



TOWN OF VERNON

Office of the Mayor

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Daniel A. Champagne
Mayor

Michael J. Purcaro
Town Administrator

Dawn R. Maselek
Assistant Town Administrator

MINUTES RISK MANAGEMENT ADVISORY COMMITTEE REGULAR MEETING

June 8, 2021
6:00 PM

14 PARK PLACE
TOWN HALL, ADMINISTRATION
VERNON, CT
VIRTUAL MEETING ON ZOOM

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VERNON TOWN CLERK
21 JUL 23 PM 12:18

<https://us02web.zoom.us/j/85615740761?pwd=bkZQeVBhcyt6UHdOTmx0OWhFckhLdz09>

Meeting ID: 856 1574 0761

Passcode: 0408

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Chairman John Morissette called the meeting to order at 6:03 PM. The Committee members present on the call: Thomasina Russell, Larry Rodriguez, Bill Gilson, Don Schubert; others joining the call: Rob Grasis, Director of the WPC, Dawn Maselek, Assistant Town Administrator, and Ian Havens, CIRMA Risk Management as well as David Woodruff, HR Specialist from the Town of Vernon. No one attended either virtually or in person for the meeting from the public.

Executive Session: Pursuant to the authority given in Connecticut General Statutes 1-200(6) (c), hereby moves to go into executive session to discuss security and risk management and invites Dawn Maselek, Dave Woodruff and Ian Havens to attend. The motion was made by Don Schubert and seconded by Thomasina Russell, the motion carried unanimously.

When Executive Session ended Dawn Maselek gave a COVID Update: the Town is moving forward with re-opening. She emphasized that the Town was always open, but, with the restriction of making an appointment before arriving. Programs at the Senior Center are opening up again beginning with outdoor activities. Face Masks for unvaccinated individuals is still required. The Town Council is planning to return to in person meetings on June 15, 2021.

New Business: None

Risk Tracking – Dawn Maselek is working with CIRMA to gather information.

Status of the WPCF Upgrade – Rob Grasis, Director of WPCF Upgrade reported that we missed the Phosphorus deadline. DEEP is aware of our issues. DEEP denied the requested extension but will not fine the Town for now. The agreement is verbal not in writing. The project is being independently documented and Director Grasis documents all conversations relative to same.

Approve Minutes – the December 8, 2020 minutes and the March 9, 2021 minutes were approved unanimously with a motion made by Don Schubert and seconded by Thomasina Russell.

Old Business – It was requested by John Morissette that an update on the September 8, 2020 response by Eversource be included in the next meeting agenda for discussion.

Adjournment – The meeting was adjourned with a motion by Bill Gilson and seconded by Thomasina Russell at 7:15PM.

Respectfully submitted,

Diane Wheelock
Recording Secretary