

Blood Drive Leader Application 2021-2022

Please turn in this page, completed and signed.

Name: _____ Class year: _____

Email: _____ Phone: _____

Other time commitments: M: _____ T: _____

W: _____ TH: _____ F: _____

What has been the most impactful Mission and Ministry event or program to you?
(You may also list something else that impacted your spirituality, sense of service,
and/or understanding of community.)

I understand the responsibility and leadership required for this position. I am eager to work together with others on a team to assist Mrs. McCarthy with planning, advertising, setting up, organizing, etc. I will be available for check in planning meetings with the team. If I play a sport or have any other overlapping commitments I will notify those people involved upon my acceptance.

Student Signature: _____ Date: _____

Application questions: Please type your responses.

1. What skills would you bring to this team?
2. Why do you hope to organize Villa's Red Cross blood drive?
3. Please describe a time you organized an event in the past or describe how you would go about planning a school-wide blood drive. Please see the responsibilities listed on the next page.

**Applications are due by 3:00pm on September 17, 2021 to Mrs. McCarthy
(smccarthy@vjmhs.org)**

Blood Drive Leader Responsibilities

- ❖ Contact/Actively communicate with Red Cross about event details
 - Nov.2 , 2021 7am-3pm
 - Meetings with Mrs. McCarthy – 10/25 – 7:15am to discuss sign ups, 11/2 to finalize plans.
 - Lunch sign ups and recruitment for the weeks leading up to the blood drive.
 - Communicate with Mrs. McCarthy and the rest of the planning team.
 - Recruit more volunteers to help the day of
- ❖ Have room ready for drive (gymnasium)
 - Contact Red Cross about space, exactly what they'll need
- ❖ Recruit donors (both in Villa and outside)
- ❖ Permission slips for donors (signed by parents)
- ❖ Advertise event
- ❖ Communicate specifics of requirements to donors (what to eat, no exercise after donating, how long event should take, etc.)
- ❖ Scheduling of donors (what time they will give blood, Sign-Up Genius would be helpful, reminders, and appointment cards)