



Spring Lake Park Schools

District Services Center

1415 81st Avenue NE

Spring Lake Park, MN 55432

MINUTES OF THE SCHOOL BOARD WORK SESSION

School Board, Spring Lake Park Schools

Spring Lake Park, MN

Tuesday, June 22, 2021

A. CALL TO ORDER

Chairperson Hennen called the meeting to order at 6:02pm. All board members were in attendance including Amy Hennen, Tony Easter, Amy Wheaton, Sarah Bowe, Marilyn Forsberg, John Stroebel and Michael Kreun, along with Superintendent Jeff Ronneberg.

B. AGENDA APPROVAL

Motion by Easter, seconded by Bowe, to approve the agenda as presented. Motion carried unanimously with all members present voting yes. (7-0)

C. CONSENT AGENDA

Motion by Forsberg, seconded by Wheaton, to approve the following items of the consent agenda: Routine Organizational Matters. Motion carried unanimously with all members voting yes. (7-0)

D. DISCUSSION ITEMS

Summer Facilities Projects Update – Superintendent Ronneberg gave a brief update on the velodrome land purchase at the National Sports Center. Closing is scheduled to take place and construction will begin shortly after. Construction will not be completed by the start of school.

District Operational Plan - 2020-2021 Summary and 2021-2022 Overview

2020-2021 Summary – Superintendent Ronneberg shared the End-Of-Year District Operational Plan (DOP) handout with the board, sharing his appreciation for staff who completed all of this work, highlighting aspects of the project 'Ensure Learning Through Pandemic' including having over 1600 students still learning through Extended Flexible Learning (EFL) in Tri III, successful increase in communication to staff through the bi-weekly administrative leader digest and weekly student and family newsletters. Chairperson Hennen and Vice Chairperson Easter shared their appreciation for all the work that was accomplished this year despite COVID.

2021-2022 Overview – Superintendent Ronneberg shared an overview of the 2021-2022 DOP, which was developed in partnership with the board, highlighting two projects in particular: *Study School Boundaries*, and *Redesign Alternative Learning Programming*. School boundary options will be studied, focusing on both short-term and long-term needs due to growth and changing program needs. A design team will come together in 2021-2022 to determine options to re-design our alternative learning program to better support our SLP vision and support our alternative learning students for greater success. This project will be done in partnership with NEMetro 916.

E. CLOSED SESSION

Motion by Stroebel, seconded by Forsberg, to enter into Closed Session to discuss employee negotiations. Motion carried unanimously with all members voting yes. (7-0). Entered into Closed Session at 6:37pm.

Motion by Wheaton, seconded by Easter, to reconvene the meeting. Motion carried unanimously with all members voting yes. (7-0) Meeting reconvened at 6:57pm.

D. DISCUSSION ITEMS, continued

Vice Chairperson Easter asked for the number of students who graduated, Chairperson Hennen shared this will be the last COVID style meeting and asked for board feedback regarding work session table configuration. Superintendent Ronneberg shared that he has received positive feedback regarding graduation. Parking was an issue, which the board members agreed with. Member Wheaton shared positive feedback regarding the venue and the celebration feel that Spring Lake Park Schools' graduation had.

F. ADJOURNMENT

Motion by Wheaton, seconded by Easter, to adjourn the meeting. Motion carried unanimously with all members voting yes. (7-0). Meeting adjourned at 7:07pm.

Routine Organizational Matters for 2021-2022 – Spring Lake Park Schools

The School Board of Independent School District 16 authorizes the following for the school year 2021-2022:

- A. That the following be the approved School Board Reimbursements:
 - 1. The financial stipend paid to the Chairperson be \$5,950.00 and the financial stipend paid to the Vice-Chairperson, Clerk, and Treasurer be set at \$5,450.00.
 - 2. The financial stipend paid to Directors be set at \$5,350.00.
Each School Board member will be provided the option to participate in the District's group term life insurance program, and that the premium for selected options be deducted from the Board member's annual financial stipend.
 - 3. Expenses incurred by Board members, in accordance with the District's policies for which payment vouchers are submitted to the District's business office, reviewed by the School Board treasurer, reported to and approved by the School Board, and paid by the District.
 - 4. Worker's compensation coverage will be provided to School Board members for work directly related to School Board business.

- B. That the School District continue membership in the following organizations or associations for the 2021-2022 school year:
 - 1. Minnesota School Boards Association (MSBA)
 - 2. Metropolitan Educational Cooperative Service Unit (Metro ECSU)
 - 3. Association of Metropolitan School Districts (AMSD)
 - 4. Minnesota State High School League (MSHSL)

- C. That for fiscal year 2021-2022, consistent with M.S. 123B.11, 123B.02, 471.38, and 471.425, the Superintendent, Director of Business Services, or designee, be hereby vested with the authority and responsibility to make routine payments in advance of Board approval.

- D. That Minnesota School District Liquid Asset Fund plus US Bank and Wells Fargo, PMA Financial Network, and Village Bank, N.A. as the official cash depositories for the fiscal year 2021-2022, and:
 - 1. The School Board and the Chairperson, Clerk, and Treasurer hereby authorize the school district depository banks to honor checks, drafts, warrants, warrant-checks and other orders on public funds

bearing facsimile signatures of any of said officers and to charge the same to the account upon which drawn fully as though those instruments bore the manually written signatures of any of said officers, in accordance with M.S. 47.41.

2. The School Board of said district approves the use of such facsimile signatures and hereby determines to insure the school district with an insurance company authorized to do business within the state in the amount of up to \$100,000.00 blanket employee faithful performance bond forgery insurance against the loss of any public funds which may be withdrawn upon unauthorized use of such facsimile signatures, an officer of said school district shall not be personally liable for loss resulting from the use of any facsimile signature unless said loss occurs by reason of that officer's wrongful act, in accordance with M.S. 47.42.
 3. The clerk is hereby authorized and directed to furnish the school district depositories with copies of this approval and the school district officers and said depositories are hereby authorized and directed to make the necessary arrangements for the use of facsimile signatures thereafter.
 4. The School Board authorizes the Superintendent of Schools and the Superintendent's Executive Assistant to utilize facsimile signature stamps covering the Chairperson and the Clerk signatures, in accordance with M.S. 123b.02 covering general powers.
- E. That the Superintendent or designee, as assigned by the Superintendent, is authorized to make electronic fund transfers and report all such transfers to the School Board in a separate report included with the District's Monthly Financial Report.
- F. Designation of Authorized Personnel
1. That the Director of Business Services and Finance Manager are authorized with full power to give Minnesota School District Liquid Asset Fund Plus written direction to:
 - a. Open and close accounts
 - b. Request changes to wire redemption instruction, and other account information
 - c. Effectuate the purchase and redemption of Fund Shares of the Entity
 2. That the following personnel with full power are authorized to give Wells Fargo, N.A. written direction to access all safe deposit boxes (for storage of education records, as required by law) in the District's name: Director of Business Services; Finance Manager; and Spring Lake Park High School representative as appointed by the high school principal.
- G. That the firm of Kennedy & Graven is designated as the School District's attorney and legal advisor to the Superintendent of Schools and to further authorize the Superintendent or designee to consult with other legal counsel as necessary to best serve the needs of the School District.
- H. That Ehlers Investment Partners be designated as the School District's financial advisor.
- I. That the firm of Malloy, Montague, Karnowski, Radosevich, & CO., P.A., certified public accountants, be designated as the School District's accounting firm and accounting advisor to the Superintendent of Schools and to have said firm conduct the District's annual audit and assist in the preparation of the District's Annual Financial Report.
- J. That the following investment brokers (and their custodians) be designated as the official brokers for investment purposes for the fiscal year 2021-2022: US Bank Minneapolis and Minnesota School district Liquid Asset Fund Plus; PMA Financial Network Inc/LaSalle National Bank, Village Bank N.A., Wells Fargo; RBC Wealth Management.
- K. That for fiscal year 2021-2022, the Director of Business Services, or designee, be hereby vested with the authority and responsibility to invest funds which are not currently needed in accordance with M.S. 118A. Consistent with this delegation of responsibility for conducting the investment of excess funds, the Director of Business Services is hereby authorized to sign the following investment documents as deputy

treasurer: Collateral Assignment Forms and Collateral Release Forms.

- L. That the board authorize its Superintendent or Director of Business Services to lease, purchase, and contract for goods and services within the budget approved by the board.
- M. That the Board Treasurer, Chairperson, and Clerk mechanically sign the District's checks.
- N. That Blaine/Spring Lake Park Life be designated as the district's official newspaper for the 2021-2022 school year.
- O. That the District's travel reimbursement rates for 2021-2022 will be based on the U.S. General Services Administration Per Diem Rates, which uses rates adjusted to travel costs by city. Rates are broken down by each meal covered as well as incidental expenses while traveling.