



OAK GROVE SCHOOL DISTRICT
SAFETY COMMITTEE MINUTES
March 16, 2020

In attendance:

Oscar Ortiz
Terri Anaya
James Moreno
Fred Dickey
Veronica Navarro
Van Nguyen
Francisco Robles

Oscar called the meeting to order at 3:04 p.m. The February minutes were approved for posting.

Frankie was introduced as the new AFSCME rep to the Safety Committee. Welcome Frankie!

Committee Reports:

Risk Management – Veronica – reported

Only 4 accidents. Great Job!

Safety committee reviewed the report on the employee accidents. No further action need to be taken.

Mariane Pham – Student Accidents were submitted

Mariane sent the student incident report. There were a lot of injuries last month.

James researched the slip on the wet floor. It was not a leak. It was a split water bottle. There was no action to be taken.

The committee reviewed the report on the student accidents. No further action needs to be taken.

Fred and James reported out for Operations

No accidents this month.

The DO map is completed. Oscar and Fred will make sure every door has one posted. Fred will place red dots on each map indicating “you are here”.

OSHA second training is scheduled for April. Due to the Shelter In Place order the training will be pending.

Fred reported that classrooms are being disinfected and fogged as incidents arise. The method is used for all outbreak of viruses, such as the Hand and Foot Disease at Baldwin. Fred also set up 10 bottle of morning mist for each site in case an employee wanted a cleaner. Morning Mist is not a disinfectant; just a cleaner.

Hand sanitizers are on back order.

Van Nguyen – Custodial and Transportation

First aid training was on March 4th. Custodians were also trained again on disinfecting and fogging. Bus drivers were trained on the new rules and regulations that just went into effect.

Terri Anaya - CNS report

Terri received the new freezer alarms.

An employee was injured putting a pan in and out of the oven. The burn was not really bad.

CNS will be feeding children during the Shelter In Place. CNS workers are considered “Essential Workers” so are not required to shelter. The food will be served “curbside”. CNS servers will wear gloves at all times. Today as the first day and had over 50 families take food. Terri plans on the numbers growing day to day. Food workers will work from 8:00 to 12:30pm.

CNS has retrained staff in response to the CoronaVirus to keep them safe. Proper hand washing, personal hygiene and chemical awareness were reviewed. Staff is told if they feel sick to stay home.

Terri requested if there were any hand sanitizers for the CNS workers during this time. Van stated there were none in the Warehouse but she would gather up what they have out on desks and give them to CNS. Terri stated she would really appreciate that.

Site Liaison report: Van
No report

5 Year Plan – Oscar

PSPS plan is still pending. Colleen needs input from Laura Phan on status.

James reported Frost has their new container installed. James will toss everything in the old container. James will put shelving in the Hayes container that he has already.

James is going to put ventilation in the Hayes and Del Roble container. They both had leaks. They are still moist

Van reported some of the water barrels still need to be filled. She has 4 sites she needs to do but there are outlying circumstances ie. Frost container needing to be set up.

Oscar stated we need to buy the supplies for the ARCCs for this year’s budget. Oscar suggested we buy feminine products, lanterns, toilets and privacy screens and the gallon of waters for a secondary container. Ruth has the information.

The Spring Newsletter was published. The Summer Newsletter was given out for editing. The Summer Newsletter will be published in April

The next meeting is pending due to the unknown end to Shelter In Place.

Meeting was adjourned at 3:40 pm