



OAK GROVE SCHOOL DISTRICT
SAFETY COMMITTEE MINUTES
February 28, 2017

In attendance:

Neil Rauschhuber
Fred Dickey
Karen Lemm
Ruth Martin
Yolanda Jauregui
Sylvia Alvarez
Mariane Pham
Becky Schwartz

Neil called the meeting to order at 3:00 p.m. Neil called for approval of the January minutes. The minutes were approved. Yolanda will post on the internet.

Committee Reports:

Karen Lemm reported out for Risk Management for November and December:

There were 6 accidents in January. 3 were preventable. Slip, trip and fall issues and lifting.

Mariane Pham reported on student accidents for January.

There were 10 accidents. 0 were deemed preventable. The committee reviewed the accidents for measures that could be taken to prevent future incidents.

Fred reported out for M&O:

There was an accident with operations team while cutting trees. Fred is investigating how the incident happened.

Neil reported for Custodial and Transportation:

- Custodial had no safety issues.
- Transportation – no bus accidents
- In Alameda an officer was killed, a sheriff's bus backed over him. Vests will be worn if working around large vehicles.

Becky reported for site liaison:

Becky asked if anyone was in charge to check expiration dates on supplies. What is the process?

Ruth states emergency supplies were delivered to principals. It was suggested maybe a Return To Work person could be in charge of inventorying supplies.

Neil reported out on the 5 year plan:

He will look into a date for the DO Lockdown training and drill. The lockdown drill was canceled due to bad weather. Colleen and Neil will meet to set another date. Fred asked if the red straps had been

distributed at the DO. It was stated they had not been. Neil asked Fred to work with Colleen to get the red straps.

Karen asked if the front desk was going to get a panic button. The alert could go to the Superintendent's office letting them know the front desk needed assistance. Neil will look into it.

The All District Earthquake drill is scheduled for May 9th. Neil still needs to get cabinet approval for the date.

Neil stated radios needed to be worked on before the May 9th drill. New repeaters are being installed. After the installation, radios will be worked on.

Neil reported AEDs have been provided, through a grant with Racing Hearts.org, to the middle schools and DO. Middle Schools installed them in the front office and the gym other than Bernal. Bernal installed one on the second floor and in the lobby of the new gym. The DO has one in Transportation and the other in the front lobby. Becky states the AEDs are awesome. Fred stated the next phase will be completed in the next couple of weeks. The AED will be installed in the Health Clerk's office. Becky stated training videos are available on-line. Fred stated there will be 3 more trainings available.

Ruth inquired about CPR training. Becky stated she wished they would give CPR training to PE teachers and coaches on the AB day. Sylvia will look into it. Fred will inquire about pricing with the vendor that came last time.

CNS and Warehouse handbooks are with Sylvia for review. Laura needs to look at them also.

Sylvia inquired about AFSCME representation at the Safety Meeting. Neil stated he reached out to Mr. Green, Mr. Fuller and Mr. Brown. Sylvia stated she will reach out to Mike and James.

Meeting was adjourned at 4:00 pm

The next meeting will be March 28, 2017 at 3:00pm.