



OAK GROVE SCHOOL DISTRICT
SAFETY COMMITTEE MINUTES
February 9, 2021

Meeting conducted from home via Google online

In attendance:

Van Nguyen
Fred Dickey
Lindsey Munoz
Colleen Fanciullo
Veronica Navarro
Sylvia Alvarez
Terri Anaya
Frankie Robles
Oscar Ortiz

Oscar called the meeting to order at 3:00 p.m. The January minutes were approved for posting.

Committee Reports:

Risk Management – Veronica – There one injury reported in January at Herman. The injury occurred in December at Christopher. The committee discussed the injury and no further action needs to be conducted. The accident was not preventable.

Mariane Pham – Student Accidents

There were no incidents to report due to school closure.

Fred Dickey reported for Maintenance, Operations and Transportation

MOT have been following all the COVID protocols

Bernal – Santa Teresa Little League placed a container in front of the ARCC. The doors of the ARCC are blocked which is a safety concern. Little League will have it moved. Outside sports have resumed. No inside use of the building is permitted.

Van Nguyen – Custodial and Transportation

4 bus routes are running since the County classes have begun. More will be put in place.

Terri Anaya – CNS -

Edenvale – A wallet was stolen out of a purse hanging in the kitchen. The incident happened between 12:00 – 1:30 while the employee was serving. The principals was informed and the cards were canceled. Terri is worried about the safety issue of not locking the gates and doors.

Christopher – someone wandered in to the kitchen. She stated she was looking for the office. When the kitchen staff started to escort her to the office, she did not want to go. Once again we need to stress the importance of locking the gates.

Terri did a drive around to inform the staff at the kitchens to be careful and lock up. When she arrived at Christopher the gates were not secured and locked. Fred stated he continually stresses the importance of locking the gates during the day but few do it. Oscar and Terri will work on a message to principals regarding the safety concern and the gates must be locked for the safety of the employees and students.

Site Liaison – Frankie

The District has moved over to Google Meet, Zoom and emails. Is there a way the classified staff can be trained? Terri stated she put out a message to her staff encouraging them to schedule time with IT during their down time to get some training. Sylvia stated she also tells employees who are struggling with the new programs to contact IT. Najeeb has also put out a Cheat Sheet. Van stated she emails or radios her staff. She has not used Google Meet with them.

Student Safety – Lindsey

Oak Grove has not had any positive cases of COVID at this time.
Lindsey ordered epi pens for sites. The old ones were expiring.

The nursing staff is working on student's immunizations to keep everyone in compliance. Even though kids are distance learning, they should stay on top of their shots.

COVID tracking system – Sylvia

Sylvia has given a recommendation to Andy on a tracking system. Also testing protocol has been recommended for when school reopens. Sylvia is sending newsletters out to employees reinforcing the protocols for COVID. She adds a link for them to watch. The more education the better.

ARCC – Oscar and Ruth

Frost supplies are ordered and will be in soon. Oscar will notify the Frost principal to empty the ARCC so the emergency supplies can be stored.

Del Robles and Hayes ARCC repairs are pending.

Oscar will work with Ruth to order the 5 year replacement items. The items will be put in plastic bins before delivered to the sites.

Oscar mentioned putting closing of the schools and reopening in fall on the agenda next month. We need to make sure we think of proper protocols to keep everyone safe. Lindsey agrees we need to start working on prepping parents, staff and students what reopening will look like in the fall. Education on hand washing, wearing of masks, social distancing, etc. needs to be continually reinforced.

Meeting was adjourned at 3:40 pm

Next meeting is April 19, 2021 via Google Meet.