSF Applications Due	<b>13</b> 8:30 PFC Mtg.	<b>14</b> Picture Day 7 <sup>th</sup> grade Social
<b>17</b> Spirit Week – Black Out Tugs @ Lunch	<b>18</b> Student Council Elections Spirit Day – White Out Tugs @ Lunch	<b>19</b> Spirit Day – Tied Dyed Tugs @ Lunch 4pm AdVENTURE Parent Mtg.	<b>20</b> Student Elections 7:30 am School Site Council Meeting Spirit Day - Neon Tugs @ Lunch	<b>21</b> Spirit Day – Class Colors 8 <sup>th</sup> Red, 7 <sup>th</sup> Blue, 6 <sup>th</sup> Green, 5 <sup>th</sup> Yellow Tugs @ Lunch
<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b> ASB Mtg. @ Lunch Carnival 5-7pm	<b>28</b> Term 1 Grades Close

# \$\$\$\$ PATRIOT BUCKS \$\$\$\$



All students may earn points in a variety of areas and qualify each semester for the “Patriot Pack” and Block H Awards. Students need 50 pack points to qualify for the reward system each semester. Those students who qualify may participate in our Pack Pride Rewards Activity as well as over the course of a semester select three different teacher rewards.

## How to Qualify:

-5 points for Band Concert, Talent Show or Helping a Teacher/Staff Member

-10 points per Full GPA point (2.0 = 20 points per semester)

-10 points for perfect attendance to school

-10 points for Student of the Month

-10 points for an E2 Referral

-10 points for zero office referrals per semester

-10 points for clubs per semester

-20 points per sport

-20 points for Student Council Office or Yearbook

Once students accumulate 100 points they are awarded the Block H award. For each additional 100 points they will receive a silver star pin at 200 points, a gold star pin at 300 points, and a gold flag pin at 400 points. The student who accumulates the most points at the end of two years will be recognized at graduation with a plaque.

## Pack Pride Reward Activities

-10 Minute Early Lunch Fall

-Reduced Dance Fee

-Free Sports Entry

-10 Minute Early Lunch Spring

## Awards and Honors

### A. Student of the Month

Students can be nominated each month for exhibiting one of our 21st Century Skills. Each month is designated as a trait of the month. Teachers nominate one student who demonstrates the trait of the month to attend a special lunch where they can bring one friend. Students receive 10 Patriot Pack points, a certificate, pennant and pencil during the celebratory luncheon.

### B. Highest Honors

Students must maintain a 4.0 GPA for the semester. Students are recognized at our Honor’s Night Event in February and at graduation. Students who earn a 4.0 for all semesters in both 7th and 8th grade qualify to be recognized with a special award at graduation as one of our honor graduates.

### C. Principal’s List

Students must maintain a 3.50 GPA or above for the semester. Students are recognized at our Honor’s Night Event in February and at graduation.

### D. Honor Roll

Students must maintain a 3.00 GPA or above for the semester. Students are recognized at our Honor’s Night Event in February and at graduation.

### E. E2 Referrals (Exhibiting Excellence)

An E2 is a positive referral given by teachers and staff members to those students who stand out in their demonstration of Herman’s expectations of being Respectful, Responsible, and Safe. Students may also receive an E2 for exemplifying the Oak Grove School District’s Core Values of Respect, Integrity, Positive Interdependence, Quality Performance, Student Learning and/or Inclusivity. Students who earn an E2 are presented with a certificate by the Assistant Principal.

### F. CJSF California Junior Scholastic Federation

Students who earn a 3.5 GPA in their first semester at Herman, may apply to be a part of the CJSF group on campus. All CJSF members must also complete community service hours each semester.

# \$\$\$\$ PATRIOT BUCKS \$\$\$\$

Students may earn PATRIOT BUCKS in several ways: for being respectful, responsible and safe on campus, for helping a teacher or staff member out, while in the classroom for participation, as a reward for activities on campus, picking up trash, recycling, etc.

## What can you do with PATRIOT BUCKS?

-Enter them in the box in the front office for prizes every Friday. 4 lucky winners are drawn for gift cards from Smashburger, McDonalds, Starbucks, Jamba Juice, Rita’s, Dairy Queen and more!

-Use them at the student store to purchase items including ice cream after-school on Fridays.

-Use them to enter our monthly cell phone celebration in the gym. Starting at just 5 Patriot Bucks buys you a lunch time of cell phone use while in the gym. Cost increases as the year goes on, listen to the announcements.

-Use them to purchase a VIP lunch experience. Tired of waiting in long lines – join us for VIP lunch service 4 times a year, where we serve you! (25 Bucks) Space Limited

-Use them to buy reduced dance and sports admission. For every 10 PATRIOT BUCKS – take a \$1.00 off the entry cost.

-Use them to buy a longer lunch. Want more time at lunch? Buy extended lunch – offered 2 times a year. (50 bucks) Space Limited

-Use them to buy your way to the top! Want to be Principal for the day? - offered 1 time a year to 2 students max. Highest Bidder Wins – Must have a minimum of 100 bucks.

What are teasing, bullying and harassment?

Teasing and harassment are aggressive (or mean) things that people do to others. When people tease or harass, They mean to hurt other people’s feelings.

What are some ways that people tease or harass others?

- Name Calling. Calling people names, from “stupid” to some really bad words, is harassment. Sometimes, if the words have to do with a person’s gender or sexual orientation, the name-calling is a special, serious form of harassment called sexual harassment.
- Threats. Telling someone you’re going to do something to them or someone else is no better than actually doing it.
- Spreading Rumors. Starting and spreading rumors is not acceptable and is very hurtful.
- Purposely Leaving People Out. Telling your friends to leave someone out or going along with a plan like that is not acceptable, and is very hurtful. It is a form of harassment.
- Inappropriate Touching. Pushing, bumping, tripping, poking, etc. are quiet little ways that some kids harass others. It’s not acceptable to tease others in this way.
- Other Physical Harassment. Following someone around, not letting someone pass, getting too close to someone to make them feel uncomfortable are all forms of harassment.

Why are teasing, bullying and harassment bad?

Teasing other people is wrong. Everyone gets teased sometimes. You don’t like it when you get teased, do you? Some people play around with friends by teasing them. Harassment is different. It’s when teasing makes others feel uncomfortable.

When people get teased a lot, it can really be hurtful to them. It can make them very sad or depressed. It can make them feel like they deserve to have people treating them badly. Sometimes when people get teased a lot, they start acting really mean to “get back” at everyone else for teasing them. Sometimes kids who get teased even threaten or hurt other kids.

No one deserves to be teased. It doesn’t matter if someone is “too fat, too skinny, too freckle-faced, too tall, too short, too whiny, too quiet, too loud, too different, too much a wanna-be, etc.” Everybody, especially in middle school, just wants to be accepted for who they are. Everybody wants friends and to hang out with people who like them and treat them well. Harassing others doesn’t make people look good. It makes them look like the only way they can feel good is by making other people feel bad. That’s sad!

Harassment is against the Law. Depending upon the incident, notification of the authorities is one of several consequences.

What should you do when you see someone else being harassed, bullied or teased?

- Don’t do anything to make the harasser think you think what he or she is doing is okay. We all know kids who can be kind of mean at times. A lot of times we laugh when that person is being mean. Why? We don’t want to make them mad, or we just don’t know what else to do. But when you laugh or “go along” with mean behavior, you are telling everyone else that it is okay with you. Don’t do it! In fact, when you see someone being mean or harassing others, if they are not being mean to you, the right thing is to tell them to stop. If you do this to help someone from being treated poorly, maybe someday when someone is poorly treating you, somebody else will speak up and defend you.
- Try to distract the harassers. Change the subject. If you can, use humor to calm the situation down.
- Walk away. Tell an adult (parent, guardian, school staff member).
- If there is a big problem, tell an adult. If someone is threatening to hurt someone, or if kids are actually fighting, get help.
- If someone is getting teased a lot but doesn’t get help, tell an adult. Our school has a lot of things to help kids when they get teased. Some kids are embarrassed to ask for help, or they think they can “handle it themselves”. But sometimes kids need help. If they don’t want to ask, help them by telling an adult. If you are embarrassed, too, ask your parent or a teacher for help.

What does Herman Intermediate School do about harassment issues?

Harassment is a big concern for everyone at Herman School because students have to come to school and because all students have the right to come to school without worrying about being harassed. Middle school is the age at which harassment behaviors typically peak. That is to say, children harass others less in elementary school and in high school. Because harassment and teasing can be serious problems for students at this age, we do the following about harassment issues.

Conflict Resolution Meetings

Students who are having a two-way conflict with one another can request a conflict resolution meeting with a staff member, a counselor, the Assistant Principal or the Principal. At the conclusion of the meeting, both parties agree to abide by certain terms to resolve the dispute.

Harassment Agreement

This is an informal agreement between two students in conflict after meeting with the Assistant Principal or Principal and the student(s) and is for mild cases only. One or both of the students agree to change a specific behavior to avoid trouble.

Harassment Contract

If less formal measures do not end the teasing or harassment, or if the harassment is particularly serious, a student will often be put on a Harassment Contract. A Harassment Contract obliges the student to stay away from, not talk to, or have any contact with the student he or she has been having a conflict with. If a student on a Harassment Contract breaks the terms of the contract, he or she will be suspended for one day on the first offense and 3-5 days on subsequent offenses.

Harassment contracts usually last one semester. Harassment is against the law. Depending upon the incident, notification of the authorities is one of several additional consequences.

What other resources are available to help with harassment issues?

Harassment and bullying are getting more attention these days. There are several good web resources. Many groups in the United Kingdom have excellent advice for dealing with bullies. To find web resources, start at [www.bullying.co.uk](http://www.bullying.co.uk) or go to KidScape at [www.kidscape.org.uk](http://www.kidscape.org.uk).

There are also several good books for kids and their families. Two good ones to start with are:

How to Handle Bullies, Teasers and Other Meanies: A Book That Takes the Nuisance Out of Name Calling and Other Nonsense by Kate Cohen-Posey  
Bullies & Victims: Helping Your Child Survive the Schoolyard Battlefield by Suellen & Paula Fried

In addition, all Herman School students are encouraged not to be bystanders when harassment is going on around them. They are asked to:

- Don't encourage the harasser by laughing or going along with him or her.
- Deflect attention from the target: change the subject.
- Reach out to newcomers and kids with few friends.
- Tell an adult what's happening, even if the victim doesn't want help.
- Walk away and tell an adult, parent or guardian.

# Teasing, Bullying, and Harassment

## A Resource for Herman Intermediate School Students and Families

This guide has been presented to:

Because:

- He/she has visited the counselor, staff, Assistant Principal, or Principal about a problem with harassment.
- His/her parent has called with a concern about harassment.
- He/she has requested a Harassment Contract against another student.
- A Harassment Contract has been requested against him/her.

Herman Intermediate School  
 5955 Blossom Avenue  
 San Jose, CA 95123  
 (408) 226-1886

## October 2018

Monday	Tuesday	Wednesday	Thursday	Friday
1	2 HW Center Starts	3	4	5 Term 1 Grades Handed Out Sports Jersey
8 AB-Day No Students	9	10 Student of the Month Lunch	11 8:30 PFC Mtg. ASB Mtg. @ Lunch	12
15	16	17 5pm AdVENTURE Exhibition Night	18 District Wide Earthquake Drill 7:30am School Site Council Meeting	19 Spirit Day - Higher Education Fall Picture Make-up Day
22	23	24 Fall Band Concert 7-8pm	25 ASB Mtg. @ Lunch	26 Halloween Dance 2:30- 4:00pm
29	30	31 Costume Dress-up Day Costume Contest @ Lunch		



# Herman School Rules and Regulations

For the safety of students, parents are not to drop students off at school prior to 15 minutes before the start of school, unless the student is involved in a regular school activity or community program. Similarly, parents are to arrange to have their student picked up right after school, unless the student is involved in a regular school activity or community program or is staying at the request of school personnel. It is the school's responsibility to contact the parent when the school wishes to have the student remain after school.

It is unsafe for students to be left at school during unsupervised times and it is unfair to expect school office staff to supervise students on a regular basis. In case of emergency, all children should be encouraged to go directly to the school office at any time before or after school. Student supervision ends each day at 2:40 p.m. All students, for their safety, must leave the campus by the 2:40 "Clear the Campus" bell unless involved in a school sponsored activity, i.e., club, after-school sports, etc.

Parents who routinely fail to meet this responsibility will be notified by the school, notified in writing by the Student Services Department, and in the case of repeated occurrences, reported to the appropriate community agency.

## Absences:

1. All absences must be verified by note or phone from parent or guardian. The note must give the date(s) and reason for absence.
2. All absences without written or telephone excuse will be considered a "cut." Students will be assigned a consequence for each cut, after school, during lunch, Friday School or inhouse suspension.
3. Students requiring early dismissal (e.g. doctor's appointment) will be released only to the parent or adults listed on the emergency card pick up the student. **Students must be picked up by an adult** and will not be allowed to leave campus on their own. Please make every effort to plan these outside of the regular school day.
4. Habitual truants will be referred to the district School Attendance Review Team (SART) and, or the District Attorney Mediation program (Educ.C.48200).
5. Students must take responsibility to make up work missed because of absence.
6. Any students arriving late to school must report to the late table in the counseling area for a tardy slip. Tardy notes are required. See Tardies.
7. It is the student's responsibility in the case of an absence to contact a friend or see the teacher to obtain any missed homework assignments.
8. If a student is absent, he or she may not be on or near campus or attend any extracurricular activity that day or evening.
9. Students whose absences exceed 10% of the days enrolled will be monitored.
10. A student is considered truant on the third unexcused absence.

## Acceptable Reasons for Excused Absences:

1. Personal illness.
2. Professional appointment (doctor, dentist, etc.)
3. Funeral

## Unacceptable Reasons for Absence or Tardies:

1. Leaving school without proper clearance from the office.
2. Work.
3. Missed the bus, car trouble, or bike trouble.
4. Shopping.
5. Beauty shop, barber shop appointments.
6. Oversleeping.
7. Babysitting siblings.
8. Family vacation
9. Sport event

Admit Slip: If you are late for school you must report to the tardy table for an admit slip.

Attendance: Satisfactory school progress is dependent upon regular attendance. All absences are either excused or unexcused. Excused absences are those resulting from illness, injury, or necessary visits to physicians, dentists, or optometrists. All other absences are legally defined as unexcused. Financial assistance to our school is adversely affected by absences. When it becomes necessary to leave school during the school day for any reason, you must report to the office and check out. Parents must come to school to get you. When returning to school after an absence, you must bring a written note from your parents.

**Perfect Attendance:** Students who are eligible for perfect attendance have no tardies (excused or unexcused), and no absences (excused or unexcused), throughout the current and previous school year while attending Herman Intermediate or the Adventure Program. Students who have earned perfect attendance will be recognized at graduation.

## TARDIES:

### School/Classroom Tardies:

- A. 1st-3rd unexcused tardy = Teacher consequence
- B. 4th unexcused tardy = Trash pick-up
- C. 5th unexcused tardy = Lunch detention (20 minutes)
- D. 6th unexcused tardy = After school detention (1 hour)
- E. 7th unexcused tardy = Friday School (3 hours)
- F. 30+ min. unexcused tardy = After school detention (1 hour)

The administrative consequence cycle will begin again with an 8th unexcused tardy. Students may be referred to the Safe School Specialist and/or SART after accumulating 7 tardies. Students start with a clean attendance slate at the beginning of each **semester**.

## Why do some kids tease and harass others?

Most of us have teased other people at some time. Of course, we all know that teasing is unkind, and we don't like it when other people tease us. So why do we tease? Why do some kids do it so frequently?

- Some people think that they can make themselves look better by cutting other people down. Pretty silly, huh? In the end, saying bad things about other people is a bad idea, because pretty soon your friends start to worry that maybe you say bad things about them, too.
- Some people try to get more power in their group by spreading rumors about other people or saying things to hurt their feelings. Some people think they can become more popular by making other kids look dumb. But real leaders build other people up, not knock them down!
- Some kids think that being mean to other kids makes them tough and makes other people respect them more. But when people fear you, it is not the same thing as having them respect you (or like you).
- Some kids develop really bad habits, and bad habits are hard to break! Once you get into a bad habit, like teasing other kids or spreading rumors, it is hard to stop. Also, some kids are used to calling people names and teasing at home, and it's hard to stop doing it when they get to school.

Want to do more to help our school to be a Harassment-Free Zone?

- Talk to your friends about your commitment to living without teasing and harassing. If you're trying to give up teasing, name-calling, and rumors, it will be easier if your friends support you, and even easier if they decide to give it up too!
- Keep your old good friends, and make new ones too! Everybody needs a friend. Make sure you help others make them!

Herman  
Intermediate  
School  
is a  
TEASING,  
BULLYING,  
AND  
HARASSMENT  
FREE ZONE

Here's what you need to know to help keep our school free of teasing, harassment, and bullying.

**EXPULSION**

**Definition:** Expulsion is the removal from Oak Grove School District for up to one calendar year.

Education Code 48915(c) requires **mandatory suspension, recommendation of expulsion** and expulsion for the following acts:

1. **Possessing, selling, or otherwise furnishing a firearm.**
2. **Brandishing a knife at another person.**
3. **Unlawfully selling controlled substances.**
4. **Attempting or committing sexual assault or committing sexual battery.**
5. **Possessing an explosive.**

Expulsion may be imposed for any expellable act that occurred while on school grounds, while going to or coming from school, while going to or coming from a school sponsored activity, while at any school sponsored activity and during lunch, whether on or off school grounds. The following acts (Education Code 48915a) will result in **expulsion being recommended:**

1. **Causing serious physical injury to another person except in self-defense.**
2. **Possession of any knife or other dangerous object of no reasonable use to the pupil.**
3. **Unlawful possession of any controlled substance including Soma.**
4. **Robbery or extortion.**
5. **Assault or battery on a school employee.**

**Other actions that will result in an expulsion being recommended:**

1. **Engaged in harassment, threats, hate violence, or hazing.**
2. **Terrorist threats against school officials or school property.**
3. **Other misconduct listed on pp 16-18, or listed in the Ed. Code sections authorizing expulsion.**

**DUE PROCESS**

- ° The school principal or designee has the right to suspend a student for a period of up to five school days. In cases where suspension is being considered, an informal meeting between the principal and student will be conducted before the suspension. After the meeting is completed, the principal decides if suspension and/or expulsion is necessary. The principal or designee will attempt to notify parents/guardian by telephone. A written notice will be sent.
- ° The school principal has the right to recommend to the superintendent or designee that a student should be expelled from the district. In cases where the principal recommends expulsion, a meeting will be conducted. Parents/guardian will be notified of the due process procedures.
- ° When the school principal recommends to the superintendent or designee that a student should be expelled, a hearing will be conducted before an administrative panel or a stipulated expulsion will be conducted. Recommendations will be made to the Board of Trustees.
- ° If a student has violated a school rule and is subject to a suspension or transfer to another school or expulsion, the student and his/her parents or guardians will be formally notified. Part of the notification process will include instructions regarding the due process procedure.

**SUSPENSION**

- ° A teacher may suspend any pupil from his/her class for the day of the suspension and the day following. The teacher shall immediately report the suspension to the principal of the school and send the pupil to the principal for appropriate action.

- ° The principal or his/her designee may suspend a student from class, classes, or the school premises for a period not to exceed five days unless the principal recommends expulsion and/or the superintendent or designee extends the suspension.

- ° The superintendent or designee may extend a student's suspension pending final Board of Trustees decision on recommendation for expulsion. (Education Code 48911)

Parent Notification by Administrator:

A school employee shall make a reasonable effort to contact the student's parent or guardian in person or by telephone at the time of the suspension. (Education Code 48911(d))

Notification:

The administrator shall report all suspensions in writing to the Director of Student Services. (Education Code 48911(e))

Administrative suspension procedure requires that:

1. **An informal conference be held with the student. The principal or designee must inform the student of the reason for the disciplinary action and the evidence against the student. The student must be allowed the opportunity to present his or her version and evidence in his or her defense.**
2. **An attempt must be made to make telephone notice or personal notice of suspension with parent/guardian.**
3. **A parent/guardian must be given written notice of suspension.**
4. **A parent/guardian must respond to the school's request for a conference without delay, as per state law.**
5. **A parent/guardian must be informed that suspensions may be reviewed by the superintendent or designee. (Education Code 48914)**
6. **A student may not be suspended for more than five (5) consecutive school days for an incident, except when extended because the student is being considered for expulsion.**
7. **A student shall not be suspended for more than twenty (20) days in one school year unless the student enrolls in or is transferred to another school for disciplinary action. In this case, the student may be suspended for up to thirty (30) days. (Education Code 48903)**
8. **A suspended student shall be required to complete and receive credit for assignments and tests missed during the suspension. (Educational Code 48913)**
9. **A suspended student must remain under parent supervision and is not to be on any school campus or attend school activities for the duration of the suspension.**

The parent or guardian of a student who has been suspended may be required to attend a portion of a school day in his/her child's classroom. (Education Code Section 48900.4)

**November 2018**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
			<b>1</b> <b>ASB Mtg. @ Lunch</b>	<b>2</b> <b>Sports Jersey</b>
<b>5</b>	<b>6</b>	<b>7</b> <b>Student of the Month Lunch</b>	<b>8</b> <b>8:30 PFC Mtg. Nightmare on Puberty Street Assembly</b>	<b>9</b>
<b>12</b> <b>Veteran's Day</b> <b>No School</b>	<b>13</b>	<b>14</b> <b>4pm AdVENTURE Parent Mtg.</b>	<b>15</b> <b>ASB Mtg. @ Lunch</b> <b>2:30 Movie Social</b>	<b>16</b> <b>Spirit Day – Zombies</b> <b>Term 2 Grades Close</b>
<b>19</b> <b>No School</b>	<b>20</b> <b>No School</b>	<b>21</b> <b>No School</b>	<b>22</b> <b>Thanksgiving Holiday</b>	<b>23</b> <b>Holiday</b>
<b>26</b>	<b>27</b>	<b>28</b> <b>Start of Canned Food Drive</b>	<b>29</b>	<b>30</b> <b>Term 2 Grades Handed Out</b>

# Herman Behavior Expectations

	Bathroom	Blacktop	Passing areas	Bus Circle/Parking Lots	Library	Cafeteria/Outdoor Eating Area	Classroom
<b>Respectful</b>	Wait in line for your turn.  Be courteous of others.	Include everyone in the games.  Share the courts and equipment.	Speak appropriately in tone and volume.  Use positive greetings and gestures.	Wait for cars to enter or exit the driveway before you walk.  Follow yard duties' safety instructions.	Take care of school property.  Use the library as an academic environment.	Select your line and wait your turn.  Use inside voices	Be kind with your words.  Allow students to learn, allow teachers to teach.
<b>Responsible</b>	Limit your time in the bathroom.  Clean up after yourself.	Take care of equipment and return it to the ball room.  Keep the courts clean.	Walk quickly to your next class.  Use student-approved passing areas.	Look both ways before crossing.  Exit and enter your car in designated areas.	Return books on time.  Wait your turn in line to use the computers.	Clean up your area, put trash in the garbage can.  Select all your food before sitting down.	Take charge of your own learning: check SchoolLoop, and check in with your teacher on your own time.  Come to class prepared.
<b>Safe</b>	Leave backpack at the door.  Four students inside at a time.	Follow the game rules.  Walk around game area unless playing.	Walk on the right-hand side.  Keep hands, feet, and property to yourself	Cross on sidewalks or at crosswalks only.  Watch for vehicles.	Enter and exit by walking through the locker banks only.  Sit in chairs flat on the ground.	Keep hands, feet, and food to yourself  Walk to, from, and in the cafeteria.	Support the well-being of others.  Hands and feet to yourself.

## June 2019

Monday	Tuesday	Wednesday	Thursday	Friday
3	4	5	6	7 Sports Jersey Last Day for Backpacks Grades Close Graduation Dance 6:30-8:30pm
10 Patriot Games Patriot Spirit Day	11 Great America 8 <sup>th</sup> Grade 5 <sup>th</sup> -7 <sup>th</sup> AdVENTURE Dance	12 Graduation Practice	13 Last Day of School 8:05-10:30 Graduation Practice Graduation Noon	14
17	18	19 Semester 2 Grades Mailed	20	21
24	25	26	27	28

**Fighting (Mutual combat)**

- Corrections include and are not limited to: Alternative means of correction†, suspension, parent conference, police notification, administrative transfer, expulsion

**Firearms See Weapons**

**Forgery \*\***

- Corrections include and are not limited to: Parent conference, suspension, police notification, administrative transfer, expulsion

**Harassment (Physical [habitual threats]; Bullying and Intimidation; Sexual, Racial or other unlawful harassment and Hate, Violence or Hate Crime) For grades 4 and up. See also Threats**

- Corrections include and are not limited to: Alternative means of correction†, parent conference, suspension, police notification, administrative transfer, expulsion

**Hazing (Dangerous, harmful, or degrading initiations associated with a group) For grades 4 and up.**

- Corrections include and are not limited to: Alternative means of correction†, parent conference, suspension, police notification, administrative transfer, expulsion

**Knife See Weapons**

**Obscene Acts (Gestures, verbal, written, drawn, physical contact)**

- Corrections include and are not limited to: Suspension, parent conference, police notification, administrative transfer, expulsion

**Profanity or Vulgarly**

- Corrections include and are not limited to: Alternative means of correction†, suspension, parent conference, administrative transfer, expulsion

**Receipt of Stolen Property\*\***

- Corrections include and are not limited to: Suspension, parent conference, police notification, administrative transfer, expulsion

**Restitution**

- Students are liable for damage to any school property including textbooks and or school equipment. Replacement cost is calculated by District guidelines.

**Robbery or Extortion\*\***

- Corrections include and are not limited to: Suspension, parent conference, police notification, administrative transfer, expulsion

**Sexual Assault or Battery (or attempt) Defined as inappropriate touching or conduct of a sexual nature, including touching breasts, buttocks, genitals, or groin**

- Corrections include and are not limited to: Suspension, parent conference, police notification, required expulsion

**Smoking or Possession of Tobacco or Tobacco Products**

- Corrections include and are not limited to: Alternative means of correction†, suspension, parent conference, administrative transfer; expulsion

**Theft (stealing or attempting to steal) \*\***

- Corrections include and are not limited to: Alternative means of correction†, suspension, parent conference, restitution, police notification, administrative transfer, expulsion

**Threats (terroristic, bomb, other including bodily harm)**

- Corrections include and are not limited to: Suspension, parent conference, police notification, administrative transfer, expulsion

**Trespassing**

- Corrections include and are not limited to: Alternative means of correction†, suspension, parent conference, police notification, administrative transfer, expulsion

**Vandalism (graffiti, breaking of windows, etc.)**

- Corrections include and are not limited to: Alternative means of correction†, suspension, parent conference, restitution, police notification, administrative transfer, expulsion

**Verbal Abuse**

- **Corrections include and are not limited to: Alternative means of correction†, parent conference, suspension, administrative transfer, expulsion**

**Weapons Including any Gun or Knife or Replica (Including but not limited to pocket knives, kitchen knives, swiss army knives, utility knives, BB/Pellet/Air-soft guns, metal or plastic toy or otherwise guns or homemade dangerous objects, chains or any dangerous object of no reasonable use.)**

- Corrections include and are not limited to: Parent conference, suspension, police notification, administrative transfer, expulsion (Required expulsion for firearms, explosives or brandishing a knife)

**Willful Disobedience, Disruption of School Activities, or Defiance of School Authority**

- Corrections include and are not limited to: Alternative means of correction†, suspension, parent conference, police notification, administrative transfer, expulsion

† Alternative means of correction include but are not limited to counseling, anger management program, etc.

\* All suspensions can be extended up until the expulsion hearing is held under Ed. Code 48911(g).

\*\* In some cases, where appropriate, restitution for damages may be required.

\*\*\* **For some infractions, including and not limited to possession of any weapon (toy, imitation, or otherwise including BB/air soft or plastic pellet gun) or dangerous object, an administrative transfer will take place.**

## December 2018

Monday	Tuesday	Wednesday	Thursday	Friday
3	4	5 <b>Wear Hat/Hoods for 2 Cans</b>	6 <b>ASB Mtg. @ Lunch</b>	7 <b>Sports Jersey</b>
10	11	12 <b>Student of the Month Lunch 7pm Band Concert</b>	13	14 <b>Wear Red for 2 Cans</b>
17	18	19 <b>End of Canned Food Drive 5pm AdVENTURE Charity Fair</b>	20 <b>ASB Potluck @ Lunch</b>	21 <b>Spirit Day – Ugly Holiday Hat/Sweater</b>
24 <b>Holiday</b>	25 <b>Holiday</b>	26 <b>Holiday</b>	27 <b>Holiday</b>	28 <b>Holiday</b>
31 <b>Holiday</b>				



Appearance

For health and safety reasons, as well as to help students focus on learning, students shall dress appropriately for daily attendance at school. The type and style of clothing/garment, hair, fragrances, sprays, and makeup are individual and personal and must follow school rules. Appropriate footwear must be worn at all times for safety reasons. The school shall ensure that clothing/garment, hair, makeup, and/or personal appearance is not deemed a disturbance or the cause of school distraction, disruption, or unsafe conditions. (Ed. Code 35183)

Oak Grove School District Board Policy 4011.2 states "Human dignity is reflected in attitudes and behaviors toward others and self. Human dignity is characterized through respect, sensitivity, and care exhibited in the interaction of staff, students, and parents....In accordance with this aim, the school district will not tolerate behavior by members of the school community which insults, degrades, or stereotypes individuals or groups of individuals or any race, gender, disability, physical characteristics, ethnic group, sexual orientation, or perceived sexual orientation." (See appendix O: Keeping Schools Free of Teasing, Bullying, and Harassment).

Appearance is one of the ways in which we convey attitudes toward others and self. In keeping with California State Educational Code and Oak Grove Board Policy, examples of **inappropriate** appearance may include but are not limited to the following:

- Clothing/garment where the torso or undergarments are inappropriately exposed, e.g. tube tops, half shirts, halters, spaghetti straps, bare backs, and tank tops, etc.
- Clothing/garment, accessories or buttons which show obscene words or pictures, weapons or violence, suggestive, insulting, or double meaning statements related to music groups, sports teams or alternative lifestyle which are demeaning or substances which are illegal to juveniles, e.g. tobacco, alcohol, and drugs.
- Any clothing/garment/shoes or accessories that is associated with gangs, groups, risky behavior or gang-related activity or gang colors including such clothing/garment or accessories worn under outer garments, e.g. undergarments including any color t-shirts, sweater, sweat shirts, jackets, head coverings, bandanas, rubber bands, chains, safety pins, etc.
- Bathing suits, biking shorts, physical education clothing, jogging shorts, clinging or transparent attire, sagging or excessively oversized clothing, sleeping attire.
- No clothing or accessory of any kind in the color Red, this includes (shirts, hats, jackets, shorts, pants, shoes, backpacks, hair ties, shoelaces, dyed hair color etc.)
- No professional sport team clothing, hats, backpacks, bags or accessories of any kind is allowed, except on approved sport days.

- Close-toed shoes are required for safety reasons and for physical education activities. Shoes should be appropriate for physical education. Shoes not deemed appropriate, i.e., Heelys/ other tennis shoes with wheels.
- After the third offense, items are kept until the last day of school. Including cell phones.

For more information related to clothing/garment guidelines, visit [www.ecs.org](http://www.ecs.org), [www.gangsorus.com/gang\\_clothing.html](http://www.gangsorus.com/gang_clothing.html).

Sun Shielding Clothing

Students may wear "baseball hats" outdoors. Since the object of the law is to shield from the sun, the hat must be worn with the brim forward to shield the face. They are not to be visible at any other time.

Physical Education Uniform

The Physical Education Uniforms are available beginning the second day of school. The uniform includes black micromesh shorts (100% polyester) and a gray tee shirt (50/50). The shorts and shirt are printed with the Oak Grove School District logo and a name bar. The PE teacher will write the student's name on the name bar. Students are also required to buy their locks from the P.E. department.

Also available, but optional, are Herman P.E. sweat pants and sweat shirts that will also have a name bar.

**Students are expected to dress out properly for P.E. each day. Coats are not appropriate** for exercise and may not be worn for P.E. **Please wear athletic tennis shoes** that would be appropriate for exercise and running. Many tennis shoes have thick soles, zippers on top or are slip ons and are not appropriate for exercise or running.

**Students should also be prepared with extra hair ties, socks and personal hygiene supplies.**

For health and safety reasons and because of the nature of the activities, students are required to wear their own PE clothes every day for physical education class. Due to hygiene concerns, PE clothes may only be worn during PE. Absolutely NO PE clothes may be worn to class.

## May 2019

Monday	Tuesday	Wednesday	Thursday	Friday
		1	2 ASB Mtg. @ Lunch	3 Term 5 Grades Handed Out Spirit Day – Star Wars
6	7	8 Student of the Month Lunch	9 8:30 PFC Mtg.	10 Sports Jersey
13	14	15 Spring Concert 7-8pm	16 ASB Mtg. @ Lunch	17 Library Books Due
20 AB Day – No School	21	22	23	24 Textbooks Due
27 Memorial Day Holiday – No School	28	29 5pm AdVENTURE Exhibition Night	30	31 Spirit Day – Pajama Last Day for at-risk students All Fines Due

**Personal Property:**

Oak Grove School District and Leonard Herman School assume no responsibility for damage or theft of personal property including musical instruments used for class. Students may ride their bike to school and, they do so at their own risk. Bikes cannot be ridden on campus. Radios, electronic games, tape recorders, pagers, MP3 players, cameras, CD players, skateboards, balloons, cell phone, lasers, other items such as permanent markers, white out or other possible inhalants or cologne are not permitted on campus and will be taken. Parents must pick up items confiscated. The school is not responsible nor will replace these items if they are stolen from teachers or the office.

**Selling of Items or gambling:**

Selling of any items or gambling during school hours is strictly prohibited. Items will be confiscated and discipline consequences applied.

**Telephones:**

Each classroom has a telephone. Use of the office telephone is limited to cases of emergency and may be used with the permission of office personnel. Cell phones are to be used off campus only.

**Textbooks:**

Textbooks, library books, and certain other supplies are the property of the school. All textbooks and library books must be kept clean and handled carefully. Issued texts are the direct responsibility of the student to whom the books are assigned. If books or other supplies are lost, stolen, or damaged, they must be paid for by the student.

**STUDENT SUSPENSION AND EXPULSION DISCIPLINARY GUIDELINES\*\*\***

Suspension, administrative transfer, or expulsion may be imposed for the following acts when related to school activity or school attendance which occur at any time:

- While on school grounds
- While going to and from school, walking or on a school bus
- During the school day
- During or while going or coming from a school sponsored activity or while going to or from school

**Aid or Abet Physical Injury (or attempt)**

- Corrections include and are not limited to: Parent conference, suspension, police notification, administrative transfer, expulsion if juvenile court conviction

**Arson (Fire damage or attempt to damage with combustible materials)**

- Corrections include and are not limited to: Suspension, parent conference, police notification, restitution, administrative transfer, expulsion

**Assault/Battery (Action with intent to do bodily harm, willful and unlawful use of force or violence)**

- Corrections include and are not limited to: Suspension, parent conference, police notification, administrative transfer, expulsion

**Assault with Deadly Weapon**

- Corrections include and are not limited to: Suspension, parent conference, police notification, administrative transfer, expulsion

**Battery See Assault/Battery**

**Bullying**

- Corrections include and are not limited to: Parent conference, police notification, administrative transfer, expulsion

**Dangerous or Explosive Objects (Includes but is not limited to possession or sale of firecrackers, stink bombs, aerosol cans, powder, matches, lighters, lazer pointers of any type, shock or tazor devices, weapons or replicas, bombs, grenades, rockets, missiles, bullets, and similar devices and parts which can be assembled into a destructive device)**

See also Weapons

- Corrections include and are not limited to: Suspension, parent conference, police notification, administrative transfer, required expulsion for firearms, explosives or brandishing a knife, expulsion

**Defiance of Authority (Including academic dishonesty)**

- Corrections include and are not limited to: Conference, possible suspension, parent involvement, administrative transfer, expulsion

**Destruction of (Damage or Attempt) Property\*\***

- Corrections include and are not limited to: Suspension, parent involvement, restitution, police notification, administrative transfer, expulsion

**Disorderly Conduct See also Willful Disobedience**

- Corrections include and are not limited to: Suspension, informal talk, parent involvement, police notification, administrative transfer, expulsion

**Drugs (Use, sale, furnish, possession, being under the influence of, or other prohibited involvement with marijuana, alcohol, Soma, any intoxicant, controlled substance, paraphernalia, or look-alike substance)**

- Corrections include and are not limited to: Suspension, police notification, parent conference, administrative transfer, expulsion; required expulsion for sale of a controlled substance

**Mental Health/Suicide Prevention**

Protecting the health and well-being of all students is the utmost importance to the school district. The school board has adopted a suicide prevention policy which will help to protect all students.

-Students will learn coping skills to manage stress and ways to seek help for themselves and peers.

-Counseling staff serves as point of contact for students in crisis and will refer students to appropriate resources.

-When a student is identified as being at-risk, a risk assessment will be conducted by trained support staff who will work with the student and/or family to connect them to the appropriate resources.

-Students have access to national resources they can contact for additional support, such as:

-National Suicide Prevention Lifeline – 1.800.273.8255 (TALK) [www.suicidepreventionlifeline.org](http://www.suicidepreventionlifeline.org)

-Trevor Lifeline -1.866.488.7386 [www.thetrevorproject.org](http://www.thetrevorproject.org)

-All students will be expected to help create a school culture of respect and support in which students feel comfortable seeking help for themselves or friends. Students are encouraged to tell any staff member if they, or a friend, are feeling suicidal or in need of help.

-For a more detailed review of policy, please see the district's full suicide prevention policy. [www.ogsd.net](http://www.ogsd.net)

## January 2019

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
	<b>1 Holiday</b>	<b>2 Holiday</b>	<b>3 Holiday</b>	<b>4 Holiday</b>
<b>7</b>	<b>8</b>	<b>9</b>	<b>10 7:30 SSC Mtg. 8:30 PFC Mtg. ASB Mtg. @ Lunch</b>	<b>11 Sports Jersey</b>
<b>14</b>	<b>15</b>	<b>16 Student of the Month Lunch</b>	<b>17</b>	<b>18 End of Semester Spirit Day – Pajama Day</b>
<b>21 Martin Luther King Jr. Holiday – No School</b>	<b>22 In-Service Day No-School</b>	<b>23 4pm AdVENTURE Parent Mtg.</b>	<b>24 ASB Mtg. @ Lunch</b>	<b>25 Behavior Assembly</b>
<b>28 AB-Day</b>	<b>29</b>	<b>30 Pennies for Patients Begins</b>	<b>31 Semester Grades Mailed</b>	

Cafeteria: Students are requested to take their place at the end of the line, advance in an orderly fashion, and observe proper table manners while eating. This includes throwing trash in the containers which are provided. Students are expected to:

1. Do nothing which interferes with people or endangers them.
2. Walk, not run.
3. Talk quietly.
4. Clean your table or eating area before leaving.
5. No cutting or having others buy your lunch.
6. Remain seated while eating.
7. Respect the rights of others.
8. Eat in a courteous manner and not waste food.
9. Eat in designated areas: cafeteria, cement patio, and outside stage.
10. Not share food with others.

**Parent Visitation Policy:** As always parents or visitors wishing to visit the school, playground, cafeteria, or a classroom before, during or after school are required to report to the office to sign in and receive an identification badge. Classroom visits require at least 24-hour notification to staff. Thank you for your cooperation in the safety of our school and your children.

Coming and Going:

1. Students will use courtesy and safety in their conduct to and from school.
2. Students will demonstrate courtesy and adherence to safety rules while riding the bus to and from school. In general, the normal school rules apply while riding the buses.
3. All bicycles/scooters brought to school must be parked in the rack and locked. The law requires that helmets must be worn. This area is outside the office to help minimize vandalism and theft.
4. Bicycles may not be ridden on any part of the school grounds. Students, upon arriving or leaving school, must walk their bicycles while on school property.
5. No skates/rollerblades/shoes with rollers on soles or heels are allowed.
6. The school will not assume responsibility for stolen or damaged bicycles, skateboards, scooter helmets or bike parts.
7. Students are to arrive less than 10 minutes before school and must leave campus within 15 minutes after dismissal. (Clear campus bell rings at 2:40 p.m.)
8. Student will sign bike contract in order to ride bicycle/skateboard/scooter to school.

Conduct:

You are expected to show courtesy and respect and to follow the directions of those adults in charge. All adults are to be addressed as Miss, Mrs. or Mr., and in no case just by their first or last name. Additionally, you are expected at all times to:

1. Do nothing to interfere with a teacher teaching or a student learning.
2. Respect everyone's right to be in a clean, safe environment.
3. Respect the rights of others.
4. Be in your seat when the bell rings.
5. Follow all school rules.
6. You are expected to leave campus after school unless you are staying for teacher help, detention, school related activities, or after-school sports.

These expectations are in effect any time a student is on campus, i.e., when going to and from school, musical productions, dances, assemblies, sports activities, etc., or when involved in a school activity off campus.

Discipline Policy:

Herman School maintains a strict discipline code to maintain a safe learning environment for all students. The administration and faculty at Herman support a caring philosophy that respects the dignity and rights of each student. Occasionally, major infractions occur that threaten a safe learning environment. These rules are applicable on the way to and from school as well as during the school day.

A. Classroom discipline plan will include:

- Classroom consequences.
- Parent contacts.
- Office referral.

B. Serious offenses go directly to office.

- C. Consequences for office referral from any teacher. These office referrals are accumulative. Discipline may include any or a combination of the following:
- Yard clean up, detention, or suspension if a severe offense.
  - Parent conference with detention, Friday School, or both, and/or suspension.
  - Parent conference encouraged and Friday School, and/or suspension (same as above).
  - Suspension (Parent conference required with administrator and teachers).
- Student not allowed to attend any school function for following six weeks.

Electronic Communications Devices

**The school district reserves the right to determine the educational value of any electronic wireless communication device, which may become available to the general public in the future.** Electronic signaling devices shall be turned off during classtime except when being used for a valid instructional or other school related purpose as determined by the teacher or other district employee. Any device with camera, video or voice recording function shall not be used in any manner which infringes on the privacy rights of any other person. If disruption occurs, the employee may direct the student to turn off the devices and/or confiscate the device until the end of the activity, class period, school day or school year. **Oak Grove School District shall not assume responsibility for theft, loss, or damage to any items electronic or otherwise confiscated, e.g., Ipods, Phone, etc. Items are kept until the last day of school after the third offense.**

**Students who engage in inappropriate use, access or sharing of personal, school or individual electronic data will be subject to disciplinary action.** Inappropriate electronic communication which is demeaning, harassing, bullying or teasing based upon sex, race, ethnicity, religion, disability (physical and mental), sexual orientation or perceived sexual orientation will be subject to legal and/or disciplinary action.

Parent must submit a cell phone contract to office in order for student to bring phone on campus.

## April 2019

Monday	Tuesday	Wednesday	Thursday	Friday
<b>1</b> Cesar Chavez Day –No School	<b>2</b>	<b>3</b>	<b>4</b> ASB Mtg. @ Lunch	<b>5</b> Sports Jersey
<b>8</b> Spirit Week – Meme Monday	<b>9</b> Spirit Week – Throw Back Tuesday	<b>10</b> Spirit Week – Wednesdays We Wear Pink Student of the Month Lunch	<b>11</b> Spirit Week – Super Heroes Marvel vs. DC School Site Council 7:30am	<b>12</b> Spirit Week – Face Lift Friday Celebrity Look Alike
<b>15</b>	<b>16</b>	<b>17</b> 4pm AdVENTURE Parent Mtg.	<b>18</b> ASB Mtg. @ Lunch	<b>19</b> Term 5 Closes
<b>22</b> Holiday	<b>23</b> Holiday	<b>24</b> Holiday	<b>25</b> Holiday	<b>26</b> Holiday
<b>29</b>	<b>30</b>			



**Counseling Department Services:**

A counselor is an adult who you can trust and is here to help with the challenges that may arise. Counseling means helping the student learn about themselves, to find solutions to his/her problems and to make plans for their school future by making the best possible use of school opportunities. An important part of counseling is helping the student to make meaningful decisions based on their own interests and abilities. Counseling appointment requests should be made with the counselor. Parents may contact the counselors at 226-1886. Ms. Citerella- Ext. 304211, Mrs. White - Ext 304210.

**"Hands-Off" Policy:**

Wholesome relationships are encouraged. School policy is one of "hands-off." Holding hands, arm-in-arm, hugging and kissing are not appropriate at school. There will be consequences of cleanup, detention or Friday school assigned for touching.

**Play Fighting or Posturing Behavior:**

Play fighting or aggressive posturing behavior is not permitted. This includes fake hits or jabs, fake boxing, play hitting or group against group posturing to fight. This will be treated in the same manner as real fights or aggressive behavior.

**Permanent Marking Pens:**

No permanent marking pens (markers) of any style or design are allowed. If required by a teacher, markers are to stay in the classroom with the teacher. It is against the law for students under the age of 18 to buy or possess permanent markers.

**Selling:**

The selling of any item at school is prohibited unless it is a part of a school approved fund-raiser.

**Skateboards:**

Herman Intermediate School does provide for an area for your skateboards to be used during the school day. Students are allowed to ride skateboards to and from school. However, at no time are skateboards allowed to be stored in classrooms or carried throughout the day. All skateboards must be locked away in the skateboard locker located on campus. The skateboard lockers are on a first come first serve basis for the first 16 students and a designated school lock must be used to secure your skateboard in the locker. Make sure to see the office for the Skateboard Contract that must be signed and returned in order to use the skateboard locker. Any violation of the skateboard policy will result in a school consequence up to suspension and loss of skateboard privileges.

Independent Studies (ISP) is an alternate to a regular classroom program of instruction for students out of school for 5 or more days (a maximum of 10 days). Advance notification to us (a minimum of three days) is critical to the Independent Studies Program since it requires time for classroom teachers to prepare and process a plan unique to the student. It is not possible to acknowledge Independent Studies requests for the same day, those for one (1) day, or those that do not allow a two (2) day lead time for preparation. An Independent Studies Plan involves the participation of the student, the teacher and the parent.

**Lockers:**

Hallway lockers are available if you elect to use them. The use of a locker does not

guarantee a safe and secure place to keep valuable items. Stolen items will not be replaced whether from a locker or any other part of the school! Do not share your locker combination with anyone.

**Littering:**

- Students are expected to keep the campus clean by throwing all garbage into the containers which are provided.
- Littering = Noontime cleanup and/or detention.

**PARENT COMPLAINTS:**

**Procedures for Handling Parent Complaints:**

Parent concerns and complaints are usually best handled at the level of origin and generally that means going directly to the effected person(s) with the concern or complaint. Most concerns and complaints are successfully concluded in this manner. Parents are first requested to contact the teacher(s) regarding classroom issues prior to contacting the principal or assistant principal. However, when a parent's concern or complaint alleges violation of law or District policy, it is to be referred directly to the Principal.

Following for your information are the routine ways of obtaining information regarding your student:

1. Information about a specific class grade - Classroom teacher
2. Information regarding a student's schedule, a student's emotional adjustment to school, or an inquiry about more than one class grade - Counseling office
3. Information about a specific classroom disciplinary incident - Classroom teacher where the incident occurred
4. Information about a specific schoolwide disciplinary policy/incident involving student discipline or Friday School assignment - Assistant Principal
5. Information about a school curricular direction, school policy, schoolwide direction, or teacher concern or conflict - School Principal.

On-going open communication between parents and school personnel is expected and encouraged as a means of diffusing concerns and complaints.

## February 2019

Monday	Tuesday	Wednesday	Thursday	Friday
				<b>1</b> <b>Make-up Behavior Assembly</b> <b>Sports Jersey</b>
<b>4</b>	<b>5</b>	<b>6</b> <b>Wear Hats/Hoods for \$1.00</b>	<b>7</b> <b>ASB @ Lunch</b>	<b>8</b>
<b>11</b>	<b>12</b>	<b>13</b> <b>Student of the Month Lunch</b> <b>Honors Night</b> <b>6pm 5<sup>th</sup> and 7<sup>th</sup></b> <b>7pm 6<sup>th</sup> and 8<sup>th</sup></b>	<b>14</b> <b>Wear a Heart Spirit Day</b> <b>Wear Red for \$1.00</b>	<b>15</b> <b>Last Day Pennies for Patients</b>
<b>18</b> <b>Holiday</b>	<b>19</b> <b>Holiday</b>	<b>20</b> <b>Holiday</b>	<b>21</b> <b>Holiday</b>	<b>22</b> <b>Holiday</b>
<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	



**Eating Areas:**

- Designated areas for eating and drinking are the cafeteria and on cement patio only.
- Students must remain in designated areas while eating or drinking.
- Students may not eat on the inside cafeteria stage or stairs.
- PE food and drink purchases must be saved for eating in proper designated area.
- Students eating outside of designated area will receive school consequence.

**First-Aid and Illness:**

Only students who have been given written permission or have been escorted by a teacher may go into the nurse's office. Exceptions-Emergencies.

We are not permitted to dispense any medication to a student unless our "Medication Administration in School" form is completed and signed by the physician and the parent, and is on file in the health office. Students with minor injuries, such as scratches, should get bandaids from their classroom teacher. All medication must be kept in the health office. All students who need medication on a daily basis will receive a pass from the health clerk.

The Health Office is for sick students, students injured at school, all P.E. injuries (at school), injuries in the classroom (i.e., fell off chair, burns, hit in head) and emergencies.

If a student will be out of school for three or more weeks due to illness, parents should contact the office for information regarding home tutoring. Vacation absences should be reported to the office at least three days in advance of the absence in order to receive Independent Study Plans. (see Independent Study)

**Front Office:**

The main office area is for conducting official school business with parents, community, and school officials and is not designed to handle student problems or concerns. Students may go to counselors for problems or concerns.

**Front Office Phones:**

In order to minimize office and classroom interruptions, student messages will be restricted to EMERGENCIES only. Students should plan ahead if they are staying after school or going to a friend's house. Office phones are for emergencies only.

**Grades, Diploma and Graduation:**

There are three 6-week grading periods in a semester. Each grading period is one-third of the semester grade. The semesters end in January and June. Some report cards are given to the students (see calendar for dates). First semester (January) and final semester (June) grades will be mailed home. These report cards are designed to help you and your parents evaluate your school progress. Grades are issued on the basis of academic work, effort, and citizenship.

A. The semester grades are used to determine the grade point average (GPA) for promotion/ graduation. Participation in the graduation ceremony is a privilege earned through good behavior and satisfactory academic progress.

1. To receive a diploma, an 8th grade student must achieve at least a 1.5 in one of the two semesters, and receive no more than three (3) total semester grades of F, or no more than two (2) Fs in the final semester. All subjects will be counted.

C. Seventh grade students will meet the same criteria in order to be promoted to eighth grade.

D. Teachers may close their grade books 3-5 days before the last day of each grading period. Please check with each of your child's teachers for specific grade closure dates.

**Great America and Graduation Dance:**

1. All detentions and Friday Schools must be cleared.
2. All textbooks, library books and fines must be cleared by May deadline.
3. Must meet all graduation requirements.
4. A 3-strike policy takes affect in April for Great America, the graduation dance, Patriot Games, the Talent Show and walking at graduation (graduation ceremony).

**AFTER-SCHOOL SPORTS**

The After School Sports Program is an ongoing program that offers various sports throughout the year. Fall sports – Cross Country (No Cut) and Softball Girls "A" Team Only. Winter sports – Basketball Boys 7th and 8th "A" and "B" and Basketball Girls 7th and 8th "A" and "B", Soccer Boys and Girls "A" team only. Spring Sports – Volleyball Boys and Girls "A" Team and Co-ed "B" team, Track and Field (No Cut).

**Program Objectives**

- Provide an opportunity for students to experience a variety of competitive sports in a safe and supportive environment.
- Develop fundamental athletic skills that prepare participants for advanced competition.
- Reinforce life skills of respect, cooperation, and effort in a competitive environment.
- To have fun and promote school pride.

**Transportation**

Private vehicles will provide transportation to and from away games. All drivers must be registered and cleared to drive through the district.

**Student Athletic Behavior Expectations**

Students who participate in After School Sports are expected to

- Exhibit desirable behavior at all times while representing the school.
- Respect my opponent, fellow students, team members, coaches, and spectators.
- Exercise self-control at all times, and accept and respect the officials' judgment and interpretation of the rules.
- Maintain a 2.0 grade point average in school in order to be eligible to participate in after school sports.
- Demonstrate good sportsmanship and cooperative behavior.

**How to Sign Up**

Listen to the morning announcements and look for fliers around campus and in the P.E. locker rooms notifying students of when to sign up for a sport. Students will be instructed where to sign up, where to pick up paperwork and when to attend the first practice after school. There are try-outs for the "A" team and students who do not make the "A" team are welcome to join the "B" team if offered.

**Parents**

Always remember that kids participate in sport for their enjoyment, not yours. Encourage kids to participate, do not force them. Always respect the official's decisions and teach kids to do likewise. Always show appreciation for volunteer sports coaches, officials and club administrators. Coaches are the point of contact followed by the Athletic Director for questions or concerns. The Principal and Assistant Principal do not get involved in issues related to After School Sports.

## March 2019

Monday	Tuesday	Wednesday	Thursday	Friday
				<b>1 Sports Jersey</b>
<b>4</b>	<b>5</b>	<b>6 4pm AdVENTURE Parent Mtg.</b>	<b>7 ASB Mtg. @ Lunch</b>	<b>8 Term 4 Grades Close Spring Pictures</b>
<b>11</b>	<b>12</b>	<b>13 Student of the Month Lunch</b>	<b>14 8:30am PFC Mtg.</b>	<b>15 Grades Given Out Wear Green – 8<sup>th</sup> grade Panoramic Picture</b>
<b>18</b>	<b>19</b>	<b>20</b>	<b>21 ASB Mtg. @ Lunch 2:30 Movie Social</b>	<b>22 Spirit Day – Nike vs. Adidas</b>
<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29 Behavior Assembly</b>