



# ***INSURANCE NEWS***

SEPTEMBER 2021

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## **New to Insurance?**

The start of the school year brings many new employees to the Davis team. If you are new this year in a benefits eligible position (30+ hours a week), please remember to complete your insurance enrollment. Eligible employees with an August start date will be eligible for insurance benefits beginning October 1st. Completing the enrollment process prior to October will help you avoid delays in coverage, and potential double premiums from one paycheck.

Take a moment to review the [2021 Benefits Overview](#) and to complete your [enrollment form](#). All sections on the form must be completed – even if declining coverages. For convenience, please return it to [insurance@dsdmail.net](mailto:insurance@dsdmail.net). You may contact the Insurance Department if you have questions regarding your eligibility date or other insurance related issues.

Additionally, take note of discounted monthly premiums available on your health insurance. Your monthly medical premiums can be reduced for the 2022 plan year if you meet certain wellness criteria and deadlines. To get started and for more information, please visit the [District's Wellness page](#).

### **WHAT'S INSIDE**

- Insurance Onboarding for New Hires and Position Changes
- Save the Date for 2022 Open Enrollment
- Employee Assistance Program
- How to Review Your Current Coverages



**Insurance@dsdmail.net**  
**801-402-5200**



## Save the Dates

Open Enrollment for the 2022 plan year will be **November 1st – November 19th**. This is your chance to change, add, and delete coverages and dependents for the 2022 plan year. Even if you are not making plan changes, please log in during Open Enrollment to verify your personal information for you and all your dependents. The Open Enrollment system will open on November 1st through Encore and can be completed from anywhere.

Flu Shots and Open Enrollment Q&A meetings are scheduled for November 8th and 11th. This is the perfect time to come visit with the insurance carriers to get answers to your insurance questions. Specific times and locations will be announced closer to Open Enrollment.

Additionally, please remember that enrollment in your Flexible Savings Plan is not automatic. You **MUST** reenroll each year in order to participate.

While we have your attention, remember to complete your Wellsteps points by **November 15th** to receive your health insurance premium discount for the 2022 plan year. If you have questions, please visit the [District's Wellness page](#).

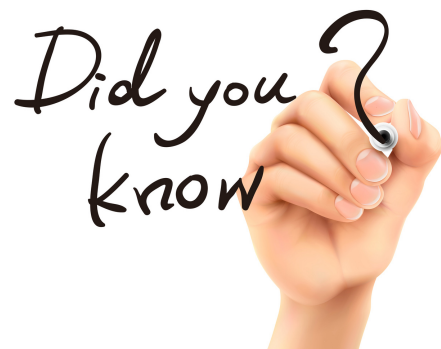
Please watch for more detailed Open Enrollment information coming later this fall.



Starting a new school year can bring anxiety, stress, and additional life pressures for you and your loved ones. We want to remind you that Davis has partnered with Intermountain Employee Assistance Program (EAP) to offer free counseling services to you and your eligible family members to help you thrive amongst the many life challenges you face.

Their website, [Intermountain EAP](#), is a valuable tool with information on how to schedule appointments and to review their current staff who are waiting to serve you.

This service is completely confidential and free. **24/7 crisis services** with a licensed mental health professional are also available at **800-832-7733**.



## Review Coverages

Did you know you can review your current insurance coverages and monthly costs at any time? Simply search for "Personnel Master" in Encore.

- Input your employee ID if needed, then choose "Insurance" from the right-hand menu.
- Your coverages and monthly costs will be listed (Scroll down for the entire list.)
- Choose "Insurance Summary" on the bottom left of the list to view a user-friendly report that you can print for your records.