Meeting: August 2, 2021 **Staples High School**

WESTPORT BOARD OF EDUCATION

Board Members Present:		**Administrators Present:**	
Candice Savin	Chair	Thomas Scarice	Superintendent of Schools
Karen Kleine	Vice Chair	Anthony Buono	Asst. Superintendent, Teaching and Learning
Elaine Whitney	Secretary	Michael Rizzo	Asst. Superintendent, Pupil Personnel Services
Youn Su Chao		Elio Longo	Chief Financial Officer
Lee Goldstein		John Bayers	Asst. Superintendent,Human Resources and General Admin.
Liz Heyer			

Board Members Absent:
Jeannie Smith

PUBLIC CALL TO ORDER/PLEDGE OF ALLEGIANCE: 7:03 p.m., Staples High School, Cafeteria B (Room 301)

By consensus of the Board, a new discussion/action item was added to the agenda on the FY 2021 End-of-Year Financial Report, and the discussion item on the SES Partial Roof Replacement project was changed to a discussion/action item and moved to the end of the agenda.

DISCUSSION:

Health Update

ESSER II and III Grant Update

DISCUSSION/ACTION:

FY 2021 End-of-Year Financial Report

Be it resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of funds across accounts to reconcile the final actual expenditures for FY 2021, said transfers as proposed by the Chief Financial Officer, as detailed in the FY 2021 End-of-Year Financial Report, and as discussed in the meeting of August 2, 2021, and said amounts reflecting a return to the General Fund of the Town of Westport funds that were previously appropriated to the Board of Education, in a total amount of $432,463.73 for FY 2021 and an additional $89,017.58 for FY 2020.

Be it further resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education approves appropriation requests of the Board of Finance and the Representative Town Meeting for the FY 2021 Revenue Offsets Budget, Private Schools Budget, and Rentals & Reimbursements Budget, as detailed in said report.

Be it further resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the FY 2021 End-of-Year Financial Report, with Exhibits D and F to be appended by the Chief Financial Officer upon completion.

MOTION:	Elaine Whitney
SECOND:	Karen Kleine
RESULT:	Passed Unanimously
VOTE:	6-0 (Jeannie Smith not present)

Carryover Account

Be it resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education notifies the Board of Finance of its intent to encumber $50,000 of the current balance of the Board of Education Carryover Account for the purpose of anticipated FY 2022 fees for capital projects program management services.

Be it further resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education returns to the General Fund of the Town of Westport the amount of $675,000.00, said amount to be drawn from the Board of Education Carryover Account, and said amount representing approximately 50% of the current net balance of said account.

MOTION:	Elaine Whitney
SECOND:	Candice Savin
RESULT:	Passed Unanimously
VOTE:	6-0 (Jeannie Smith not present)

Saugatuck Elementary School Partial Roof Replacement - Contract Award Change

Be it resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education rescinds in part its previous vote passed on May 27, 2021 to award 21-001-RFP for the Saugatuck Elementary School Partial Roof Replacement to Silktown Roofing, Inc., based on said contractor's inability to deliver on the proposed timeline, and, in turn, the Board of Education approves awarding 21-001-RFP to Greenwood Industries, Inc., for an amount not to exceed $1,442,000 (inclusive of a ten-percent owner's contingency), with implementation anticipated in Summer 2022.

MOTION:	Elaine Whitney
SECOND:	Liz Heyer
RESULT:	Passed Unanimously
VOTE:	6-0 (Jeannie Smith not present)

ADJOURNMENT: 8:47 p.m.

Respectfully submitted,

Elaine Whitney, Secretary, Board of Education
(minutes written by Lisa Marriott)