



OAK GROVE SCHOOL DISTRICT
SAFETY COMMITTEE MINUTES
April 20, 2020

Meeting conducted from home via Google online

In attendance:

Oscar Ortiz
Terri Anaya
James Moreno
Fred Dickey
Veronica Navarro
Van Nguyen
Francisco Robles
Mariane Pham
Ruth Martin
Sylvia Alvarez
Colleen Fanciullo

Oscar called the meeting to order at 3:04 p.m. The February minutes were approved for posting.

Frankie was introduced as the new AFSCME rep to the Safety Committee. Welcome Frankie!

Committee Reports:

Risk Management – Veronica – reported

Only 1 accident. The injury occurred the day before schools were closed due to Covid-19. Safety committee reviewed the report on the employee accident. No further action need to be taken.

Mariane Pham – Student Accidents

There were no incidents to report due to school closure.

Fred and James reported out for Operations

No accidents this month.

The DO map is pending. The maps are with Oscar. He is going to get them installed with the red dot “you are here” before the beginning of next school year. The District is working with minimum crew due to Covid-19 and working from home.

OSHA second training was scheduled for April. Due to the Shelter In Place order the training is pending.

Classroom break ins have increased. Stipe has been broken into many times. Graffiti and broken windows were at Glider. Bars on the windows were discussed but Fred stated the Board turned down the idea.

Santa Teresa will begin construction earlier than summer since the school is closed. The plan is roofing, AC and street scape. The work will hopefully be finished before school begins.

Fred reported that classrooms are being disinfected and fogged.

Masks and hand sanitizers were collected from sites to give to CNS staff. Fred kept a count of what he took out. Note: most sanitizers had expired.

Van Nguyen – Custodial and Transportation

Training for custodial staff on how to wipe down a classroom then fog to disinfect. All but four schools have been completed. Sakamoto, Frost/Indigo, Del Robles and Edenvale will be done as soon as possible. Frost/Indigo is scheduled next. The District only has 3 foggers. Exterior of schools (playground structures, drinking fountains, tables, etc.) still need to be completed.

Mechanics are on top of the inspections. Buses have all passed.

Sylvia inquired about the Emergency Operation Center bus. Does it get inspected? Van explained it does fall under the “school bus” guidance since it does not transport kids. It does go through the 45 day inspection and it passes inspection. Fred explained the bus is not “street ready”. It would take a lot of funding to bring it up to the level we would want it to be if we want to take it on the street.

Van has supplied 2 fabric masks to custodial and CNS staff. They are to wear one while the other is being laundered. They are supposed to be switched daily.

Terri Anaya - CNS report

CNS is feeding children during the Shelter In Place breakfast and lunch. They are planning on starting dinner in a few weeks. Kitchen staff works with an assembly line process so staff members are always 6 feet apart. The food is served “curbside”. CNS servers wear gloves and masks at all times. Social distancing is being used at all times. The meals are passed with a tray from our staff to the vehicle. Currently, Oak Grove School District is serving from 1600 to 2000 meals a day. Terri stated the families are extremely appreciative.

Staff is reminded to constantly wash hands and wear their PPEs. Terri thanked Van for supplying the fabric masks. The employees are appreciative having soft cloth next to their skin.

Food has been removed from the schools that are closed including the refrigerator. Terri will start working on the freezers.

Pest control is still being used at all sites during school closure.

Terri’s management staff is rotating working schedules at the DO. Each one works a few days at the DO and the rest from home.

Ruth asked about funding. Terri stated the funding for the meals will come out of her normal free and reduced lunch budget. The days outside of the normal school schedule like Easter break will be submitted to FEMA.

Site Liaison report: Val

No report due to school closure.

Val mentioned extra days to go into the classrooms would be appreciated. Now that the teachers need to do online training, they need to get materials.

Fred stated it was just approved to go in the classroom on April 24th, 27th and 28th.

5 Year Plan – Oscar

PSPS plan was approved.

James reported Frost has their new container installed. James will toss everything in the old container. James will put shelving in the Hayes container that he has already.

Van reported water barrels have not been completed. Staff is busy staying in front of the Covid-19 cleaning and disinfecting.

Oscar stated we need to buy the supplies for the ARCCs for this year's budget. Oscar will look at supplies and numbers again. Oscar plans on looking at all ARCCs for Search and Rescue supplies. Davis and Herman will be used as models.

The Summer Newsletter was approved.

Meeting was adjourned at 3:52 pm