Dear Families,

Welcome to the 2021-2022 school year at Belmont Hills!

My name is Melissa Tague and I will be the Case Manager for your child this year. I will provide support for you and your child so that they can have a positive and successful learning experience. I work closely with the classroom teachers to provide appropriate accommodations and modifications based on your child’s IEP and individual needs.

I will be reaching out to you via email throughout the year for progress updates, scheduling IEP meetings and evaluations, and to touch base about any questions or concerns that you have. I will also be the point person for anything that you need regarding special education support within the school setting for your child.

I have attached a parent survey to this letter/email. Please fill this out and either return it with your child or scan and email it back to me.

Please feel free to reach out and contact me with any questions, concerns, or just to check-in!

I am excited to spend the year with you and your kiddo 😊

Melissa [Triboletti] Tague
Special Education Teacher
Belmont Hills Elementary
tribom@lmsd.org
Child’s Name ________________________________

Parent’s Names:
_____________________________ & ______________________

Parent 1 phone number: ______________________________

Parent 1 email address: ______________________________


Parent 2 phone number: ______________________________

Parent 2 email address: ______________________________

Would you prefer to be reached by:

Phone or Email

My child’s strengths are:
____________________________________________________

Our goal for this year is:
____________________________________________________

I hope my child gets more confident in:
____________________________________________________

What I wish you knew about our family is:
____________________________________________________