



**OAK GROVE SCHOOL DISTRICT
SAFETY COMMITTEE MINUTES
September 17, 2018**

In attendance:

Oscar Ortiz
Colleen Fanciullo
James Moreno
Kris Kamendules
Ruth Martin
Neil Rauschhuber
Val Wood
Laura Stricker

Neil called the meeting to order at 3:05 p.m. August and June 2018 minutes were approved for posting.

Committee Reports:

Rhonda Wood – Risk Management
No report available

Mariane Pham – Student Accidents
No report available

James reported out for M&O, Custodial and Transportation
There was one accident – Equipment Operator. He is currently on light duty

No accidents with the yellow or white fleet.

Training for fall have all been completed. The next training session for M&O is early November.

Terri Anaya - CNS
No report available

Colleen reported emergency preparedness training was conducted for After School Care at Stipe Boys and Girls Club thanks to Terri.

CNS was completed on Sept. 16th.

Site Liaison report: Val Wood

Parkview doors were discussed. Neil stated the Board has requested an evaluation and estimate to be conducted to install walls and doors.

Val asked how the sites can know if they need to change their filters. James stated the filters will be changed mid-October. The filters are on a quarterly schedule. It was also mentioned if anyone at the site has an indoor air quality concern they should report it immediately to M&O.

Playground safety was a concern. The play structure at Santa Teresa has been in need of repairs for over a year. Neil explained it was the custodian's responsibility to turn in monthly inspections stating the condition of the play structure. If there was a need for repair, a work order should be submitted. Neil has not seen anything from Santa Teresa. Neil also sent a message to the principals in the beginning of the school year with the playground structure report showing who has and has not conducted the monthly inspections. James also has training each year for the custodians on playground safety and inspections. In August, at the training, James handed out prizes to the three top custodians that performed the inspections.

Oscar reported out on the 5 year plan:

SB187 updates are in progress. The main body has been updated. Oscar is waiting for Jose to approve the new process since it will go to the Board for approval. The School Site Council approves the plan when completed and then submit the plan to Oscar. Oscar will submit one report to the Board which includes the main body of the plan along with a tab for each site. Under the tab will be the sites goals, ICS, maps, and emergency numbers. The goal is to have Board approval in November.

School maps need to be updated. The evacuation areas are not correct. The maps are an essential part of the SB87 plan.

The Great Shake Out will be October 18th.

The Fall Newsletter was approved.

The revised Safety Committee schedule was distributed.

The next meeting will be October 15th at 3:00pm.

Meeting was adjourned at 3:45 pm