



**OAK GROVE SCHOOL DISTRICT**  
**SAFETY COMMITTEE MINUTES**  
**August 10, 2020**

Meeting conducted from home via Google online

In attendance:

Oscar Ortiz  
James Moreno  
Fred Dickey  
Van Nguyen  
Colleen Fanciullo  
Val Wood  
Ruth Martin  
Marailee Sripati  
Lindsey Munoz  
Ginger Riggins  
Veronica Navarro  
Sylvia Alvarez

Oscar called the meeting to order at 3:00 p.m. The June minutes were approved for posting. Oscar stated the agenda and link will now be on the Google Doc sent out. The agenda and documents will be on the link before the meetings.

Oscar introduced Ginger Riggins to the Safety Committee.

Committee Reports:

Risk Management – Veronica – sent report

Three accidents were reported. The fall at Edenvale was reported that it was due to uneven concrete. James will research. One accident was in the parking lot but Veronica is still waiting for the details.

Mariane Pham – Student Accidents

There were no incidents to report due to school closure.

Fred and James reported out for Operations

No accidents this month.

The DO map is pending. The maps are with Oscar. He is going to get them installed with the red dot “you are here” before the beginning of next school year.

James mentioned training for staff was conducted for the year.

### COVID preparation

- Plexiglas is being installed at school sites.
- PPEs from COE is being distributed.
- Automatic hand sanitizers are being installed at all sites at the entry with signage. Spanish and Vietnamese signage will be placed on the door. English will be in a sign holder.
- Drinking fountains have been turned off for sanitation reasons

#### Van Nguyen – Custodial and Transportation

Transportation had their annual safety training. Custodial will have their COVID training tomorrow and safety training in September.

Bus drivers will be reporting to work as a “fill in” to help other departments during the school closures. Some teachers are planning on distance learning from the classroom and some from home. Drivers will be a good resource to assist with COVID preparations and maintenance.

Each site now has their own fogging machine for disinfecting each day. Previously the District had 3 foggers that were rotated among sites.

Water barrels are all filled and dated. They are good for 5 years.

#### Terri Anaya – CNS -

Sylvia reported out that CNS had their COVID and Safety training. The training was held outside at Herman.

#### Site Liaison report: Val

Val stated the teachers are concerned with safety if they come to school. Some are concerned with working from home and not having the correct equipment. Some are concerned with Distance Learning.

Should temperatures be taken at school for people working on site? Lindsay reported it is going to be a self-screening. Employees must take their temperature before reporting to work.

The revised IIPP was approved. The COVID plan was included as per OSHA standards.

The fall newsletter was approved for publishing.

#### 5 Year Plan – Oscar

The Frost emergency container is now housing other supplies than emergency supplies. Oscar will speak to the principal. The container should only be for emergency supplies. Frost needs all new emergency supplies. Colleen sent the Red Cross Recommendation list to Oscar. He will check with Ruth to see if we can move forward in purchasing supplies.

Lanterns, plastic bins, latrines, feminine pads were distributed. Middle schools received 4 latrines and 300 pads. Elementary received 2 latrines and 100 pads.

James still needs to work on Hayes and Del Robles ventilation and holes.

Meeting was adjourned at 3:52 pm

Next meeting is September 14, 2020