



TOWN OF PUTNAM

TOWN HALL
126 CHURCH STREET
PUTNAM, CONNECTICUT 06260
Telephone: (860) 963-6800



PLEASE RETURN THIS FORM IMMEDIATELY!

Acknowledgement: Receipt of RFP Documents

Title: Phase I Site Assessment Services for Planned Municipal Complex - Building

Please take a moment to acknowledge receipt of the attached documents. Your compliance with this request will help the Town of Putnam to maintain proper follow-up procedures and will ensure that your firm will receive any addendum that may be issued.

Date Issued:

Date Documents Received: _____ / _____ / _____

Do you plan to submit a response? _____ Yes _____ No

Print or type the following information:

Company Name: _____

Address: _____

Telephone: _____ Fax: _____

E-mail Address: _____

Received by: _____

Note: Faxed or e-mailed acknowledgements are requested.

Fax No.: (860)963-6814

E-mail: Elaine.Sistare@putnamct.us

Fax or e-mail this sheet only. A cover sheet is not required.

DO NOT FAX OR E-MAIL YOUR RESPONSE TO THIS RFP