

THE HARVEY SCHOOL

2021-2022

Health and Safety Plan



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Introduction

The global spread of the novel coronavirus pandemic in early 2020 forced The Harvey School, like other schools across the area and around the world, to close our campus and transition immediately to remote learning. Based on the foundational belief that schooling is an essential service, we committed ourselves during the 2020-21 school year to make on-campus instruction available to our students to the greatest extent possible as permitted by law and the safety of our students and faculty.

Following the policies and procedures laid out in our 2020-21 Reopening Plan, we were able to successfully keep our campus open for in-person instruction for the entire school year with only minimal disruptions and no documented cases of spread of the virus on campus thanks to the efforts of our community and our layered approach to health and safety. This new Health and Safety Plan has been developed based on our experience gained last year and updated local, state, and federal guidelines.



Last year our faculty, staff, and administrators did a remarkable job of making teaching and learning available for all students on campus and online, and with the support of their teachers and families, our students showed incredible resilience and heart as they adapted to their new environment and continued to engage and thrive throughout the year. We were even able to reintroduce our afterschool programs in the spring so that students were able to pursue their artistic and athletic passions, and we celebrated the success and achievements of our graduating seniors and eighth grade students with in-person Commencement and Moving Up ceremonies.



Based on our experiences from last year and from another successful Harvey Camp this summer, we are well prepared to welcome all of our students back on campus in the fall for in-person learning. Guided by updated New York State Education Department (NYSED) and CDC guidance, and with the support of the school's medical director, we are excited about the prospect of having our community back on campus again, learning together in a safe, supportive, engaging environment.

Guiding Principles

The Harvey School Health and Safety Plan is guided by the following core principles:

Schooling as an Essential Service. We believe that schools provide an essential service and that it is our responsibility to make on-campus schooling available to our students to the greatest extent possible as permitted by law and the safety of our students and faculty.

Flexibility and Compassion. We understand that in a community as diverse as Harvey our students, families, and staff come to us with a range of experiences and perspectives with respect to the ongoing challenges presented by COVID-19. As always we will be guided by what we believe is best for our community while also working to support each member of our community to the extent possible.

Health and Wellbeing. Protecting the physical and mental health and well-being of our community is our fundamental priority. To that end, we continue to follow a layered approach to health and safety to protect our students, staff, and families. **While this Health and Safety Plan has been carefully designed to mitigate the risk of COVID-19 at The Harvey School, such risk cannot be eliminated. There can be no assurance that COVID-19 exposure or infection will not occur in connection with in-person, on-campus instruction at The Harvey School.**

Guiding Principles continued

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Equity and Inclusion. We are committed to maintaining an equitable and inclusive environment that provides access and support for every member of the Harvey community. Our goal is for all students, faculty and staff, alumni, and school families feel welcome and valued at Harvey. The principles of honesty, respect, responsibility, and kindness that anchor Harvey's commitment to diversity, equity, and inclusion also characterize our approach to operating in these unprecedented times.

Partnership. Our Health and Safety Plan will require additional, and at times frustrating, rules and requirements. Our success will depend on the commitment of the entire Harvey community to come together and partner with us to support the measures put in place. To that end, all members of The Harvey School community will be expected to accept and abide by the school's protocols and expectations in order to keep our staff and students safe.



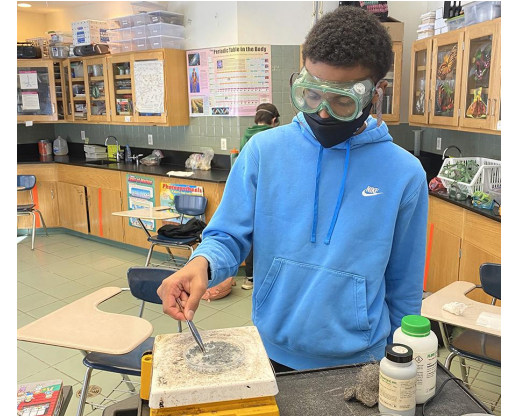
Health and Safety Plan



Academics

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- We will continue to take advantage of our small class sizes, expansive 125-acre campus, and various flexible indoor spaces to allow all students to be on campus each day and still adhere to recommended health and safety protocols.
- We are returning fully to on-campus instruction for the 2021-22 school year, barring any unexpected state or federal mandates affecting our ability to do so. Remote and hybrid learning options will not be offered as alternatives to in-person instruction, but we will continue to have contingency plans in place should we find it necessary to reintroduce remote or hybrid instruction at any point during the school year.



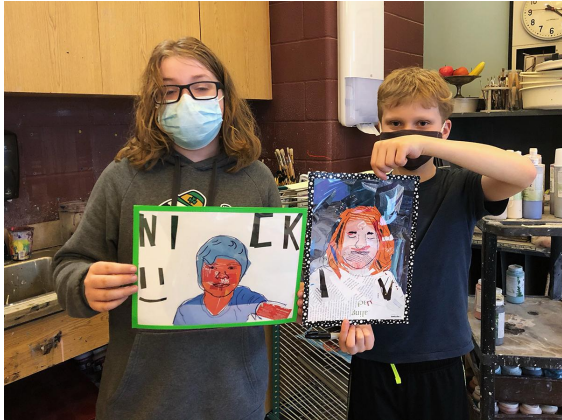
Health and Safety Plan



Arts

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- Arts education is a vital aspect of Harvey's rich and balanced educational environment, and we will continue to incorporate performing and fine arts into the daily program. Performing arts will incorporate health and safety best practices as related to each discipline.
- After-school arts programs will be offered to the extent feasible, depending on current COVID-19 guidance and levels of community transmission.



Health and Safety Plan



Athletics

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- Given the importance of physical activity to both physical and mental well-being, after-school athletics programs will be offered to the extent feasible, depending on current COVID-19 guidance and levels of community transmission.
- Current information indicates that our scholastic athletic leagues will resume for the 2021-22 school year. Harvey will participate in those leagues to the extent that we determine it is safe to do so.
- Safety protocols and requirements may vary from sport to sport depending on the risk level of any given activity and specific guidance from our athletic leagues.



Social & Emotional Well-being

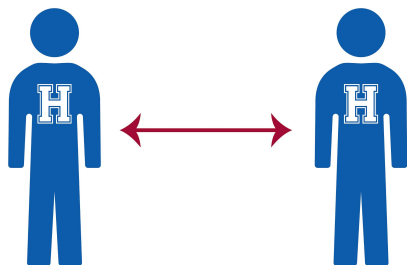
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- We recognize that the events of the past year and a half may have taken a psychological toll on members of our school community and understand the importance of ensuring that we support mental wellbeing of our students and staff.
- We have recently hired a **full-time counselor** to increase the support we have in place for students. The School Counselor guides and trains faculty in supporting students, develops programming, and works directly with individual students and groups of students as necessary with regard to their social, emotional, and academic wellbeing.
- Over the course of the year the school will develop programming for students to support health and wellness, equity and inclusion, and other topics central to understanding and coping with the ongoing impact of the pandemic inside and outside of the Harvey community.

Face Coverings & Social Distancing

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- In accordance with current CDC and NYSED recommendations, universal indoor masking for all students, teachers, staff, and visitors will be required. Unless CDC guidance changes, masks will be optional when outside.
- Social distancing will be consistent with current CDC and NYSED recommendations.
- Masks are recommended for large outdoor gatherings if distance cannot be maintained.
- These protocols may change at any time based on updated guidance, changes in community transmission rates, or the advice of the school's medical director.

Vaccination

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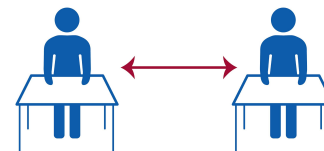
- Based on current recommendations, we are strongly encouraging that all eligible students and staff be vaccinated.
- Because it is very likely that we will be required to follow different protocols on campus for vaccinated and unvaccinated members of the community, we are asking all vaccinated individuals to provide official proof of valid vaccination to our nursing office.
- While submission of COVID-19 immunization information is voluntary, only community members who have the official verification on file will be considered to be fully vaccinated as established by the CDC.



Facilities & Space Usage

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- In an effort to maintain the recommended social distancing indoors, we will continue to follow an approach that allows us to reduce occupation density through a variety of methods:
 - Reconfiguration of current classroom spaces, based on capacity and layout
 - Repurposing of non-classroom areas as instructional space
 - Increase in number of dining areas
 - Use of Harvey's extensive outdoor space
- Restroom occupancy will be limited based on the size and configuration of each space.
- Last year we implemented extensive solutions to improve air flow and ventilation, including upgrading system filters, adding UV air filters as needed, increasing use of exhaust fans, and the installation of air conditioning.
- We will continue to limit the number of visitors on campus, and visitors will be subject to health screening.
- The upgraded infirmary includes a self-contained entry, two isolation rooms, a separate treatment room, office space, and a private restroom.



Hygiene

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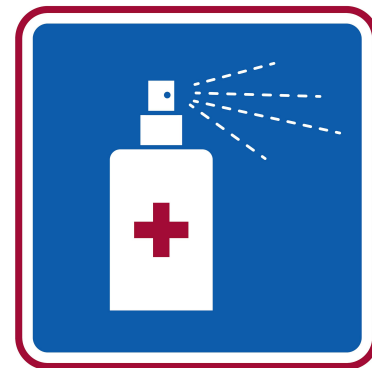
- Students and staff are required to wash or sanitize their hands throughout the day, between activities, and before and after eating.
- Sink facilities are equipped as feasible with no-touch faucets, signage, and the addition of paper towels.
- Hand sanitizer is provided at prominent locations throughout the campus.
- All students and staff are expected to engage in proper hand and respiratory hygiene and protection.
- Hand and respiratory hygiene will be reinforced through prominent signage on campus.



Cleaning & Disinfection

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- The school will comply with all applicable local, state, and federal guidelines regarding the cleaning and disinfection of campus.
- Campus buildings will be fully cleaned and disinfected on a daily basis.
- Restrooms and common areas will be disinfected regularly throughout the school day.
- High-touch areas will be disinfected regularly.
- Our professional cleaning staff will be responsible for the nightly deep cleaning and disinfections of campus facilities.
- The school will use cleaning and disinfection products that are NY State registered and on the approved EPA list for use against SARS, COV 2, and COVID-19.



Transportation

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- Transportation considerations create complex challenges since students arrive by school bus (provided by neighboring school districts), private bus and van services, train, and car. Transportation plans will be updated as the situation evolves and more information becomes available.
- According to current New York State requirements, students will be required to wear an approved face covering and maintain social distancing when possible while on buses.
- Students will be instructed to maintain social distancing at stops and during unloading time.
- Harvey's train bus service will ensure safe transportation to and from the Katonah train station.



Drop-off & Pick-up

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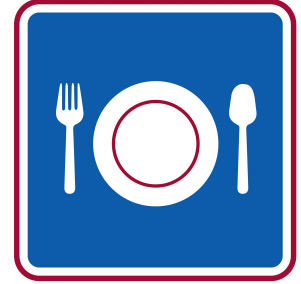
- Car drop-off for all middle and upper school students will take place in the circle in front of Sylvan Hall.
- Bus drop-off and pick-up will take place in the back circle near the Athletic Center.
- Car pick-up will take place in the front gravel parking lot.
- Parents, guardians, and other drivers should remain in their vehicles during drop-off and pick-up.



Food Service

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- The school has worked closely with our food service provider to develop a plan that allows us to continue to serve nutritious meals for our community while continuing to account for the constraints imposed by COVID-19.
- We have developed a lunch plan that will enable us to feed students in multiple locations and allow for freer use of outdoor space.
- While in the past we were able to serve three meals a day to the entire school community, until further notice we will need to limit dining room breakfast service only to members of our boarding community and other students who may rely on that service. We will offer light grab-and-go breakfast options for all staff and students.



- While public drinking fountains on campus will be closed, no-touch bottle refilling stations will remain open. Students will be encouraged to bring their own personal water bottles that can be refilled on campus. Single-use cups will also be available, if necessary.

Dorms

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- We are committed to the health and safety of our residential students and will continue to support our students who would not be able to remain as members of the Harvey community without the boarding service that we provide.
- Consistent with practices at other boarding schools, roommates will be considered a family unit for the purpose of protocols and procedures.
- The school has instituted protocols and procedures to ensure safe access to the bathroom facilities in the dorms.
- Professional cleaning and disinfection of common spaces and bathrooms will take place on a daily basis.



- Our international students will follow all state and federal guidelines for testing and quarantine required to join the community.

Communications

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- The school has implemented a communications plan to ensure regular and transparent communications with all stakeholders, including students, families, staff, trustees, and alumni.
- The school will communicate through a variety of channels, including email, text messaging, telephone, social media, newsletters, the school's website, posted signage, and virtual community meetings as appropriate.
- Additionally, the school will instruct, inform, and train stakeholders as necessary with regard to the spread of COVID-19, proper hygiene, use of PPE, etc.
- The school will communicate as necessary with NYSED, local health departments, health care providers, first responders, etc. with regard to changes in guidance, information updates, and any cases or potential cases of COVID-19 affecting the Harvey community.



Responsible Personnel

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The school has identified two coordinators to act as point-of-contact for any questions or concerns related to COVID-19:

- **School Nurse** - Medical and health issues related to COVID-19
- **School Safety Coordinator** - Any other issues related to COVID-19



The COVID-19 coordinators will escalate issues as necessary to the school's senior leadership team.

Health Screening

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All staff and students will be required to submit to the school the results of a daily health screening prior to arrival at school. The screening will be comprised of the COVID Quick Screen Questionnaire and self-temperature check.



The school may elect to administer other screening measures as necessary.

Students and staff who are flagged by the home health screening **will be required to stay home** until cleared for return by the school nurse.



Results of health screening will be logged (cleared / not cleared), but specific health data will not be recorded.

As necessary, we will be limiting the number of visitors on campus. Visitors will need to have an appointment and check in at the security booth. All visitors will be subject to health screening.

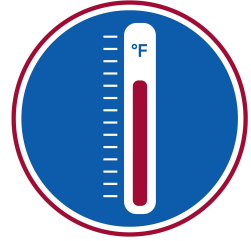


Containment

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Anyone who screens positive for COVID-19 symptoms, or who presents with a temperature greater than 100°F:

- May not enter or remain on school grounds
- Will be safely isolated in a supervised area until a safe and expedient departure can be arranged
- Must consult his or her health care provider



Any confirmed positive case of COVID-19 on campus will trigger the following communications protocol:

- Immediate notification of state and local health departments and school medical director
- Outreach to anyone with significant potential exposure
- Notice to the immediate Harvey community as appropriate

As required, the school will undertake internal contact tracing and fully cooperate with the contact tracing efforts of state and local health departments.

Depending on the circumstances, a positive case on campus might trigger monitoring or quarantine for anyone who may have been exposed.

Containment continued

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In order for any individual to return to campus after being flagged by a health screening as symptomatic, the following criteria must be met:

- **Symptom resolution**
- **Clearance from a health care provider**
- **Authorization from the school nurse**



Any individual required to quarantine or isolate may return to campus after the following criteria are met:

- **Symptom free**
- **Release from mandatory quarantine or isolation in consultation with local health department**
- **Ideally, clearance from a health care provider**
- **Authorization from the school nurse**

Closure

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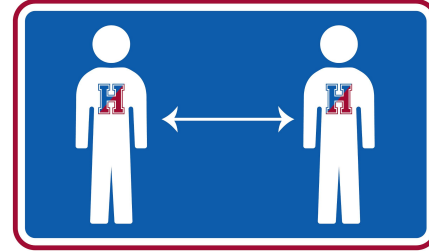
- A closure or partial closure of campus may be required at any time based on circumstances related to COVID-19 cases at school, in the local community, at the state level, or nationally.
- In the case of a positive or suspected case of COVID-19 on campus, the school will work closely with the local health department and the school medical director to determine if full or partial closure is required.
- Depending on the circumstances the school may be able to isolate and close only affected areas or affected buildings, or may need to close the entire campus.
- In case of a full or partial closure, the school will work closely with the local health department and the school medical director to determine the duration of the closure and the criteria that must be met for reopening. Closures might impact only the remainder of the day or may require multiple days to resolve the issues at hand. Additionally, a significant rise in positive cases of COVID-19 at school or in the area, or the issuance of new guidance from NY State, could result in indefinite closure.



Closure continued

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- In the event of a school closure or partial closure, we may need to adjust our schedule or instructional approach (e.g. entry into remote learning phase) to reduce the density of students on campus in order to reopen or avoid future closures.



- Any school closure for any duration will trigger a process of professional deep cleaning and disinfection for all affected areas.

Final Considerations

This Health and Safety Plan provides a framework for in-person, on-campus instruction and is supplemented with additional protocols, policies, and documents which implement the specifics of the Health and Safety Plan. COVID-19 is an unpredictable and dynamic pandemic which may present circumstances which are not anticipated by this Health and Safety Plan. The Harvey School reserves the right to, and anticipates in changing circumstances that it will, make changes to the Health and Safety Plan and related protocols, policies, and documents as it determines to be necessary, proper, or required.